



September 20, 2016

Public Works Department  
Office of the Commissioner  
1151 Bronte Road  
Oakville ON L6M 3L1

Town of Oakville  
Attention: Jane Clohecy, Commissioner, Community Development  
1225 Trafalgar Road  
Oakville, ON L6H 0H3

Dear Ms. Clohecy:

**Re: Waiving of Municipal Building Inspection/Permit Fees Associated with the Region - Wide Basement Flooding Mitigation Program – Report No. PW-18-16 – Approved by Regional Council on June 22, 2016**

As you are aware, on June 22, 2016 Regional Council approved recommended enhancements to the basement flooding subsidy program. These enhancements include subsidy increases for downspout disconnection (\$500), disconnection of weeping tiles and installation of a sump pump (\$5000) - using contractors qualified by the Region, and a new \$2000 subsidy intended to cover 50% of the cost to rehabilitate or repair substandard private sanitary sewer laterals. The existing \$675 subsidy for backwater valves remains unchanged.

A recommendation to waive any municipal building inspection/permit fees for these works was recently tabled through the new Region-Wide Basement Flooding Inter-jurisdictional Working Group; which your municipality is an active member. The waiving of these municipal fees would greatly benefit the success and uptake of the program, which in turn increases the resiliency of both regional and municipal infrastructure to extreme storms and the impact of climate change.

The demand for the Basement Flooding Prevention Subsidy Program is difficult to predict. With the approved enhancements to the program we are currently predicting 200 lateral lining and repairs and 80 weeping tile disconnections region-wide annually. For the backwater valve subsidy, which remains unchanged, we predict 150 annually based on historic uptake. We ask for your cooperation and contribution by waiving municipal building and inspection fees associated with the components of this program.

We thank you in advance, and kindly ask for your response by Friday, September 30, 2016 to John Duong, M.Eng., P.Eng., Manager of Systems Planning and Customer Service, at [john.duong@halton.ca](mailto:john.duong@halton.ca) or 905-825-6000, extension 7961, so that we can finalize information and materials related to the subsidy program.

Regards,

A handwritten signature in black ink, appearing to read "Jim Harnum", written over a horizontal line.

Jim Harnum, CET, MBA  
Commissioner

**Regional Municipality of Halton**

HEAD OFFICE: 1151 Bronte Rd, Oakville, ON L6M 3L1  
905-825-6000 | Toll free: 1-866-442-5866