



## HERITAGE OAKVILLE ADVISORY COMMITTEE

### MINUTES

TUESDAY, NOVEMBER 21, 2017

TRAFALGAR ROOM  
OAKVILLE MUNICIPAL BUILDING  
1225 TRAFALGAR ROAD, OAKVILLE

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A meeting of the Heritage Oakville Advisory Committee was held on Tuesday, November 21, 2017, in the Trafalgar Room of the Oakville Municipal Building, commencing at 9:30 a.m.

**Present:** Drew Bucknall, Chair  
Gerarda (Geri) Tino, Vice-Chair  
Russell Buckland (*Left at 10:23 a.m.*)  
Daniela Hampton-Davies  
Councillor Nick Hutchins  
Kerry Colborne  
Robert Ferguson  
George Gordon

**Regrets:** Councillor Marc Grant  
Michael Reid

**Staff:** Diane Childs, Manager of Policy Planning and Heritage  
Jill Stephen, Senior Manager of Transportation Strategy  
Susan Schappert, Heritage Planner  
Elaine Eigl, Heritage Planner

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**The items in these minutes are not necessarily in the order discussed.**

1. **Call to Order**

Chair Drew Bucknall called the meeting to order at 9:30 a.m.

2. **Regrets**

As noted above.

3. **Declarations of Pecuniary Interest**

No declarations of pecuniary interest were declared.

4. **Confirmation of Minutes of Previous Meeting(s)**

Special Meeting of September 19, 2017

Meeting of September 26, 2017

Moved by Robert Ferguson

**That the minutes of the special meeting of the Heritage Oakville Advisory Committee of September 19, 2017 be approved; and**

**That the Heritage Oakville Advisory Committee minutes of September 26, 2017, be approved as amended on page 3 under section 6 (b) subsection 1(d), by replacing the words “scope of the roof application” with the words “slope of the roof”.**

CARRIED

5. **Business Arising from the Minutes**

There was no business arising from the minutes.

6. **Discussion Item(s)**

a. **Lakeshore Road West Improvements Class Environmental Assessment**

- Report from Planning Services Department,  
November 8, 2017

**RECESS**

The Committee recessed for a duration of five minutes to enable technical support.

Susan Schappert, Heritage Planner, provided a PowerPoint presentation regarding the Lakeshore Road West improvements class environmental assessment. Ms. Schappert noted that Jill Stephen, Senior Manager of Transportation Strategy, was also present should there be any questions that Ms. Stephen could assist in answering.

Ms. Schappert noted that the study is town initiated and led by Engineering and Construction staff. The purpose of the study is to assess the current and future traffic conditions along the roadway, identify opportunities to improve road user safety, and promote active transportation, such as walking and cycling, to ensure a healthy and vibrant community. Ms. Schappert further noted that there are 17 heritage properties within the study area and that staff are seeking feedback from Heritage Oakville as it relates to the impact on the heritage properties.

Ms. Schappert continued to provide detailed information respecting:

- the problems of the roadway as it currently is and the opportunities that are being sought;
- alternative solutions and preliminary preferred solutions that were developed to address the problems identified;
- the Cultural Heritage Evaluation Report (CHER) which consists of background historic research, historical overview of agents and themes of historical and cultural landscape significance, and their changes over time, a review of the designation by-laws, site reviews including photographic documentation, determination of potential impacts of proposed work on the identified heritage resources, and report preparation with recommendations and/or mitigation measures;
- the 17 heritage properties within the study area and the anticipated project impacts along with the magnitude of the impacts and the recommended actions as they relate to those heritage properties.

The Committee thanked staff for taking the time to not only bring the study to Heritage Oakville for comment, and noted that they appreciated the inventory of heritage impacted properties listed with associated recommendations. Heritage Oakville members also added the following comments respecting the Lakeshore Road West improvements class environmental assessment:

- although the Lakeshore Road improvements have a low impact to heritage properties, there is still some impact and it is important to be mindful of the heritage resources in that area;
- Walton Memorial Church signage: the improvements to Lakeshore Road West may offer an opportunity to review and resolve signage and other issues at this location;
- supports and gives preference to burying the hydro wires underground, wherever possible, on Lakeshore Road West, such that the hydro poles can be removed. This is important to the look and feel of the roadway, recognizing that the road widening may bring the hydro poles closer to the road which will create more of an impact;
- supports a minimized impact on the trees and tree canopies in the area, and further supports that the roadway be designed with the trees in mind;
- recommends that the research for the CHER be expanded to ensure that all relevant local resources have been researched including the local historical societies and oral history records;
- the utilization of advanced technology, construction techniques, and material when constructing the road such that it is appropriate for the character of the area;

- recommends that the development of the historical storyline of the area along with the historic themes could be incorporated into the design of the new road system, including interpretive elements.

Moved by Councillor Hutchins

That the report dated November 8, 2017, from Planning Services, entitled '*Lakeshore Road West Improvements Class Environmental Assessment*', be received.

CARRIED

**7. Information Item(s)**

- a. 2018 Heritage Oakville Advisory Committee Meeting Schedule**
- b. Memorandum from Planning Services dated November 2017 regarding Delegated Heritage Permits**

Moved by Geri Tino

**That the information items be received.**

CARRIED

**8. Items to be Discussed at Next/Future Meetings**

- Designation of the chapel at Appleby College

**9. Date and Time of Next Meeting**

Tuesday, December 19, 2017  
Oakville Municipal Building  
Palermo Room - 9:30 a.m.

**10. Adjournment**

Moved by Councillor Hutchins

**That this meeting now adjourn.**

CARRIED

The meeting adjourned at 10:30 a.m.