



HERITAGE OAKVILLE ADVISORY COMMITTEE

MINUTES

TUESDAY, AUGUST 28, 2018

**BRONTE AND PALERMO ROOMS
OAKVILLE MUNICIPAL BUILDING
1225 TRAFALGAR ROAD, OAKVILLE**

A meeting of the Heritage Oakville Advisory Committee was held on Tuesday, August 28, 2018, in the Bronte and Palermo Rooms of the Oakville Municipal Building, commencing at 9:30 a.m.

Present: Drew Bucknall, Chair
Gerarda (Geri) Tino, Vice-Chair
Councillor Cathy Duddeck
Councillor Dave Gittings
Russell Buckland
Kerry Colborne
Robert Ferguson
George Gordon
Daniela Hampton-Davies
Michael Reid

Regrets: Sue Hobson

Staff: Dennis Perlin, Assistant Town Solicitor
Mark Simeoni, Director of Planning Services
Carolyn Van Sligtenhorst, Heritage Planner
Susan Schappert, Heritage Planner
Nancy Fiorentino, Council and Committee Services Coordinator

The items in these minutes are not necessarily in the order discussed.

1. Call to Order

Chair Drew Bucknall called the meeting to order at 9:30 a.m.

2. **Regrets**

Regrets as noted above.

3. **Declarations of Pecuniary Interest**

There were no declarations of pecuniary interest.

4. **Confirmation of Minutes of Previous Meeting(s)**

Meeting of July 24, 2018

Moved by Councillor Duddeck

That the minutes of the Heritage Oakville Advisory Committee meeting of July 24, 2018, be approved.

CARRIED

Special Meeting of July 26, 2018

Moved by Councillor Duddeck

That the minutes of the special meeting of the Heritage Oakville Advisory Committee of July 26, 2018, be approved.

CARRIED

5. **Business Arising from the Minutes**

There was no business arising from the minutes.

6. Discussion Item(s)

a. Heritage Permit Application HP042/18-42.20W - 297 William Street - New sunroom addition

- **Report from Planning Services Department,
August 15, 2018**

Moved by Councillor Gittings

1. That Heritage Permit Application HP042/18-42.20W for the construction of a new one-storey sunroom addition at 297 William Street, as attached in Appendix B to the report dated August 15, 2018 from Planning Services, be approved subject to the following:
 - a. The wood siding be installed rather than vinyl siding on the sunroom addition;
 - b. That final details on all new windows and doors be submitted to Heritage Planning staff for final approval;
 - c. That the rear door to be removed as part of this application be made available for salvage; and
2. That this heritage permit expire two years from the date of final approval by Council.

CARRIED

b. Heritage Permit Application HP041/18-42.20S - 89 Second Street - New two storey house

- **Report from Planning Services Department,
August 15, 2018**

Moved by Councillor Gittings

1. That Heritage Permit Application HP041/18-42.20S for the demolition of the existing house and the construction of a new house, as attached in Appendix B to the report dated August 15, 2018 from Planning Services, be approved subject to the following conditions:
 - a. That the windows be either wood or aluminum-clad wood;
 - b. That final details on the windows, doors, colours and exterior cladding material being submitted to Heritage Planning staff for final approval;
2. That this heritage permit expire two years from the date of final

approval by Council;

3. That the demolition permit not be issued until a building permit application has been received for construction of the new dwelling; and
4. That materials from the existing house be made available for salvage.

CARRIED

c. **2460 Old Bronte Road - Rehabilitation of Caleb Smith House**
- **Report from Planning Services Department,
August 15, 2018**

A separate report will be forwarded to the September 10, 2018 Planning and Development Council meeting for consideration.

Moved by Councillor Duddeck

1. That a Heritage Easement Agreement for the conservation and relocation of the Caleb Smith House, currently located at 2460 Old Bronte Road, be entered into between the Town and the owner in keeping with the content of this report, with the Agreement to be in form and content satisfactory to the Town Solicitor and the Director of Planning Services or their designate;
2. That the Heritage Easement Agreement be executed in accordance with Executions By-law 2013-057 and be registered on title to the lands on which the Caleb Smith House is currently located and on title to the lands to which the Caleb Smith House is to be permanently located;
3. That a notice of intention to designate the Caleb Smith House, pursuant to the provisions of the Ontario Heritage Act, be issued once the Caleb Smith House has been relocated to the lands which will be its permanent site; and
4. That the Town Solicitor be authorized to discharge the Heritage Easement Agreement from title to all lands on which it is registered, at the expense of the owner, once the Caleb Smith House has been designated pursuant to the provisions of the Ontario Heritage Act and the requirements in the Heritage Easement Agreement have been fully satisfied to the satisfaction of the Director of Planning Services or their designate.

CARRIED

7. Information Item(s)

a. 2018 Bronte Woodland White Oak Monitoring Report

Moved by Geri Tino

That the information item be received.

CARRIED

8. Items to be Discussed at Next/Future Meetings

- Heritage Permit / Policy Matters

9. Date and Time of Next Meeting

Tuesday, September 25, 2018
Oakville Municipal Building
South Atrium
9:30 a.m.

10. Adjournment

Moved by Geri Tino

That this meeting be adjourned.

CARRIED

The meeting adjourned at 10:20 a.m.