

#	Item	Date of Meeting	Dept. Responsible.	Outstanding	Status/Expected Report Date
MAYOR AND MEMBERS OF COUNCIL					
				No Items	

# Status of Outstanding Issues – AUGUST 2017

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#	Item	Date of Meeting	Dept. Responsible.	Outstanding	Status/Expected Report Date
<b>CAO</b>					
<b>1.0 - CAO's Office</b>					
1	<b><u>Request for Report</u></b> Oakville Historic Business Areas Special Measures	Council 04/28/2014	Office of the CAO, Community Development and Corporate Services Comm.	2. <u>2016 and 2017 – Impact Mitigation Plan</u> Renewal of downtown Lakeshore roadbed, pipes and streetscape with such construction impact mitigation and other measures as staff may recommend and Council may approve.	3 <sup>rd</sup> quarter 2017
<b>1.1 - Economic Development</b>					
1	Downtown Mitigation Strategy Framework	P and D 03/20/2017	Economic Development	That the report on the Downtown Mitigation Strategy Framework from the Economic Development department be received for information, and that staff report back to Council with detailed mitigation plans in Q1 2018.	1 <sup>st</sup> quarter 2018
<b>1.2 – Internal Audit</b>					
1	Status of Internal Audit Recommendations	ASC 1/30/2017	Internal Audit Department	2. That staff be requested to report back in 12 months on the status of all the not fully implemented recommendations.	1 <sup>st</sup> quarter 2018
<b>1.3 – Strategy, Policy and Communications</b>					
				No Items	

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<b>COMMUNITY SERVICES COMMISSION</b>					
<b>2.0 Commissioner of Community Services</b>					
1	<b><u>Request for Report</u></b> Request For Training and Facility Adaptions to Accommodate Persons with Autism	Council 05/30/2016	Community Services Commission and Finance Department	1. That staff investigate opportunities to: a) train staff on addressing the needs of persons with Autism; and b) to adapt facilities to be sensory friendly wherever possible. 2. That a staff report be provided to Council on funding these opportunities, as soon as possible.	3 <sup>rd</sup> quarter 2017
2	Downtown Cultural Hub Update	P and D 11-28-2016	Community Services Commission, in conjunction with Community Development Commission	4. That staff report back with detailed implementation plan and funding requirements to implement the updated Downtown Plan timeline.	4 <sup>th</sup> quarter 2017
3	Flood Management and Mitigation 2017	Council 05/29/2017	Commissioner of Community Services, Commissioner of Community Development and Commissioner of Corporate Services	2. That staff report back to Council on the estimated full costs associated with flood management, recovery and restoration after lake levels have receded.	3rd quarter 2017

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<b>2.1 Fire</b>					
1	Fire Master Plan	CSC 11/7/2016	Fire Department and Finance Department	2. That the implementation strategy as outlined in Appendix B from the Fire Department and the Finance Department dated August 17, 2016, be referred to the 2018 Budget Committee for their consideration as part of the 2018 budget process.	4 <sup>th</sup> quarter 2017 <b>(2018 Budget Committee)</b>
<b>2.2 Oakville Library</b>					
				No Items	
<b>2.3 Parks &amp; Open Space</b>					
1	North Oakville Urban Forest Strategic Management Plan	P and D 05/22/2012	Parks & Open Space and Development Engineering Department	7. That staff report back to Council within 12 months of the approval of the North Oakville Urban Forest Strategic Management Plan, for the purpose of advising Council of the successes, challenges and modifications implemented in meeting the objectives of the plan.	4 <sup>th</sup> quarter 2017
2	Marina Facility at Bronte Harbour - Oakville Harbours Section	CSC 06/12/2012	Parks & Open Space Dept.	1. That the report from the Parks and Open Space department, dated May 22, 2012, entitled Marina Facility at Bronte Harbour - Oakville Harbours Section, be received; 2. That the continued operation of the Marina Facility at Bronte Harbour be approved as identified in Option 1 of the staff report; and 3. That staff be requested to conduct a further analysis of the marina facility in Bronte Harbour in five (5) years and at that time, provide recommendations for the continued operation of the marina facility.	4 <sup>th</sup> quarter 2017

# Status of Outstanding Issues – AUGUST 2017

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#	Item	Date of Meeting	Dept. Responsible.	Outstanding	Status/Expected Report Date
3	Modifications to Leash Free Area in Post Park	CSC 11/09/2015	Parks and Open Space	8. That staff undertake a review on the hours of use for leash free areas and return to Council no later than 2nd quarter 2016; and	4 <sup>th</sup> quarter 2017
4	Private Tree By-law Enhancements	Council 1/30/2017	Parks and Open Space	2. That staff review and report on incorporating into the procedures of the new private tree by-law, the Procedure for Assessment and Removal of Imminently Hazardous Trees, as outlined in the report dated January 24, 2017, from Mayor Burton. 3. That staff provide additional measures which Council can put in place to lessen loss of trees on private property, as a result of construction.	3 <sup>rd</sup> quarter 2017  2 <sup>nd</sup> quarter 2018 (Part of the UFMP and SWMP)
5	Improvements to Street Tree Management	CSC 03/27/2017	Parks and Open Space	3. That staff report back on the potential to plant larger caliper trees on private properties at the resident's request.	4 <sup>th</sup> quarter 2017
6	<b><u>Request for Report</u></b> Open Space Dedication to Josef Petriska	Council 04/03/2017	Parks and Open Space	That staff be requested to report back to Council on the correspondence received from Darien Petriska dated October 24, 2016 to Mayor Burton, requesting that a forest or open space be dedicated as a memorial to the late Josef Petriska, a recognized local artist and Oakville resident.	4 <sup>th</sup> quarter 2017

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#	Item	Date of Meeting	Dept. Responsible.	Outstanding	Status/Expected Report Date
7	Updated Private Tree Protection By-law 2017-038	CSC 04/24/2017	Parks and Open Space	<p>4. That staff report back to Council by the 3rd quarter of 2017 on the removal of trees covered under emergency work without prior inspection by Town staff; and</p> <p>5. That staff report back to Council in 12-18 months and provide an update on the implementation and metrics regarding By-law 2017-038.</p>	<p>3<sup>rd</sup> quarter 2017</p> <p>2<sup>nd</sup> quarter 2018</p>
8	Five Year Review of the 2012 Parks, Recreation and Library Facilities Master Plan	Special Council May 2, 2017	Parks and Open Space	3. That staff develop and report back on a Parks and Open Space Strategy.	4 <sup>th</sup> quarter 2017

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<b>2.4 Recreation &amp; Culture</b>					
1	Community Partnership Projects - Update	2014 Budget Committee 06/25/2013	Recreation and Culture Department and Finance Department (2014 Budget Committee)	<ol style="list-style-type: none"> <li>1. That staff enter into formal discussions with the YMCA of Oakville for a possible partnership with the town for the development of a community centre as part of the Sixteen Mile Sports Complex at North Park, based on guiding principles as outlined in the June 5, 2013 Community Partnership Projects Update report from the Office of the Chief Administrative Officer.</li> <li>2. That staff continue discussions with the Oakville Gymnastics Club (OGC) and the Oakville Soccer Club (OSC) for possible joint partnership with the town at North Park based on the same principles in the current agreements for the Pine Glen Indoor Soccer Centre and the Gymnastics facility at the Glen Abbey Community Centre.</li> <li>3. That staff continue discussions with the Oakville Aquatics Club (OAKs), to explore alternative aquatic training facilities including but not limited to a smaller 50m pool venue, (without spectator seating), and that staff report back on such a facility, with capital and operating impacts, at the same time that the report on the Revised North Park Master Plan comes forward as per clause 4.</li> <li>4. That at the conclusion of the Revised North Park Master Plan study and based on discussions with the Halton District School Board, YMCA, OGC and OSC staff bring forward a report, to a future Community Services Committee meeting, that identifies the terms of an agreement or a memorandum of understanding (MOU), for a potential partnership, for the completion of Sixteen Mile Sports Complex with potential community partners including alternatives with the OAKs as per clause 3.</li> <li>5. That staff be asked to report back on consideration of a "paddle practice tank" for the Burloak Canoe Club.</li> </ol>	4 <sup>th</sup> quarter 2017

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2	Events Strategy Implementation Update	CSC 05/23/2017	Recreation and Culture	<p>3. That the budget implications of the 2017 Events Strategy Update be referred to the 2018 Budget Committee; and</p> <p>4. That staff be directed to explore the creation of a community development grant of up to \$5000 for local community groups to access and promote the hosting of local neighbourhood community events and report back to Council on the implications.</p>	4 <sup>th</sup> quarter 2017 <b>(2018 Budget Committee)</b>
3	<b><u>Request for Report</u></b> Collaboration between the Events Strategy and Visitor Attraction Goals	Council 05/29/2017	Recreation and Culture	That staff be directed to prepare a report for Council outlining the linkages and opportunities for collaboration between the events strategy and visitor attraction goals and related initiatives of Visit Oakville.	2 <sup>nd</sup> quarter 2018
4	<b><u>Notice of Motion</u></b> Food Allergens in Town Facilities	Council 06/26/2017	Recreation and Culture	<p>WHEREAS food allergens such as peanuts and tree nuts are a concern to a significant portion of the public;</p> <p>WHEREAS other communities such as Owen Sound are taking action to reduce the risk of anaphylaxis occurring at their facilities through the introduction of municipal policies and procedures; and</p> <p>THEREFORE, be it resolved that, staff be directed to review and report on options to reduce the risk of anaphylaxis occurring through common food borne allergens at town facilities including through the introduction of policies or procedures to manage anaphylaxis similar to the Owen Sound policy.</p>	4 <sup>th</sup> quarter 2017



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5	<b><u>Notice of Motion</u></b> Restricting and Reducing Sugary Drink Sales in Town Facilities	Council 06/26/2017	Recreation and Culture	<p>WHEREAS the Heart and Stroke Foundation of Canada is urging municipal governments to eliminate sugary drink sales in recreation facilities; and</p> <p>WHEREAS the Heart and Stroke Foundation of Canada is urging municipal governments to improve access to free potable water through funding of drinking water stations in public spaces; and</p> <p>WHEREAS the Heart and Stroke Foundation of Canada is urging institutions to charge more for the sale of sugary drinks;</p> <p>THEREFORE, be it resolved, that staff be directed to report back on options to eliminate or reduce sugary drink sales at town facilities including through vending machines.</p>	4 <sup>th</sup> quarter 2017
<b>2.5 Roads and Works Operations</b>					
				No Items	
<b>2.6 Transit</b>					
1	Dundas Corridor Bus Rapid Transit Proposal	03/18/2008	Oakville Transit	<ol style="list-style-type: none"> <li>1. Dundas Street Corridor Bus Rapid Transit (BRT) operation in conjunction with Halton Region, Burlington and Metrolinx, subject to project funding being put in place by the province;</li> <li>2. That staff report back to Council with the results and recommendations of the planning and design work, including capital and operating financial implications, in advance of any further project implementation.</li> </ol>	4 <sup>th</sup> quarter 2017

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2	2014 Budget Deliberations	2014 Budget Committee 12/12/2013	Oakville Transit and Finance	4. That Transit be requested to work with the City of Burlington on a consolidated model for delivery of booking, scheduling and dispatch functions to achieve compliance with accessibility legislation (AODA), with shared operating and capital costs associated with this and future service level increases, and that staff bring the proposed model to both Councils for approval.	4 <sup>th</sup> quarter 2017

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<b>CORPORATE SERVICES COMMISSION</b>					
<b>3.0 Commissioner of Corporate Services</b>					
1	Bronte Canada Day Festival	ASC 10/11/2016	Corporate Services Commission	3. That planning for Canada Day in 2018 and beyond be brought forward as a separate report in 2017.	3 <sup>rd</sup> quarter 2017
<b>3.1 Facilities and Construction Management</b>					
				No Items	
<b>3.2 Clerk's</b>					
1	<b><u>Request for Report</u></b> Options to Provide Candidates and Scrutineers Access to the Voters' List	Council 11/14/2016	Clerk's Department	That staff be requested to prepare a report on how to provide candidates and scrutineers access to the voters' list indicating voters that have and have not voted on Voting Day.	4 <sup>th</sup> quarter 2017
<b>3.3 Financial Planning / Operations</b>					
1	<b><u>Request for Report</u></b> Property Assessed Payments for Energy Retrofits	Council 11/19/2012	Financial Operations and Environmental Policy	<p>1. That staff be requested to prepare a report on the recent revisions to local improvement charges as contained in Ontario Regulation 322/12 that will allow municipalities to finance "energy efficiency works or renewable energy works" by property owners as a local improvement, such report to include, but not be limited to, the feasibility and costs associated with implementing a program in Oakville; and</p> <p>2. That in preparing the report, staff consult with community organizations such as Go Local Oakville, and explore options for implementing an education and communications strategy as part of any program.</p>	4 <sup>th</sup> quarter 2017

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2	2015 Budget Deliberations	2015 Budget Committee 03/23/2015	Finance Department	11. That, in addition to Council's direction to keep overall property taxes in line with inflation for 2016, the 2017 and 2018 budgets be prepared keeping overall property tax increases in line with inflation.	2016, 2107 and 2018 Budgets
3	2017 Budget Deliberations	2017 Budget Committee 12-6-2016	Finance Department	7. That, in addition to Council's existing direction to keep overall property tax increases in line with inflation for 2018, the 2019 and 2020 budgets be prepared keeping overall property tax increases in line with inflation.	2019 and 2020 Budgets
4	<b><u>Request For Report</u></b> Options Available to Support Fair Trade in Oakville	Council 02/27/2017	Financial Planning (Purchasing)	That staff report back to Council on the town's potential support of Fair Trade and possible initiatives including product availability, public awareness, education and community support.	4 <sup>th</sup> quarter 2017
<b>3.4 Human Resources</b>					
				No Items	
<b>3.5 Information, Systems + Solutions</b>					
				No Items	
<b>3.6 Legal</b>					
1	Bronte Tennis Club Licence Agreement	ASC 06/20/2016	Legal Department	4. That staff be requested to provide a comprehensive report to the Administrative Services Committee in the fall, outlining the philosophy of the town leases in accordance with the different types of clubs.	4 <sup>th</sup> quarter 2017

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2	Municipal Development Corporation	ASC 12-5-2016	Legal Department	6. That the MDC and staff be directed to report back to Council with a budget, and governance proposal, including a proposed board structure and a Final Shareholder Direction and Unanimous Shareholder Declaration, prior to any real estate transactions being undertaken by the MDC.	4 <sup>th</sup> quarter 2017
3	263 Kerr Street, Leasing Inquiry from Mississauga Halton LHIN	ASC 02/21/2017	Legal Department	1. That Town staff be authorized to enter into negotiations with Acclaim Health Services, the designated service provider of the Mississauga Halton Local Health Integration Network, for the lease of the Town-owned property at 263 Kerr Street, based upon parameters as set out in the report of the Legal department, dated January 18, 2017; and 2. That Town staff report back to Council upon completion of the negotiations to seek final approval for the proposed lease.	4 <sup>th</sup> quarter 2017

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<b>COMMUNITY DEVELOPMENT COMMISSION</b>					
<b>4.0 Commissioner of Community Development</b>					
1	<b><u>Request for Report</u></b> Development Infrastructure Capacity Management Policies	Council 10-6-2014	Community Development Commission	That staff be requested to report back to Council on development infrastructure capacity management policies to identify policy tools and mechanisms that could be put in place to ensure that infrastructure capacity is available to landowners on a first-come, first-served basis, with consideration of who is ready to develop and to ensure that if said development does not occur in a timely manner, that this capacity could be made available to another landowner who can demonstrate that they are ready to build, to create a use-it or lose-it element in Council's policies with respect to development to motivate timely compliance with Council's land use policy decisions to ensure orderly, controlled growth under Council approved direction.	1 <sup>st</sup> quarter 2018
<b>4.1 Building Services</b>					
				No Items	
<b>4.2 Development Engineering</b>					
1	<b><u>Notice of Motion</u></b> Air Traffic	Council 4/15/2013	Development Engineering and Planning Services Departments	That staff report back on the potential need to require warning clauses be inserted in buyers agreements for upcoming developments in Oakville that would be affected by increased aircraft noise.	4 <sup>th</sup> quarter 2017

#	Item	Date of Meeting	Dept. Responsible.	Outstanding	Status/Expected Report Date
<b>4.3 Engineering &amp; Construction</b>					
1	Parking Issues for Special Groups/Organizations South of Robinson Street	09/21/2001	Engineering & Construction	That Public Works staff report back to the Community Services Committee, following a review with an appropriate committee of stakeholders, further details on the option of closing King Street, west of Navy Street, as a public highway and using the closed road as a permit parking area only.	To be addressed with Master Plan for Erchless Estate site.
2	Speers Road Improvements (Bronte Road to Kerr Street) Class Environmental Assessment	CSC 09/29/2009	Engineering & Construction	That staff be requested to report back on the feasibility and functionality of enhancing transit vehicle use of Speers Road and cycle lanes on Speers Road, during the detailed engineering design process, including options that physically separate cycling from through traffic.	4 <sup>th</sup> quarter 2017
3	Downtown Parking Strategy	P and D 10/5/2015 reconvened 10/7/2015	Engineering & Construction	3. That staff review interim parking solutions in more detail as part of the engineering design phase for the Lakeshore Road Streetscape and Reconstruction Project, and report back in the spring of 2016.	1 <sup>st</sup> quarter 2018
4	Speed Limit Review	CSC 4/25/2016	Engineering & Construction	8. That staff be requested to review the results of the speed reduction zones and report back on opportunities to expand the speed reduction zones in the future; and 9. That staff be requested to report back on opportunities for further public education, for pedestrian and drivers, to reduce local speeding.	3 <sup>rd</sup> quarter 2018  4 <sup>th</sup> quarter 2017

#	Item	Date of Meeting	Dept. Responsible.	Outstanding	Status/Expected Report Date
5	Traffic Calming Process Update	CSC 4/25/2016	Engineering & Construction	3. That staff initiate the development of a Pedestrian Safety Program at a cost of \$100,000 to be funded from the Capital Reserve, and that staff report back to Council in Q2 of 2017 with the details of such a program to be considered.	3 <sup>rd</sup> quarter 2017
6	Lakeshore Road Streetscape	Council 07/25/2016	Engineering and Construction Department	3. Staff be directed to develop a configuration option for Lakeshore Road East that would provide, in whole or in part, a flexible-street (curbless) ability;	4 <sup>th</sup> quarter 2017
7	<b><u>Request for Report</u></b> Options to Allow Sports Activities on Local Residential Roads	Council 9/19/2016	Engineering and Construction Department and Legal Dept.	That staff report on options to allow road hockey, basketball and similar activities to take place on local residential streets in Oakville.	3 <sup>rd</sup> quarter 2017
8	<b><u>Request for Report</u></b> Use of Traffic Calming Warrants to Control Speeding in Residential Neighbourhoods	Council 11/14/2016	Engineering and Construction Department	That staff report back on the use of traffic calming warrants to meet residents' needs/requests to control speeding on residential roads.	4 <sup>th</sup> quarter 2017
9	Flashing 40km/h Zone Sign Program	CSC 06/19/2017	Engineering and Construction	2. That the costs (\$156,000) for the Flashing 40 km/h Zone Sign Program be referred to the 2018 Budget Committee for a planned implementation in 2018.	4 <sup>th</sup> quarter 2017 <b>(2018 Budget Committee)</b>
10	<b><u>Request for Report</u></b> Student Safety on Cairncroft Road	06/26/2017	Engineering and Construction	That staff be directed to prepare a report for Council outlining the options for extending the existing school zone (40km/hr) on Cairncroft Road to a position north of Devon Road.	3 <sup>rd</sup> quarter 2017



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<b>4.4 Environmental Policy</b>					
1	Inglehart Street North Remediation Project	CSC 06/19/2017	Environmental Policy	That consideration of this item be referred back to staff for further review.	3 <sup>rd</sup> quarter 2017
<b>4.5 Municipal Enforcement Services</b>					
1	By-law Amendment 2013-109 - Animal By-law 2010-157	ASC 12/03/2013	Municipal Enforcement Services	That staff be requested to report back on options regarding cat rescue operations, feral cats and roaming cats.	4 <sup>th</sup> quarter 2017
2	<b><u>Request for Report</u></b> Maintenance of Vacant Properties	Council 11/3/2014	Municipal Enforcement Services; Legal Department	That staff be requested to report back to Council on what options are available to ensure vacant properties are kept in good repair, and possible actions that the town could take to encourage timely development, including but not limited to: <ol style="list-style-type: none"> <li>1. registration of vacant buildings;</li> <li>2. vacant building fees that escalate over the length of time that the property remains vacant; and</li> <li>3. regular (quarterly) inspections of vacant buildings by By-law staff, with a fee charged to the owner of the property on a cost recovery basis, to ensure property standards are being met and action taken.</li> </ol>	2 <sup>nd</sup> quarter 2018
3	<b><u>Request for Report</u></b> Process for Approving Sign Permits on Development Application Sites	Council 9/19/2016	Municipal Enforcement Services and Engineering and Construction Departments	That staff report back on the process for approving sign permits on development application sites, how the Town communicates between departments that are involved in the process, and how the public is notified on these sign permit issues.	1 <sup>st</sup> quarter 2018 (Will be included Sign By-law Review)

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4	Mobile Sign Regulation Update – By-law 2016-031	ASC 09/12/2016	Municipal Enforcement Services	2. That a further review of the minimum distance of separation between mobile signs be undertaken	1 <sup>st</sup> quarter 2018 (Will be included in Sign By-law Review)
5	<b><u>Request for Report</u></b> Licensing for AirBnb	Council 10/17/2016	Municipal Enforcement Services	That staff report back to Council on licensing for AirBnb in Oakville.	4 <sup>th</sup> quarter 2017
6	Residential Rental Considerations	ASC 11/7/2016	Municipal Enforcement Services and Finance Department	2. That staff draft a low-rise residential rental by-law for Council consideration; and  3. That the draft by-law include a financial plan for the cost of such a program, as well as a plan for cost recovery.	4 <sup>th</sup> quarter 2017  4 <sup>th</sup> quarter 2017
7	Sign By-law Review	ASC 11/7/2016	Municipal Enforcement Services and Planning Services	1. That staff be directed to conduct a sign by-law review in accordance with the key objectives identified in the Sign By-law Review report, dated October 3, 2016, from the Municipal Enforcement Services and Planning Services departments;  2. That a public consultation process be conducted to obtain input into the new sign by-law having regard to the objectives that the town seeks to achieve and the need to achieve them in a manner that impairs rights as minimally as possible; and  3. That staff report back to Council by the first quarter of 2018 with a new by law and process improvements for consideration.	1 <sup>st</sup> quarter 2018

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8	Transportation Network Company Licensing By-law 2016-083	ASC 12-5-2016	Municipal Enforcement Services Department	3. That staff be directed to review the taxicab by-law to address impacts of Transportation Network Company regulations and report back to Council by the first quarter of 2018 with a new taxicab by-law, to ensure fair and balanced treatment of the ride-selling market; and	1 <sup>st</sup> quarter 2018 (Final Report)
<b>4.6 Planning Services</b>					
1	Midtown Oakville Strategy 2014 and Public Meeting Report, Official Plan Amendment (Livable Oakville) and Zoning By-law Amendment	Special P and D 5/27/2014	Planning Services	3. That Planning Services be directed to report back on the implementation initiatives and incentives for Midtown as outlined in the report dated May 13, 2014 (PD-009-14), which includes a Community Improvement Plan, a municipal parking strategy and alternative parkland dedication requirements.	4 <sup>th</sup> quarter 2017
2	<b><u>Request for Report</u></b> Bronte Village Community Improvement Plan	Council 01/26/2015	Planning Services	That staff be requested to report back to Council on the timing and type of Community Improvement Plan, and funding sources, that may be appropriate for Bronte Village following the conclusion of the growth area review and Livable Oakville Plan policy update for Bronte Village.	2 <sup>nd</sup> quarter 2018

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3	Proposed HDSB High School - Neyagawa Blvd. and Dundas Street West	P and D 05/16/2016	Planning Services	2. That the Halton District School Board be requested to finalize the preferred option for the design of the proposed secondary school, so as to release the landowners at the north-west corner of Dundas Street West and Neyagawa Boulevard from any obligation to convey lands to the School Board, and that town staff work cooperatively with the School Board to assist in the finalization of the preferred option, and that a report be brought back to Council before or at the time of a recommendation relating to the final disposition of land as contemplated in this resolution.	3 <sup>rd</sup> quarter 2017