



HERITAGE OAKVILLE ADVISORY COMMITTEE

MINUTES

TUESDAY, JUNE 28, 2016

**PALERMO ROOM
OAKVILLE MUNICIPAL BUILDING
1225 TRAFALGAR ROAD, OAKVILLE**

A meeting of the Heritage Oakville Advisory Committee was held on Tuesday, June 28, 2016, in the Palermo Room of the Oakville Municipal Building, commencing at 9:30 a.m.

Present: Drew Bucknall, Chair
Harry Barrett, Vice-Chair
Councillor Cathy Duddeck
Councillor Nick Hutchins
Russell Buckland
Kerry Colborne
George Gordon
Michael Reid
Geri Tino

Regrets: Robert Ferguson
Daniela Hampton-Davies

Staff: Mark Simeoni, Director of Planning Services
Diane Childs, Manager of Policy Planning
Susan Schappert, Heritage Planner
Carolyn Van Sligtenhorst, Heritage Planner
Lyn Morgan, Council and Committee Coordinator
Jessica Warren, Council and Committee Coordinator

The items in these minutes are not necessarily in the order discussed.

1. Call to Order

Chair Drew Bucknall called the meeting to order at 9:30 a.m.

2. **Regrets**

As noted above.

3. **Declarations of Pecuniary Interest**

Geri Tino declared a pecuniary interest with respect to Item 6c – Notice of Intention to Demolish – 104 Burnet Street, as her firm was involved with the preparation of the heritage assessment report for this property.

4. **Confirmation of Minutes of Previous Meeting(s)**

Meeting of May 24, 2016

Moved by Harry Barrett

That the minutes of the Heritage Oakville Advisory Committee meeting of May 24, 2016, be approved.

CARRIED

5. **Business Arising from the Minutes**

There was no business arising from the minutes.

6. **Discussion Item(s)**

a. **Heritage Permit Application HP022/16-42.20W - 3536 Wass Crescent - Construction of New Accessory Structure**

- **Report from Planning Services Department,
June 15, 2016**

Moved by Councillor Hutchins

1. **That Heritage Permit Application HP022/16-42.20W for the construction of a new accessory structure, as attached in Appendix B to the report dated June 15, 2016, from Planning Services, be approved subject to final details on the windows, doors, stone and siding being submitted to Heritage Planning staff for approval; and**

2. That this heritage permit expire two years from the date of final approval by Council.

CARRIED

b. **Heritage Permit Application HP021/16-42.20F - 45 First Street - Demolition of Existing Residence and Construction of New Residence**

- Report from Planning Services Department,
June 15, 2016

Moved by Councillor Hutchins

1. That Heritage Permit Application HP021/16-42.20F for the demolition of the existing residence and construction of a new residence, as attached in Appendix B to the report dated June 15, 2016, from Planning Services, be approved subject to final details on the windows, doors, colours and exterior cladding material being submitted to Heritage Planning staff for final approval;
2. That this heritage permit expire two years from the date of final approval by Council; and
3. That the demolition permit shall not be issued until a building permit application has been received for construction of the new dwelling.

CARRIED

c. **Notice of Intention to Demolish - 104 Burnet Street**

- Report from Planning Services Department,
June 15, 2016

A separate staff report on this matter will be presented to Planning and Development Council.

Moved by Councillor Duddeck

1. That a heritage easement agreement for the property at 104 Burnet Street for the purpose of salvage of historic materials and commemoration of the historic associations of the property be endorsed; and

- a. That the Town Solicitor be authorized to discharge the heritage easement agreement from title, at the expense of the owner, once the requirements in the agreement have been satisfied to the satisfaction of the Director of Planning Services or designate; and
 - b. That the heritage easement agreement be executed in accordance with By-law 2013-057;
2. That, following the registration of the heritage easement agreement, the property at 104 Burnet Street be removed from the Oakville Register of Properties of Cultural Heritage Value or Interest; and
3. That, prior to demolition, the property owners allow for the salvage of historic materials from the house.

CARRIED

(Geri Tino, having declared a pecuniary interest, did not vote on this item.)

7. Information Item(s)

- a. Delegated Heritage Permits

Moved by Councillor Duddeck

That the information item be received.

CARRIED

8. Items to be Discussed at Next/Future Meetings

- Downtown Oakville Street Furniture

9. Date and Time of Next Meeting

Tuesday, July 19, 2016
Oakville Municipal Building
Trafalgar Room - 9:30 a.m.

10. Adjournment

Moved by Councillor Duddeck

That this meeting now adjourn.

CARRIED

The meeting adjourned at 10:29 a.m.