



## **HERITAGE OAKVILLE ADVISORY COMMITTEE**

### **MINUTES**

**TUESDAY, NOVEMBER 22, 2016**

**TRAFALGAR ROOM  
OAKVILLE MUNICIPAL BUILDING  
1225 TRAFALGAR ROAD, OAKVILLE**

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A meeting of the Heritage Oakville Advisory Committee was held on Tuesday, November 22, 2016, in the Trafalgar Room of the Oakville Municipal Building, commencing at 9:30 a.m.

**Present:** Drew Bucknall, Chair  
Councillor Cathy Duddeck  
Russell Buckland  
Kerry Colborne  
Robert Ferguson  
George Gordon  
Daniela Hampton-Davies  
Michael Reid  
Geri Tino

**Regrets:** Harry Barrett, Vice-Chair  
Councillor Nick Hutchins

**Staff:** Dan Cozzi, Director of Engineering and Construction  
Diane Childs, Manager of Policy Planning  
Paul Allen, Manager of Design and Construction  
Susan Schappert, Heritage Planner  
Carolyn Van Sligtenhorst, Heritage Planner  
Jill Marcovecchio, Council and Committee Coordinator

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**The items in these minutes are not necessarily in the order discussed.**

#### **1. Call to Order**

Chair Drew Bucknall called the meeting to order at 9:31 a.m.

2. **Regrets**

As noted above.

3. **Declarations of Pecuniary Interest**

No declarations of pecuniary interest were declared.

4. **Confirmation of Minutes of Previous Meeting(s)**

**Meeting of October 25, 2016**

Moved by Councillor Duddeck

**That the minutes of the Heritage Oakville Advisory Committee meeting of October 25, 2016, be approved.**

CARRIED

5. **Business Arising from the Minutes**

There was no business arising from the minutes.

6. **Discussion Item(s)**

- a. **Notice of Intention to Demolish - 340 Robinson Street**  
- **Report from Planning Services Department,  
November 9, 2016**

A separate report will be forwarded to Planning and Development Council for consideration.

Moved by Councillor Duddeck

**That the property at 340 Robinson Street be removed from the Oakville Register of Properties of Cultural Heritage Value or Interest.**

CARRIED

**b. Request to Amend Heritage Designation By-law 1990-109  
- 1399 Lakeshore Road East**

- **Report from Planning Services Department,  
November 9, 2016**

Staff is recommending that the designation By-law 1990-109 be amended in order to remove the house as a heritage attribute of the property, and to update the property address in addition to providing more clarity on its heritage attributes.

A separate report will be forwarded to Planning and Development Council for consideration.

Moved by Councillor Duddeck

**That the proposed amendment of By-law 1990-109, a by-law to designate the property at 1409 Lakeshore Road East as a property of historic and architectural value and interest, be denied.**

LOST

Moved by George Gordon

**That notice be issued to the owner of 1399 Lakeshore Road East of the proposed amendment of By-law 1990-109, a by-law to designate the property at 1409 Lakeshore Road East as a property of historic and architectural value and interest.**

CARRIED

**c. Downtown Oakville Street Furnishings Selection Update**

- **Report from Engineering and Construction Department,  
November 8, 2016**

Paul Allen, Manager of Design and Construction, provided a PowerPoint presentation regarding the update for the Downtown Oakville street furnishings selection, which was one component of the Downtown Transportation and Streetscape (DTS) Study. The proposed street furniture options are for the entire downtown, both inside and outside the Downtown Oakville Heritage Conservation District (DOHCD). The report was being brought forward to make the committee aware of the public engagement process relating to the proposed furniture options conforming to the preferred traditional theme.

Mr. Allen provided an overview of the street furnishing selection for the downtown, and public engagement process. He reviewed the Downtown Transportation and Streetscape Study (DTS) Master Plan, and functional design which was approved for Lakeshore Road. He advised of the proposed street furnishing selections, including the following elements: benches, bike racks, bollards, and streetlight poles/fixtures. Staff have selected furnishing options that conform to the preferred traditional theme. Mr. Allen reported on the re-launch of the first phase of the public engagement process, to seek a consensus on the selection of a style (traditional, contemporary or classic), and the second phase of the public consultation which was being initiated, to select the specific pieces of furnishings in the traditional theme style. Mr. Allen illustrated photos/renderings of the various street furnishing options for the downtown, and reviewed LED streetlight colour temperature and colour, and Lakeshore Road Bridge railing options.

Dan Cozzi, Director of Engineering and Construction, and Paul Allen responded to questions regarding the downtown Oakville street furnishings project, samples of the materials to be displayed in downtown Oakville (within Town Square) for public view of the options, and the Lakeshore Road Bridge rehabilitation which was not part of the heritage conservation district. Staff also responded to questions regarding the streetlight inventory and converting the streetlight network from existing high pressure sodium (HPS) fixtures to LED, streetlight standard and colour temperature (4000K versus 3000K LED), pilot project for streetlights with 4000K and 3000K LED fixtures in the downtown on Lakeshore Road between Navy Street and Thomas Street, and Christmas lighting.

Staff will report back to Council as early as possible in 2017 with the results of the second phase of the public engagement process, as well as provide a recommendation for the preferred selections of traditional materials. Staff will also report back to the Heritage Oakville Advisory Committee for the review of the preferred streetscape furnishings as part of the heritage permit process.

Moved by Geri Tino

1. That the report ***Downtown Oakville Street Furnishing Selection Update***, as detailed in the report from the Engineering and Construction Department dated November 8, 2016, be received.
2. That the Heritage Oakville Advisory Committee supports the traditional theme in order to guide the selection of specific furniture.

CARRIED

d. **Draft Heritage Oakville Advisory Committee Terms of Reference**

Jill Marcovecchio, Council and Committee Coordinator, advised that the Heritage Oakville Advisory Committee Terms of Reference is being reviewed as part of the committee's mandate. She advised that minor revisions were made since the terms of reference was last revised.

Moved by Councillor Duddeck

**That the draft Heritage Oakville Advisory Committee Terms of Reference be approved, as amended under section 4 – Membership, roles and responsibilities, qualifications:**

- **to include other residential associations under the sub-section 'Qualifications'.**

CARRIED

7. **Items to be Discussed at Next/Future Meetings**

- Heritage Permit / Policy Matters

8. **Information Item(s)**

- Amendment to Five-Year Delegation By-law Review**
- Planning and Development Council Resolution of November 1, 2016 - Heritage Oakville Advisory Committee Minutes – October 25, 2016 Re: Item 6b - Heritage Permit Application HP037/16-42.20B – 49 Bronte Road – New Patio, Bar and Awning/Pergola**
- 2017 Heritage Oakville Advisory Committee Meeting Schedule**

Moved by Geri Tino

**That the information items be received.**

CARRIED

**9. Date and Time of Next Meeting**

Chair Drew Bucknall thanked Councillor Duddeck for her contributions and work on the Heritage Oakville Advisory Committee, as this was her last committee meeting. The 2017 Council appointments to various boards and committees was approved by Council on November 14, 2016.

The members extended their appreciation to Councillor Duddeck for her valued representation and involvement on the committee regarding heritage matters.

Tuesday, December 20, 2016  
Oakville Municipal Building  
Palermo Room - 9:30 a.m.

**10. Adjournment**

Moved by Kerry Colborne

**That this meeting now adjourn.**

CARRIED

The meeting adjourned at 11:44 a.m.