



HERITAGE OAKVILLE ADVISORY COMMITTEE

MINUTES

TUESDAY, MAY 30, 2017

TRAFALGAR ROOM
OAKVILLE MUNICIPAL BUILDING
1225 TRAFALGAR ROAD, OAKVILLE

A meeting of the Heritage Oakville Advisory Committee was held on Tuesday, May 30, 2017, in the Trafalgar Room of the Oakville Municipal Building, commencing at 9:30 a.m.

Present: Drew Bucknall, Chair
Gerarda (Geri) Tino, Vice-Chair
Councillor Marc Grant
Councillor Nick Hutchins
Russell Buckland
Kerry Colborne
Robert Ferguson
George Gordon
Daniela Hampton-Davies

Regrets: Michael Reid

Staff: Diane Childs, Manager of Policy Planning and Heritage
Susan Schappert, Heritage Planner
Kristen Flood, Heritage Planner
Jill Marcovecchio, Council and Committee Coordinator

The items in these minutes are not necessarily in the order discussed.

1. **Call to Order**

Chair Drew Bucknall called the meeting to order at 9:30

2. **Regrets**

As noted above.

3. **Declarations of Pecuniary Interest**

Gerarda (Geri) Tino, declared a pecuniary interest with respect to Item 6d - Heritage Permit Application HP015/17-42.20B - 114 Balsam Drive - Relocation of Heritage Building/Severance of New Building Lot, as her firm represents the applicant.

4. **Confirmation of Minutes of Previous Meeting(s)**

Meeting of April 25, 2017

Moved by Gerarda (Geri) Tino

That the minutes of the Heritage Oakville Advisory Committee meeting of April 25, 2017, be approved, as amended by adding the following sentence under Item 6b - Cultural Heritage Landscape Strategy - Phase Two regarding 1333 Dorval Drive (Glen Abbey/Raydor Estate) after the comments from a delegation representing the property owner section:

“A copy of the Cultural Heritage Landscape Assessment dated November 2016 prepared by ERA for the property was distributed to the committee at the meeting.”

CARRIED

5. **Business Arising from the Minutes**

There was no business arising from the minutes.

6. **Discussion Item(s)**

- a. **474 Lakeshore Road East - Site Plan Review**
- **Report from Planning Services Department,
May 16, 2017**

Susan Schappert, Heritage Planner, provided a PowerPoint presentation regarding the site plan review for the new residence as part of the proposed severance for the property. Ms. Schappert advised that at its meeting on July 28, 2015, the committee endorsed a request to amend the Heritage Designation By-law 2013-093 for 474 Lakeshore Road East in order to

permit the severance of the lot to construct a new residence fronting onto Lakeshore Road East, retaining the historic portion of the property.

Ms. Schappert advised that there have been very little changes made to the house from what the committee last saw in July 2015, servicing issues have been resolved to satisfaction of town staff, and it is the second revision by town staff of site plan review. Ms. Schappert further advised that the site plan application for the new residence was being brought back to committee for review and comment to ensure that it was in keeping with the draft plans from July 2015 as requested by the committee.

The committee had no further comments regarding the site plan application.

Diane Childs, Manager of Policy Planning and Heritage, responded to a question, advising that if major modifications are made to the site plan then the applicant would have to restart the process, and that staff would bring the site plan application back to the committee for review.

Moved by Councillor Hutchins

That the report '474 Lakeshore Road East – Site Plan Review' from Planning Services dated May 16, 2017, be received.

CARRIED

- b. **Notice of Intention to Demolish - 132-136 Dunn Street**
- **Report from Planning Services Department,
May 16, 2017**

A separate report will be forwarded to Planning and Development Council for consideration.

Moved by Councillor Hutchins

That the property at 132-136 Dunn Street be removed from the Oakville Register of Properties of Cultural Heritage Value or Interest.

CARRIED

c. Heritage Permit Application HP013/17-42.20R - 326 Reynolds Street - Proposed Window Replacement

- Report from Planning Services Department,
May 16, 2017

Moved by Councillor Grant

That Heritage Permit Application HP013/17-42.20R for window replacement at 326 Reynolds Street, as attached in Appendix B to the report dated May 16, 2017 from Planning Services, be refused.

CARRIED

d. Heritage Permit Application HP015/17-42.20B - 114 Balsam Drive - Relocation of Heritage Building/Severance of New Building Lot

- Report from Planning Services Department,
May 16, 2017

Moved by Councillor Hutchins

1. That Heritage Permit Application HP015/17-42.20R for the relocation of the Wass Residence at 114 Balsam Drive on the existing lot, as attached in Appendix B to the report dated May 16, 2017 from Planning Services, be approved subject to the following conditions:
 - a. That the property owner enter into a heritage easement agreement with the Town prior to the relocation of the house in order to ensure the protection of the heritage building;
 - b. That a Restoration and Relocation Plan for the heritage building be approved by Heritage Planning staff and included in the heritage easement agreement;
 - c. That the Town Solicitor be authorized to discharge the heritage easement agreement from title, at the expense of the owner, once the requirements in the agreement have been satisfied to the satisfaction of the Manager of Policy Planning and Heritage; and
 - d. That the future site plan associated with the proposed development of the severed lot be referred back to the Heritage Oakville Advisory Committee as part of the review process.
2. That this heritage permit expire three years from the date of final approval by Council; and

3. That a Notice of Intention to Amend heritage designation By-law 1988-77 be issued to correct the legal description and update the heritage attributes, following the successful relocation of the heritage building on the site.

CARRIED

(Gerarda (Geri) Tino having declared a pecuniary interest on this item, did not vote.)

e. **Heritage Permit Application HP014/17-42.20N - 68-70 Navy Street - New Additions**

- Report from Planning Services Department, May 16, 2017

Moved by George Gordon

1. That Heritage Permit Application HP014/17-42.20N for the construction of new additions to 68 and 70 Navy Street, as attached in Appendix B to the report dated May 16, 2017 from Planning Services, be approved subject to the following conditions:
 - a. Details for windows, doors, siding and stucco shall be submitted to heritage planning staff for final approval prior to installation; and
 - b. That any lakestone removed from the property will be re-used as a facing for the new foundation and any remaining stone made available as salvage; and
2. That this heritage permit expire two years from the date of final approval by Council.

CARRIED

f. **Heritage Permit Application HP011/17-42.20F - 49 First Street - Proposed Severance and Addition to Existing Residence**

- Report from Planning Services Department, May 23, 2017

Moved by Kerry Colborne

1. That Heritage Permit Application HP011/17-42.20F for lot severance and new addition at 49 First Street, as attached in Appendices B and C to the report dated May 23, 2017 from Planning Services, be refused as presented; and

2. That the applicants be advised to consider the suggestions set out in this report if the applicants wish to further pursue their proposal and revise and re-submit their application accordingly.

CARRIED

7. **Information Item(s)**

- a. Confidential Committee Membership Listing
- b. Delegated Heritage Permits – January to May 2017
- c. Heritage Update Newsletter 2017 Edition

Moved by Councillor Grant

That the information items be received.

CARRIED

8. **Items to be Discussed at Next/Future Meetings**

- Heritage Permit / Policy Matters

9. **Date and Time of Next Meeting**

Tuesday, June 27, 2017
Oakville Municipal Building
Council Chamber - 9:30 a.m. (meeting room to be confirmed)

10. **Adjournment**

Moved by Gerarda (Geri) Tino

That this meeting now adjourn.

CARRIED

The meeting adjourned at 11:39 a.m.