

## REPORT

### ADMINISTRATIVE SERVICES COMMITTEE

MEETING DATE: JUNE 18, 2018

---

**FROM:** Finance Department

**DATE:** May 7, 2018

**SUBJECT:** Federal/Provincial Grant Update

**LOCATION:**

**WARD:**

Page 1

---

#### RECOMMENDATION:

1. That the Finance Department report dated May 7, 2018 entitled *Federal/Provincial Grant Update* be received; and
2. That the shortfalls in grant funding for capital project 52211728 (Falgarwood Park Soccer Field Rehabilitation) of \$76,600 and for capital project 53341606 (Crosstown Trail, Phase 1 – East Bank of Sixteen Mile Creek Bank to Eighth Line) of \$75,000 be funded from the General Working Capital reserve.

#### KEY FACTS:

The following are key points for consideration with respect to this report:

- The federal government approved contributions totaling up to \$4,982,431 for the 15 projects submitted under the Public Transit Infrastructure Fund (PTIF). The full contribution is expected to be received.
- The federal and provincial governments approved contributions totaling up to \$2,954,393 for the 6 projects submitted under the Clean Water and Wastewater Fund (CWWF). The full contribution is expected to be received.
- The federal government approved contributions totaling up to \$881,600 for the 9 projects submitted under the Canada 150 Community Infrastructure Program. The actual contribution received is expected to be \$342,200 based on the work completed by the completion deadline.
- The province approved a contribution of up to \$92,500 for the installation of a community kitchen at QEPCCC under the Ontario150 Community Capital Program. The project is completed and the actual grant amount received is expected to be \$92,500.
- The province approved the town's "To High School and Back Active Living" initiative with a contribution of up to \$55,431 under the Ontario150

From: Finance Department  
 Date: May 7, 2018  
 Subject: Federal/Provincial Grant Update

Partnership Program. The initiative was completed in 2017 and the actual grant funding received based on eligible expenses was \$49,887.

- The province has approved a contribution of up to \$645,376 under the Ontario Municipal Commuter Cycling Program for the 2017/2018 intake which will be used to fund the town's Active Transportation Master Plan initiatives. The town must contribute a minimum of 20% of the eligible costs of each eligible project.
- The Oakville Community Foundation and the Government of Canada have approved a contribution of \$40,450 under the Community Fund for Canada's 150<sup>th</sup> which will be used to fund the town's Moccasin Trail project.

### BACKGROUND:

Throughout 2016 and 2017 several different grant programs had been announced by the Federal and Provincial Governments, in which the town was successful in securing funding. The following outlines the various programs and the funding allocation approved for the town:

- **Public Transit Infrastructure Fund (PTIF)** – Funding was approved for 15 projects in the amount \$4,982,431 (to a maximum of 50% of the total eligible project costs)
- **Clean Water and Wastewater Fund (CWWF)** – Funding was approved in the amount of \$2,954,393 for the 6 projects submitted. The federal contribution being \$1,969,595 (to a maximum of 50% of the total eligible project costs) and the provincial contribution being \$984,798 (to a maximum of 25% of the total eligible project costs).
- **Canada 150 Community Infrastructure Program** - Funding for 9 projects was approved in the amount of \$881,600 (to a maximum of 29% to 33% depending on the project of total eligible project costs).
- **Ontario150 Community Capital Program** - Funding for the "installation of a community kitchen at QEPCCC" in the amount of \$92,500 representing 50% of eligible project costs was approved.
- **Ontario150 Partnership Program** – The town submitted a "To High School and Back Active Living" initiative for which the province approved a contribution of \$55,431 (up to maximum of 75% of the total eligible project costs).
- **Ontario Municipal Commuter Cycling Program** - The province has approved a contribution of up to \$645,376 for the 2017/2018 intake with the town having to contribute a minimum of 20% of the eligible costs of each eligible project.
- **Community Fund for Canada's 150<sup>th</sup>** - The Oakville Community Foundation and the Government of Canada have approved a contribution of \$40,450 which will be used to fund the town's Moccasin Trail project.

From: Finance Department  
Date: May 7, 2018  
Subject: Federal/Provincial Grant Update

**COMMENT/OPTIONS:**

The following is a status update on each of the grant programs to date:

**Public Transit Infrastructure Fund (PTIF)**

The Federal grant program is intended to provide vital infrastructure funding to help accelerate short term investments to support the rehabilitation of transit systems and funding studies to support longer term transit expansion plans. The contribution was approved February 2017, totaling up to \$4,982,431 for 15 projects with the original program deadline being March 31, 2018. However, Infrastructure Canada recently approved the extension of the program to March 31, 2020 and agreements are currently being amended. A number of projects were in jeopardy of meeting the original deadline for incurring eligible costs; however, as a result of the program wide extension to March 31, 2020, it is anticipated that all projects will be complete by revised deadline. In addition, approval has also been given to reallocate the grant funding between 5 of the projects to address expected under/over expenditures between these projects.

**Clean Water and Wastewater Fund (CWWF)**

This is a joint Federal/Provincial grant program designed to accelerate short-term community investments, while supporting the rehabilitation and modernization of drinking water, wastewater and stormwater infrastructure, and the planning and design of future facilities and upgrades to existing systems. The federal and provincial governments approved a contribution, totaling up to \$2,954,393 for the 6 projects submitted with the project completion deadline originally set at March 31, 2018. Similar to PTIF, Infrastructure Canada has also approved the extension of the program to March 31, 2020 and agreements are currently being amended. Confirmation of the grant for this program was received in May of 2017 and due to the nature and seasonality of the work involved for these type of projects the 6 projects were in jeopardy of not meeting the original deadline for incurring eligible costs. However, as a result of the program wide extension to March 31, 2020, it is now expected that all projects will be complete by the revised due date.

**Canada 150 Community Infrastructure Program**

The Federal grant program supports the rehabilitation, renovation and expansion of existing community infrastructure. The federal government approved a contribution totaling up to \$881,600 with the due date for completion of March 31<sup>st</sup>, 2018. There was no announcement in regards to an extension of the deadline for this program. Referencing the table below, the Crosstown Trail (Phase 1) project was approved in August 2015 as part of the first intake while the remaining 8 projects were approved in December 2016 as part of the second intake. Overall, 6 of the 9 projects were completed by the deadline and will received the maximum grant allowed based on actual final costs. Due to various reasons, there were 3 projects that were partially complete by the March 31<sup>st</sup> deadline and as a result only a portion of the grant

From: Finance Department  
 Date: May 7, 2018  
 Subject: Federal/Provincial Grant Update

originally applied for is eligible. Overall, the total actual contribution expected to be received is \$342,200. The status of each project and the actual contribution received is shown in the table below, followed by additional comments on select projects.

Project	Maximum Grant Amount Approved	Project Status	Actual Grant Amount Received
Improvement of River Oaks C.C. Fitness Change Room Accessibility	\$ 128,000	Completed	\$ 81,200
Falgarwood Park Soccer Field Rehabilitation	82,000	Construction ongoing	5,400
Margot Drive Park Playground Renovation	18,000	Completed	18,000
Munns Creek Park Playground Rehabilitation	20,000	Completed	20,000
Riverbank Way Park Playground Rehabilitation	16,000	Completed	16,000
Golden Meadow Park Playground Rehabilitation	13,000	Completed	8,600
Improvement of Coronation Park Picnic Areas	33,000	Completed	33,000
Crosstown Trail (Phase 1) – East Bank of Sixteen Mile Creek Bank to Eighth Line	235,000	Construction ongoing	160,000
Crosstown Trail (Phase 2) – Eighth Line across Joshua Creek to Ninth Line	336,600	Design ongoing	0
<b>TOTAL</b>	<b>\$ 881,600</b>		<b>\$ 342,200</b>

#### Improvement of River Oaks Community Centre Fitness Change Room Accessibility

The actual grant amount expected to be received is less than the approved amount since the project was completed under budget.

#### Falgarwood Park Soccer Field Rehabilitation

The grant stipulated that projects must be substantially completed by March 31, 2018 in order to receive up to the approved grant amount. The project was out for tender in the fall of 2017 and achieving substantial completion by March 31, 2018 was dependent on favourable weather conditions in order for the work to be completed. Unfortunately, weather conditions were unfavourable and construction could not begin on time in order to meet the deadline. As such, according to the agreement only the design work completed prior to the deadline is eligible for the grant funding contribution. However, the contractor mobilized at the end of April 2018 and the project is expected to be completed by June 30, 2018. Through this report, staff is also requesting that the shortfall in grant funding of \$76,600 be funded from the General Working Capital reserve to complete the project.

From: Finance Department  
Date: May 7, 2018  
Subject: Federal/Provincial Grant Update

### Golden Meadow Park Playground Rehabilitation

The actual grant amount received is less than the approved amount as the project was completed under budget.

### Crosstown Trail (Phase 1) – East Bank of Sixteen Mile Creek Bank to Eighth Line

The original scope of the project included improvements of the existing 3 km crosstown trail from the east bank of Sixteen Mile Creek to Eighth Line from limestone screening to an asphalt multi-use trail over the entire length and installing rest areas with benches, garbage cans and bike racks, a bike repair station, trail signage, accessible crossings at roadways, as well as landscaping and appropriate drainage work where required. The actual grant amount expected to be received is less than the approved amount since only a section (Neyagawa Boulevard to Munn's Avenue) of the 3 km trail was completed by the March 31, 2018 deadline. Due to construction not being able to continue during winter weather conditions, the remaining section between Munn's Avenue and just east of Trafalgar Road was completed in April-May 2018. Through this report, staff is also requesting that the shortfall in grant funding of \$75,000 be funded from the General Working Capital reserve to complete the project.

### Crosstown Trail (Phase 2) – Eighth Line across Joshua Creek to Ninth Line

The original scope of the project included improvements of the existing 2.3 km crosstown trail from Eighth Line across Joshua Creek to Ninth Line from limestone screening to an asphalt multi-use trail over the entire length and installing multiple accessible rest areas with benches, trail counting data recorders, trail signage, a new major barrier creek crossing bridge (Joshua Creek) as well as landscaping and appropriate drainage work where required. The grant is not expected to be received since construction was not completed by the March 31, 2018 deadline. Due to the constrained timelines to complete the appropriate environmental assessments of the bridge crossing, the study area was reduced from Eighth Line to Bayshire Drive. During the detailed design phase, the study area was further reduced from Eighth Line to North Ridge Trail due to property ownership issues. At this time, the detailed design is still ongoing, as there are considerable elevation barriers to accommodate a slope that meets the requirements of the Accessibility for Ontarians with Disabilities Act. Once the detailed design is completed, staff will determine a revised budget for the project and inform Council of additional funding requirements to complete the project.

### **Ontario150 Community Capital Program**

The Provincial grant program provides one-time capital funding to support the repair, renovation or retrofit of existing community facilities to promote the public places and spaces. The province approved the town's application for the "installation of a community kitchen at QEPCCC" for a contribution of up to \$92,500 representing 50% of eligible project costs. The project is completed and the actual grant amount

From: Finance Department  
Date: May 7, 2018  
Subject: Federal/Provincial Grant Update

received is expected to be \$92,500 with \$83,300 already received prior to the project start date and the remaining \$9,200 expected to be received at the end of May 2018 following submission of the final report.

### **Ontario150 Partnership Program**

This Provincial initiative is to provide an active transportation program to engage and collaborate with 150 Oakville youth (aged 15-19) in partnership with receptive secondary schools and the school boards to analyze, educate and identify barrier regarding the routes students use to get to and from school with the intent to help inform future planning and design of active sustainable transportation travel within Oakville. The province approved the town's "To High School and Back Active Living" initiative with a contribution of the lesser of (a) \$55,431 and (b) maximum of 75% of the total eligible costs. The initiative was completed in 2017 and the actual grant funding received based on total eligible expenses was \$49,887.

### **Ontario Municipal Commuter Cycling Program**

The grant program provides direct, dedicated, annual capital funding to support the implementation of commuter cycling infrastructure to encourage people to get out of their cars and onto bikes for their daily commute or other frequent trips. The province has approved a contribution of up to \$645,376 in December 2017 for the 2017/2018 intake which will be used to fund the town's Active Transportation Master Plan initiatives. Specific projects are outlined in the 2018 Active Transportation Master Plan Program as presented to CSC on February 20<sup>th</sup> 2018. All projects must be completed by the end of 2020.

### **Community Fund for Canada's 150<sup>th</sup>**

The grant program provides funding for projects connected to Canada's 150<sup>th</sup>. The Oakville Community Foundation and the Government of Canada have provided a contribution of \$40,450 which will be used to fund the town's Moccasin Trail project.

### **Other Grant Opportunities**

The town is actively reviewing and pursuing other grant opportunities. On tonight's agenda, through the report titled "Main Street Revitalization Funding Program", staff are recommending the execution of an agreement with the province to receive an allocation up to \$201,063 as part of the Ontario's Main Street Revitalization initiative. This initiative is intended to help municipal governments undertake main street revitalization activities that support and benefit small businesses, and further details on this grant and options can be found in the aforementioned report.

Another opportunity staff are pursuing is the Municipal Greenhouse Gas (GHG) Challenge Fund, Round Two with project submissions that reduce GHG emissions in any sector including buildings, energy supply, transportation, water, waste and

From: Finance Department  
Date: May 7, 2018  
Subject: Federal/Provincial Grant Update

organics sectors. Municipalities may submit 2 applications for funding up to a maximum of \$2 million per project.

In March, a joint announcement from the Federal/Provincial governments was made that Oakville Transit will receive approximately \$26.5 million in federal funds and \$21.9 million in provincial funds, with an Oakville share required of approximately \$18 million. The total \$48.4 million in government funding through the Public Transit Stream will be disbursed over the next decade and is for the improved capacity, quality and safety, and access to the public transit system.

Finally, just recently, the Government of Canada launched the Disaster Mitigation and Adaptation Fund (DMAF), a national merit-based program that will invest \$2 billion to support large-scale infrastructure projects to help communities better manage the risks of disasters triggered by natural hazards. DMAF projects will support the Government of Canada's objectives laid out in the Pan-Canadian Framework on Clean Growth and Climate Change. Projects must have a minimum of \$20 million in eligible expenditures and must be completed by 2027-2028. Eligible investments aim to reduce the socio-economic, environmental and cultural impacts of natural hazards and extreme weather events when considering current and potential future climate change impacts. The town will assess viable projects to be put forward for funding consideration.

Further details on these and other grant opportunities along with the town's project submissions will be provided to Council in future reports.

## **CONSIDERATIONS:**

### **(A) PUBLIC**

Projects and initiatives funded by the grant programs will provide the public with various community benefits while leveraging federal and provincial funding opportunities.

### **(B) FINANCIAL**

The following grant funds have been or are expected to be received.

- Public Transit Infrastructure Fund (PTIF) = up to \$4,982,431
- Clean Water and Wastewater Fund (CWWF) = up to 2,954,393
- Canada 150 Community Infrastructure Program = \$342,200
- Ontario150 Community Capital Program = \$92,500
- Ontario150 Partnership Program = \$49,887
- Ontario Municipal Commuter Cycling Program = up to \$645,376
- Community Fund for Canada's 150<sup>th</sup> = \$40,450

From: Finance Department  
Date: May 7, 2018  
Subject: **Federal/Provincial Grant Update**

It is recommended that the shortfall in grant funding for the Falgarwood Park Soccer Field Rehabilitation project of \$76,600 and the Crosstown Trail, Phase 1 – East Bank of Sixteen Mile Creek Bank to Eighth Line project of \$75,000 be funded from the General Working Capital reserve.

**(C) IMPACT ON OTHER DEPARTMENTS & USERS**

This report has been prepared in consultation with other departments which are impacted by the grants discussed in the report.

**(D) CORPORATE AND/OR DEPARTMENT STRATEGIC GOALS**

This report addresses the corporate strategic goal to:

- continuously improve our programs and services
- be accountable in everything we do
- be fiscally sustainable
- be the most livable town in Canada

**(E) COMMUNITY SUSTAINABILITY**

The various contribution agreements are an opportunity to gain external funding for town initiatives that otherwise would not be able to proceed at this time thus impacting the economic and social aspects of the community.

Prepared by:  
Dalibor Stancovici, CPA, CMA, MBA,  
P.Eng.  
Acting Supervisor,  
Financial Planning and Policy

Submitted by:  
Catharine Hewitson, B.Comm.  
Acting Senior Manager, Financial  
Planning and Policy