



HERITAGE OAKVILLE ADVISORY COMMITTEE

MINUTES

TUESDAY, MARCH 26, 2019

**BRONTE AND PALERMO ROOM
OAKVILLE MUNICIPAL BUILDING
1225 TRAFALGAR ROAD, OAKVILLE**

A meeting of the Heritage Oakville Advisory Committee was held on Tuesday, March 26, 2019, in the Bronte and Palermo Rooms of the Oakville Municipal Building, commencing at 9:30 a.m.

Present: Drew Bucknall, Chair
Gerarda (Geri) Tino, Vice-Chair
Councillor Dave Gittings
Russell Buckland
Kerry Colborne
George Gordon
Daniela Hampton-Davies
Cindy Heinz
Sue Hobson

Regrets: Councillor Cathy Duddeck
Robert Ferguson

Staff: Mark Simeoni, Director of Planning Services
Diane Childs, Manager of Policy Planning and Heritage
Susan Schappert, Heritage Planner
Elaine Eigl, Heritage Planner
Janis Olbina, Manager of Park Planning and Development
Jill Marcovecchio, Council and Committee Coordinator

The items in these minutes are not necessarily in the order discussed.

1. Call to Order

Jill Marcovecchio, Council and Committee Coordinator, called the meeting to order at 9:34 a.m.

Jill Marcovecchio welcomed Cindy Heinz and advised that she had been appointed, and the other members had been reappointed to the committee by Council at its meeting on January 28, 2019.

The members and staff introduced themselves.

2. Regrets

As noted above.

3. Declarations of Pecuniary Interest

No declarations of pecuniary interest were declared.

4. Confirmation of Minutes of Previous Meeting(s)

Meeting of January 29, 2019

Moved by George Gordon

That the minutes of the Heritage Oakville Advisory Committee meeting of January 29, 2019, be approved.

CARRIED

5. Business Arising from the Minutes

There was no business arising from the minutes.

6. Discussion Item(s)

a. Election of Chair and Vice-Chair 2019

Jill Marcovecchio, Council and Committee Coordinator, called for nominations for the position of Chair of the Heritage Oakville Advisory Committee for the year 2019. George Gordon nominated Drew Bucknall for the position of Chair. Drew Bucknall accepted the nomination.

There being no further nominations put forth, the nominations were closed on a motion by Councillor Gittings.

Moved by George Gordon

That Drew Bucknall be appointed Chair of the Heritage Oakville Advisory Committee for the year 2019.

CARRIED

Jill Marcovecchio, Council and Committee Coordinator, called for nominations for the position of Vice-Chair of the Heritage Oakville Advisory Committee for the year 2019. Russell Buckland nominated Gerarda (Geri) Tino for the position of Vice-Chair. Gerarda (Geri) Tino accepted the nomination.

There being no further nominations put forth, the nominations were closed on a motion by Councillor Gittings.

Moved by Russell Buckland

That Gerarda (Geri) Tino be appointed Vice-Chair of the Heritage Oakville Advisory Committee for the year 2019.

CARRIED

Drew Bucknall assumed the Chair.

b. Committee Orientation

Jill Marcovecchio, Committee Coordinator, provided a presentation on committee orientation for the new term of the committee. Ms. Marcovecchio asked that the members review the updated orientation package, and complete the Policy and Acknowledgement form relating to town policies and procedures and return it at the next meeting. Ms. Marcovecchio advised that the committee terms of reference, and rules of procedure for committees are currently under review. She also advised that there is a requirement to file a written statement of pecuniary interest and its general nature with the Town Clerk under the *Municipal Conflict of Interest Act*, and that a registry would be kept by the Clerk's department.

Moved by Daniela Hampton-Davies

That the presentation regarding Committee Orientation, be received.

CARRIED

- c. **Heritage Permit Application HP007/19-42.20F - 144 Front Street - Replacement of Replica Lakeside Park Bandstand**
- **Report from Planning Services Department,
March 13, 2019**

Moved by George Gordon

1. **That Heritage Permit Application HP007/19-42.20F for replacement of the replica Lakeside Park Bandstand, as attached in Appendix B to the report dated March 13, 2019 from Planning Services, be approved.**
2. **That this heritage permit expire two years from the date of final approval by Council.**

CARRIED

- d. **337 Douglas Avenue - Relocation and Rehabilitation**
- **Report from Planning Services Department,
March 13, 2019**

Susan Schappert, Heritage Planner, reported on the proposed relocation of the historic Edmund N. Killer House, currently located at 337 Douglas Avenue, and to relocate it within the existing double lot in order to construct a new house on the north lot as provided in the PowerPoint presentation.

The committee asked that staff work with the applicant regarding the roofline for the new addition to the existing house.

A separate staff report will be forwarded to the April 15, 2019 Planning and Development Council meeting for consideration.

Moved by Councillor Gittings

1. **That a Heritage Easement Agreement for the conservation and relocation of the Edmund N. Killer House, currently located at 337 Douglas Avenue, be entered into between the Town and the owner in keeping with the content of this report and with a Relocation and Restoration Plan, with the Agreement to be in form and content satisfactory to the Town Solicitor and the Director of Planning Services or their designate;**

2. That the Heritage Easement Agreement be executed in accordance with Executions By-law 2013-057 and be registered on title to the lands on which the Edmund N. Killer House is currently located and on title to the lands to which the Edmund N. Killer House is to be permanently located;
3. That a notice of intention to designate the Edmund N. Killer House, pursuant to the provisions of the *Ontario Heritage Act*, be issued once the Edmund N. Killer House has been relocated to the lands which will be its permanent site; and
4. That the Town Solicitor be authorized to discharge the Heritage Easement Agreement from title to all lands on which it is registered, at the expense of the owner, once the Edmund N. Killer House has been designated pursuant to the provisions of the *Ontario Heritage Act* and the requirements in the Heritage Easement Agreement have been fully satisfied to the satisfaction of the Director of Planning Services or their designate.

CARRIED

e. **Cultural Heritage Landscape Strategy - Phase Two - Gairloch Gardens**

- **Report from Planning Services Department, March 13, 2019**

Elaine Eigl, Heritage Planner, reported on the draft cultural heritage evaluation report for the cultural heritage landscape of the Gairloch Gardens property as provided in the PowerPoint presentation. Ms. Eigl asked for committee input on the draft cultural heritage evaluation report prior to finalizing a report to Council. The committee was asked to endorse the staff recommendation that Gairloch Gardens be recognized as a significant cultural heritage landscape and move into the implementation of protection measures (Phase Three of the Cultural Heritage Landscape Strategy Implementation).

Discussion ensued regarding the use of the property, heritage designation process, and protection for the cultural heritage landscape of Gairloch Gardens. The committee also discussed the potential impact of shoreline improvements on the property in the future, and condition of the existing infrastructure and impact of recent high water levels.

Susan Schappert, Heritage Planner, responded to questions to clarify that the current use of the property does not define its cultural heritage value in this case.

The committee was pleased with the cultural heritage evaluation report for Gairloch Gardens.

A separate report will be forwarded to the April 15, 2019 Planning and Development Council meeting for consideration.

Moved by Cindy Heinz

1. That the draft Cultural Heritage Evaluation Report, attached as Appendix A to the report dated March 13, 2019 from Planning Services, be received;
2. That comments from the Heritage Committee be provided to Heritage Planning staff, and where necessary, incorporated into the Phase Two: Cultural Heritage Evaluation Report; and
3. That the Heritage Committee endorses Heritage Planning staff's recommendation that Gairloch Gardens be recognized as a significant cultural heritage landscape and move into Phase Three: Implementation of Protection Measures.

CARRIED

7. Information Item(s)

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|----|--|---------|
| a. | 2019 Schedule of Meeting Dates | 193-194 |
| b. | Confidential Committee Membership Listing | |
| c. | Delegated Heritage Permits - May 2018 to March 2019 | 195-198 |
| - | Memorandum from Planning Services Department, March 13, 2019 | |

Moved by George Gordon

That the information item(s) be received.

CARRIED

8. Items to be Discussed at Next/Future Meetings

- Heritage Permit / Policy Matters

9. Date and Time of Next Meeting

Tuesday, April 23, 2019
Oakville Municipal Building
Bronte and Palermo Rooms - 9:30 a.m.

10. Adjournment

Moved by Daniela Hampton-Davies

That this meeting be adjourned.

CARRIED

The meeting adjourned at 10:47 a.m.