

Appendix A

Town of Oakville

Heritage Planning

2017-2019 Work Plan

Ongoing projects
New initiative or update to status or timing
Completed project

Areas of Focus	Project/Initiative	Completion	Lead	Other Dept	Purpose/Comments/Status
Ongoing Heritage Duties	Proactive designations	Ongoing	SS/CV		Anticipated that 3-5 heritage resources per year will be designated (see list of resources entitled "Assessment of Heritage Resources" below).
	Heritage permit processing and inspections	Ongoing	SS/CV		Anticipated that 60 - 80 heritage permits per year will be reviewed.
	Update Part IV by-laws	Ongoing	SS/CV		Update a number of Part IV by-laws that are outdated or relate to development applications (see list below).
	Review of demolition requests for listed and designated properties	Ongoing	SS/CV		Anticipated that 5 -7 applications per year will be reviewed.
	Review of development applications	Ongoing	SS/CV		Anticipated that 5 -10 new applications per year will involve heritage properties.
	Review of C of A, consent applications	Ongoing	SS/CV		Anticipated that 10-15 applications per year will involve heritage properties.
	Review of building permits	Ongoing	SS/CV		Anticipated that 60-80 building permits per year will involve heritage properties.
	Ongoing data management	Ongoing	SS/CV		Permits, changes to status of properties (e.g. designations, removal from Register)
	Website upgrades	Ongoing	SS/CV		Regular updates to the web to keep information current.
	Heritage street naming	Ongoing	SS/CV		Ongoing implementation of the street naming procedure and protocol
	Property Standards Orders	Ongoing	SS/CV	By-law	Orders for heritage properties not in compliance with the Property Standards By-law
	Charges under the OHA	Ongoing	SS/CV	Legal	Charges for heritage properties no in compliance with the Ontario Heritage Act
	Review of applicable provincial legislation/projects as required	Ongoing	SS/CV		Metrolinx, Conservation Authorities Act, Ontario Culture Strategy, Land Use Planning Review
	Liaison with historical societies	Ongoing	SS/CV		Provide historical information and updates on heritage initiatives to Trafalgar Township, Oakville and Bronte historical societies.
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Policies and Studies	Heritage Tree Strategy	2018	SS	Parks/Forest	Inventory of Heritage Trees and Strategy for designations.
	Update First and Second Street HCD	2014-2017	CV/SS		An update to the existing HCD was initiated in the fall of 2014. FGMDa Architectes was retained to assist. Completion of the study in 2015. Currently under appeal.
	Cultural Heritage Landscape Strategy	2016-2017	SS		Completion of Phases 1 and 2 (Inventory and Assessment) regarding the implementation of the Cultural Heritage Landscape Strategy.
	Update to Old Oakville HCD	2017-2018	Team		Update to the HCD Plan and Guidelines. Work to be initiated following the review of the First and Second Street HCD. Preparation of the RFP and background study to be commenced in 2017.
	Downtown HCD 5-year Review	2018	Team		In accordance with the District Plan, undertake a 5-year review
	Tuxedo Park Survey	2016	CV		Survey to be undertaken to determine interest in pursuing a future HCD study.
	Plaque Program	2018	CV		Reinstate the Town's Heritage Plaque program. Add to 2018 budget.
	Delegation By-law Review	2016	CV		In accordance with the Delegation By-law Policy, undertake a 5-year review

	Review of Zoning By-law 2014-014 re: First and Second HCD	2017	SS/CV		Review to commence following resolution of District Plan Appeal
	Merton Planning Study	2014-?	SS		Assistance as required regarding heritage attributes within area
	PlanOakville	2016-2018	Team		Assist Policy Planning with the 5 year review of the Livable Oakville Official Plan
	Heritage Grant Program Implementation	2016	SS		Implementation of the 3rd year of the Heritage Grant Pilot Program followed by a summary of the program and recommendation for an ongoing program.
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Outreach	Annual Heritage Newsletter	2017	CV		New annual heritage newsletter/update for Council, staff, residents.
	Heritage Oakville Orientation	2018	Team		Orientation of the new Committee following the election in 2018
	Presentations to schools	2016-2017	Team		Explore opportunities to present to schools, either in class or on walking tours - discuss planning, heritage, urban design, etc.
	Presentations to realtor groups	2016	Team		Explore opportunities to present to realtor groups about heritage properties, legislation, etc.
	Doors Open	2016	SS		Assist with implementation of program.
	Heritage Awards - National Trust	2016	SS		Assist with recommendations on annual National Trust awards
	Heritage Awards - Ontario Heritage Trust	Ongoing	SS		Assist with recommendations on annual Heritage Trust awards
	Heritage Easement Agreement workshop	2016	CV		Hold a workshop for Ontario heritage planners - July 8
	Truth and Reconciliation	2016-?	CV		Assist with implementation of new protocol and projects related to the Truth and Reconciliation initiative.
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Development Projects	Edgemere	2015-2017	SS		Implementation of OMB decision.
	Oakville Arena redevelopment	2016-2018	CV	R&C	Assist staff with the redevelopment of the Oakville arena.
	Former Hospital Site/OTHS redevelopment	2015-?	CV	Town	Assist staff with the redevelopment of the former hospital site, including former OTHS.
	Erchless Coachhouse	2016-?	CV	Mus	Assist Museum with redevelopment of coachhouse site.
	135 Watson Avenue	2015-2017	CV		Implement conditions of consent application.
	Brantwood School	2016-2017	CV		Assist with redevelopment options for the site
	Harbours Master Plan	2016-2017	SS	P&OS	Assist with study team
	156 Randall Street	2015-2017	SS		Redevelopment with retained heritage house.
	150 Randall Street	2016-?	SS		Development adjacent to Downtown HCD
	39 Jones Street	2012-2016	CV		Relocation of heritage house, HEA, restoration work.
	2527 Dundas Street West	2014-17	SS		Potential redevelopment of site.
	3104-3114 Dundas Street West	2013-?	CV		St. Luke's Church redevelopment.
	420 South Service Rd E	2013-?	CV		Redevelopment of GE Lighting Plant site.
	42 Lakeshore Road West	2016-2018	SS		Redevelopment with retained heritage house.
	87 Reynolds Street	2014-?	CV		Redevelopment with retained heritage house.
	531-533 Kerr Street	2009-2016	SS		Redevelopment with two retained heritage houses.

	3367 Dundas Street West	2016-?	SS		Redevelopment with retained heritage house.
	2460/2467/2477/2487 Old Bronte Rd	2016-?	SS		Potential redevelopment of heritage properties.
	491 Lakeshore Road West	2014-?	SS		New subdivision with heritage house relocate, restored
	3269-3271 Dundas Street West	2008-?	SS		Cultural Heritage Landscape
	2347 Royal Windsor Drive	2014-2016	CV		Demo of heritage house, HEA, commemoration through plaque.
	1181 Lakeshore Road East	2013-?	CV		Demo of heritage house, HEA, commemoration through plaque and stone wall.
	145 Burnhamthorpe Road West	2014-?	CV		Salvage of barn to be reconstructed in Town park (Mattamy).
	EMGO (3369 Sixth Line)	2012-?	CV		Plan of subdivision with reconstructed heritage house.
	Sixth Line Corp (41 Dundas St E)	2013-2017	CV		Plan of subdivision with retained heritage house.
	Green Ginger (3041 Postville Rd)	2013-2017	CV		Plan of subdivision with retained heritage house.
	104 Burnet Street	2016-2017	SS		Redevelopment of site, commemoration through plaque/monument
	474 Lakeshore Road East	2016	SS		Site plan and variances for new residence on newly created lot
	2480-96 Old Bronte Road	2012-2017	SS		New Horizon - redevelopment with retained heritage house.
Areas of Focus	Project/Initiative	Completion	Lead	Other Dept	Purpose/Comments/Status
Other Town initiatives	Trafalgar Memorial Park	2016-2017	CV	P&OS	Assist with commemoration panels and mural in Trafalgar Memorial Park
	Lorne Scots Memorial	2016	SS	P&OS	Assist with new Lorne Scots Memorial in George's Square.
	Lakeshore Road Bridge	2017-?	SS	E&C	Assist with commemoration of Lakeshore Road and bridge.
	Downtown Streetscape and Cultural Hub Study	2016-2018	SS	E&C	Assist with study team
	North Oakville Heritage Trails	2014-?	CV	P&OS	Assist Parks and Open Space with future commemoration on heritage trails in North Oakville.
	Heritage District Street/Entry Signage	2017-?	CV	E & C	Entrance signage for districts and/or additional markings on existing signs. Lead is E&C - timing based on their schedule.
	CLC Lands Commemoration	2016	CV	P&OS	Assist Parks and Open Space with commemoration of CLC lands at Dorval and Rebecca.
Areas of Focus	Project/Initiative	Completion	Lead	Other Dept	Purpose/Comments/Status
Other initiatives not part of 3 year plan	Update to Trafalgar HCD	Unknown	Team		to be undertaken following the update to the Old Oakville HCD
	Notice of Action re: 474 Lakeshore Road East	2016 - ?	SS	Legal	Support as required
Areas of Focus	Project/Initiative	Completion	Lead	Other Dept	Purpose/Comments/Status
	3369 Sixth Line	2017-2018	CV		After the house has been rebuilt on its new lot. House has been dismantled and is stored in containers on site and reconstruction is covered by a Heritage Easement agreement.
	1054 Third Line/2031 N. Service Road W.		SS		After the Merton Study has been completed.
	3565 Lakeshore Rd W/3536 Wass Cres	2016	CV		Address update and heritage features.
	3104-3114 Dundas Street West	2016-2017	CV		After St. Lukes church has been relocated within the site.
	8 Navy Street - Erchless	2017-2018	SS		Potential to line up with Coach House redevelopment
	291 Reynolds Street	2018	CV		After SCPLS study is completed and future of OTMH has been determined.
	139 Thomas St (Radial Railway)	2017-2018	CV		After severance and restoration/addition is complete - update address and heritage features.

Designation By-law Updates	531-533 Kerr Street	2017	SS		After buildings are moved to their new location within the lot.
	257 Dundas Street East	2017	CV		After the house is moved to its new lot and restoration/addition work is complete.
	5 Walker / 99 Francis	2016	SS		After the log cabin has been moved to its new permanent location.
	474 Lakeshore Road East	2016	SS		New legal description following approval of consent
	1028 Lakeshore Road East	2016	SS		Addition of stone wall and associated lands to existing designation
	42 Lakeshore Road West	2017	SS		Removal of magnolia tree from heritage attributes following propagation
	114 Balsam Drive	2018	CV		After relocation of house towards Lakeshore Road.
	1502 Lakeshore (Edgemere)		SS		Ongoing monitoring and protection of designated landscape components
Areas of Focus	Project/Initiative	Completion	Lead	Other Dept	Purpose/Comments/Status
New Designations	221 Allan Street /Brantwood	2017	CV		After SCPLS study is completed and future of Brantwood School has been determined.
	109 Balsam Drive				Property has heritage easement agreement - potential to pursue Part IV by-law
	2480-96 Old Bronte Road	2016	SS		Designate as part of New Horizon dev't. Easement agreement now in place covering the temporary and final move and restoration of heritage house..
	41 Dundas Street East	2016-2017	CV		Designate as part of Sixth Line Corp dev't (notice has been given - by-law to be completed after relocation and restoration of house)
	120 Oak Park Blvd	2018	CV		Trafalgar Memorial (Town-owned) - After completion of Memorial Park
	491 Lakeshore Road West	2017	SS		Following relocation of historic house
	3269-3271 Dundas Street West		SS		Cultural Heritage Landscape to be protected and conveyed to Town
	135 Watson Avenue	2017	CV		Designate one year after OMB decision is made re: appeal.
	257 Ellen Davidson Drive	2016	CV		Designation of Kaitting House Parkette