

#	Item	Date of Meeting	Dept. Responsible.	Outstanding	Expected Report Back Date	Status / Explanation
MAYOR AND MEMBERS OF COUNCIL						
				No Items		

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CAO						
1.0 – CAO's Office						
				No Items		
1.1 - Economic Development and Corporate Strategy Department						
1	Oakville's Community Energy Plan	Special Council 02/25/2020	Economic Development and Strategic Initiatives	6. That staff report to Council on how the Community Energy Plan aligns with national and international greenhouse gas reduction goals.	1 st quarter 2021	
2	<u>Request for Report</u> Inclusiveness and Diversity within the Town of Oakville	Council 06/22/2020	Economic Development and Strategic Initiatives	<p>Whereas the Town of Oakville is committed to promoting a culture of inclusion and diversity by providing accessible and equitable programs, services and facilities to residents and employees and,</p> <p>Whereas the Town of Oakville champions inclusion and diversity through increased opportunities and meaningful engagement to support a workplace and community where all feel respected and welcome,</p> <p>That staff report on the implementation of the inclusion and diversity audit, initiatives already undertaken and further inclusiveness initiatives that can be taken.</p> <p>That staff report on employee demographics and compare this with community demographics and report on initiatives that can be taken to help ensure that the employee pool reflects the demographic make-up of the community.</p>	1 st quarter 2021	Report date was approved by EMT based on work involved.

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1.2 – Strategic Initiatives and Communications Department						
1	<u>Request for Report</u> Digital Strategy	Council 12/20/2020	Strategic Initiatives and Communications and ITS	<p>Whereas COVID 19 has highlighted for all communities the critical importance of a strong digital infrastructure for effective services; and</p> <p>Whereas Town staff pivoted quickly to support our community needs in a constantly changing environment with a focus on continuing our tradition of being a progressive livable community; and</p> <p>Whereas Town staff have demonstrated a strong commitment to continuous improvement in the use and implementation of LEAN learnings for service and cost savings; and</p> <p>Whereas Town staff have identified opportunities to advance our digital offerings and infrastructure and earmarked significant investment in the 2021 budget; and</p> <p>Whereas our talented business community have expressed an interest in understanding our Digital/Innovation plans and engaging with the Town further in this regard; and</p> <p>And whereas our residents and businesses as the end user and funder of these projects would benefit from understanding how we are embracing technology and planning for the future;</p> <p>Therefore, we request Town staff provide Council with a summary of the Digital/innovation plan for 2021 in Q1 of 2021.</p>	1 st quarter 2021	

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COMMUNITY SERVICES COMMISSION						
2.0 Commissioner of Community Services						
				No Items		
2.1 Oakville Fire Department						
1	<u>Request for Report</u> Immobility Fire Emergency Escape Plans	Council 01/27/2020	Fire Department	That staff report back on the creation of a safety protocol for home owners/tenants in private residences where they are unable to self-evacuate. That the report include, but is not limited to, a communication strategy developed in partnership with community agencies serving vulnerable populations on how to develop a personal fire emergency escape plan, information on current subsidies available for renovations, creation of a registry for dwellings that have residents with mobility issues.	1 st quarter 2021	
2.2 Oakville Public Library						
				No Items		

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2.3 Parks & Open Space Department						
1	North Oakville Urban Forest Strategic Management Plan	P and D 05/22/2012	Parks and Open Space	7. That staff report back to Council within 12 months of the approval of the North Oakville Urban Forest Strategic Management Plan, for the purpose of advising Council of the successes, challenges and modifications implemented in meeting the objectives of the plan.	2 nd quarter 2021	The NOUFSMP is being reviewed through the Urban Forest Strategic Management Plan which is currently underway. The update will examine the successes and challenges of the north plan and the merit for any necessary modifications as we look to adopt its approach for the lands south of Dundas Street. As such, staff will provide Council an update on the NOUFSMP through the UFSMP update. This work is underway and will be brought to Council upon conclusion.
2	Marina Facility at Bronte Harbour - Oakville Harbours Section	CSC 06/12/2012	Parks & Open Space Dept.	1. That the report from the Parks and Open Space department, dated May 22, 2012, entitled Marina Facility at Bronte Harbour - Oakville Harbours Section, be received; 2. That the continued operation of the Marina Facility at Bronte Harbour be approved as identified in Option 1 of the staff report; and 3. That staff be requested to conduct a further analysis of the marina facility in Bronte Harbour in five (5) years and at that time, provide recommendations for the continued operation of the marina facility.	2 nd quarter 2021	Parks will report back as part of the Harbours Master Plan.
3	Modifications to Leash Free Area in Post Park	CSC 11/09/2015	Parks and Open Space	8. That staff undertake a review on the hours of use for leash free areas and return to Council no later than 2nd quarter 2016; and	2 nd quarter 2021	In progress.

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4	Updated Private Tree Protection By-law 2017-038	CSC 04/24/2017	Parks and Open Space	5. That staff report back to Council in 12-18 months and provide an update on the implementation and metrics regarding By-law 2017-038.	2 nd quarter 2021	In progress.
5	Five Year Review of the 2012 Parks, Recreation and Library Facilities Master Plan	Special Council 05/02/2017	Parks and Open Space	3. That staff develop and report back on a Parks and Open Space Strategy.	2 nd quarter 2021	In progress. Pending outcomes of Bill 108.
6	Oakville Yacht Squadron License at 97 Forsythe Street	ASC 02/20/2018	Parks and Open Space	That staff review and discuss options for the creation and operation of a waterfront attraction or destination or feature with the Oakville Yacht Squadron and potentially other third parties and that the proposal be a recommendation under the forthcoming Harbours Master Plan.	2 nd quarter 2021	Parks will report back as part of the Harbours Master Plan.
7	<u>Request for Report</u> Fishing Restrictions	Council 9/21/2020	Parks and Open Space	That staff report back by the end of the first quarter, 2021 on the rationale regarding the fishing restrictions in the inner harbours, piers, and waterfront parks in Oakville and include possible revisions to those restrictions.	2 nd quarter 2021	
8	<u>Request for Report</u> Crabapple Trees in Oakville	Council 10/19/2020	Parks and Open Space	That staff provide a report to Council on the disease “apple scab” impacting a high number of town crabapple trees on residential streets throughout the community. Report to include issues associated with the disease, contribution to the town’s tree canopy, magnitude of the problem and options/costs for treatment or mitigation.	2 nd quarter 2021	

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2.4 Recreation & Culture Department						
1	<u>Request for Report</u> Updates for Practices and Procedures Relating to Senior Centres	Council 04/30/2018	Recreation and Culture Department	<p>That staff report back on the confusion regarding governance applying to user groups at local Seniors Centres relating to Terms of Reference, decision making authority, governance and management roles.</p> <p>That staff undertake a review of the practices and procedures currently in place at all Senior Centres in order to prepare and present a report for Council's consideration that would outline options for formalizing and updating these user group arrangements to ensure compliance with Town policies and procedures as well as creating a clear understanding of roles.</p> <p>That any prior material or significant operational decisions relating to function and authority of these groups be deferred until this review process is completed.</p>	2 nd quarter 2021	Pending completion of the Recreation and Culture Service Review
2	<u>Request for Report</u> Additional Recreation Programming - North Oakville	Council 04/02/2019	Recreation and Culture	<p>Whereas the provincial grant process takes a significant amount of time to navigate;</p> <p>Whereas north Oakville requires and deserves a community center to help manage the demand for recreational programming;</p> <p>That staff be directed to report back regarding the feasibility of additional programming and/or a recreational addition to the Sixteen Mile Sports complex that would fall in line with the requirements of this type of programming.</p>	2 nd quarter 2021	<p>Current and additional programming opportunities for Ward 7 were addressed in a report for CSC April 23, 2019.</p> <p>Pending Outcome of Bill 108.</p> <p>Timing for a report on the outstanding request will be tied to funding announcements and eligibility criteria from other orders of government.</p>

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3	Canada Day Transportation Plan	Council 04/23/20	Recreation and Culture	That the report Canada Day 2020 be deferred and brought forward to Council in late 2020 or early 2021.	2 nd quarter 2021	
2.5 Roads and Works Operations Department						
1	<u>Request for Report</u> Loose Leaf Collection Program	Council 12/21/2020	Roads and Works Operations Department	That staff be requested to report back to Council on opportunities to improve and expand equitable access to the Town's loose leaf collection program. This report should consider the variability of the time of leaf drop by a) seasonal and/or climate change effects and b) by species, and include forecasts of the impact on scheduling, areas served, and costs of keeping the program coordinated with the Town's planned canopy growth.	2 nd quarter 2021	
2.6 Oakville Transit						
1	<u>Request for Report</u> Real Time Ride Hailing for Transit	Council 12/16/2019	Transit	That staff report back on options to improve transit service through the use of real time ride hailing including options to pilot the technology in low ridership areas in a financially efficient way in time to allow financial implications to be considered for the 2021 budget.	3 rd quarter 2021	A ride hailing technology pilot is subject to ICIP funding. ICIP Funding confirmation was delayed. Ride hailing app and related software now expected to be fully deployed in Q1 2021
2.7 Facilities and Construction Management Department						
				No Items		

#	Item	Date of Meeting	Dept. Responsible.	Outstanding	Expected Report Back Date	Status / Explanation
CORPORATE SERVICES COMMISSION						
3.0 Commissioner of Corporate Services						
				No Items		
3.1 Clerk's Department						
				No Items		
3.2 Finance Department						
1	Bill 108 and Bill 197 Transition Timeline	Council 12/21/2020	Finance Department	That staff bring forward an amendment to Development Charges By-law 2018-001 in order to reflect the changes made to the Development Charges Act, 1997.	1 st quarter 2021	
3.3 Human Resources Department						
				No Items		
3.4 Information Technology Systems						
				No Items		
3.5 Legal Department						
1	<u>Request for Report</u> Alternate Fee Arrangements on Current and Past Litigation	Council 01/28/2019	Legal Department	That a report regarding the possibility and viability of Alternative Fee Arrangements (AFA) on all current and past litigation and other legal matters including a comparison of current and past cost expenditures with the difference between AFA cost projections and actual non-AFA costs be brought back to Council before the fourth quarter, 2019.	1 st quarter 2021	Staff have been actively researching this item and will review the draft report with Councillor Sandhu upon her return to ensure it addresses the areas of concern before being finalized and presented to Council.

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2	Former Brantwood School Update	ASC 04/23/2019	Legal Department	2. That staff be authorized to issue a public tender for the sale of the seven future residential lots fronting on Douglas Avenue (Parts 1-7 on Plan 20R-21091) based upon the principles in the Report of the Legal Department dated March 20, 2019, and to report back to Council with the results of the tender; 3. That the Oakville Municipal Development Corporation ("OMDC") be requested to seek out potential partners for the redevelopment of the former school building and staff report back to Council with the results of this search;	1st quarter 2021	
3	Deerfield Golf Course Update	Council 9/21/2020	Legal Department	That staff delay the release of the public tender/RFP for lease proposals for the Deerfield Golf Course until the short term extension with the current tenant expires, and report back to Council with the results of the tender.	4 th quarter 2025	
4	<u>Notice of Motion</u> Site Plan for 2175 Cornwall Road	Council 7/6/2020	Legal Department	That the Director of Planning be requested to refer Site Plan 2175 Cornwall Road File: 1604.006/01 to Council for decision.	2 nd quarter 2021	Completed at Special Planning and Development Council for January 27, 2021.
5	<u>Notice of Motion</u> Site Plan for 3194 Shoreline Drive	Council 10/19/2020	Legal Department	That the Director of Planning Services be requested to refer the Site Plan Application 1732.016/02 for 3194 Shoreline Drive to Council for consideration before any final approval is given.	2 nd quarter 2021	Awaiting the LPAT decision on the minor variances.

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COMMUNITY DEVELOPMENT COMMISSION						
4.0 Commissioner of Community Development						
				No Items		
4.1 Building Services Department						
				No Items		
4.3 Engineering & Construction Department						
1	<u>Request for Report</u> Maintenance Standards for Utility Boxes on Public Lands	Council 10/23/2017	Engineering and Construction	That staff report on options to improve maintenance standards for utility boxes on public lands such as requiring identification of ownership on the boxes with contact information on how to report problems.	2 nd quarter 2021	In progress.
2	<u>Request for Report</u> Review of Municipal Property Usage by Cable and Communication Companies	Council 09/23/2019	Engineering and Construction	That staff report back to Council on options to address the techniques that cable and communication companies utilize on municipal property. Namely the existence of cabling left hanging, grounds left open after excavation occurs, covers of utility boxes unsecured and the lack of response to calls from the public and municipal staff.	2nd quarter 2021	In progress.
3	Lakeshore Road West Improvements (Mississaga Street to Dorval Drive) - Class Environmental Assessment Study	P and D 8/7/2018	Engineering and Construction	That staff be directed to complete additional consultation on the Lakeshore Road West Improvements (Mississaga Street to Dorval Drive) Class Environmental Assessment and report back to Council in early 2019 with recommendations that include at least one option reflecting no continuous centre lane, no loss of trees and no expropriation of property, while maintaining cycle lanes and reflecting sidewalks/multiuse paths on at least one side and minimizing impervious surfaces.	2 nd quarter 2021	In Progress. The design plans and Environmental Study Report (ESR) are being updated based on the completed Scenic Corridor Study. Next step is to hold public consultation regarding draft designs. The ESR would then be finalized, followed by a report to Council.

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4	Traffic Calming and Speed Limit Review	CSC 06/17/2019	Engineering and Construction	8. That staff report to a future Community Services Committee meeting on the advisability of encouraging use of the Local Improvements tool for traffic calming where the warrants are not met but residents still desire traffic calming.	2 nd quarter 2022	In progress. Traffic calming warrants were lowered in December 2020. This will reduce the number of locations where warrants are not met but residents still desire traffic calming.
5	<u>Request for Report</u> Maintenance and Design Standards for New and Existing Walkways	Council 09/23/2019	Engineering and Construction; Roads and Works Operations; Parks and Open Space	That staff report on the maintenance and design standards for new and existing walkways including standards for widths, construction, fencing, lighting, safety and security, plantings and landscaping, winter and summer seasonal maintenance and the process for interacting with abutting landowners when changes to walkways occur.	4 th quarter 2021	In progress.
6	<u>Request for Report</u> Review of Options Regarding Traffic and Parking Issues at West Harbour Area	Council 09/23/2019	Engineering and Construction	In anticipation of the completion of West Harbour Improvement Project that staff complete a comprehensive study and report back to Council with options to address traffic/parking issues (focus will be on the section of the West Harbour area specifically from Brookfield St.to Forsythe St. and Lakeshore Rd. to the Lake). The report would include but not be limited to adequate on street parking, traffic flows, a four way stop at Wilson and Burnett, speeding concerns and future signage installations.	2 nd quarter 2021	In progress. Virtual residents meeting held end of August. Additional consultation planned for February, then will report back to Council.
7	<u>Request for Report</u> Street Speed Surveys	Council 12/16/2019	Engineering and Construction	That staff report back on a procedure for requesting street speed surveys and that this procedure include a way to make public the results online and set a routine for how and when the speed surveys are accomplished.	2 nd quarter 2021	In progress. Working with SBS on integration with Salesforce.

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8	<u>Neighborhood 40 km/h Speed Limit Pilot Studies</u>	Council 1/25/ 2021	Engineering and Construction	<p>7. That staff report back on a two to three-year implementation plan in September of 2021.</p> <p>9. That staff be requested to report back in Fall 2021 on the status of these locations as well as the overall ASE program.</p>	3 rd quarter 2021	
	<u>Request for Report</u> Stormwater Management Standards for Ditches and Culverts	Council 5/25/2020	Transportation, Engineering and Development; Strategy, Policy and Communications	<p>1. That staff report on what the stormwater management standards are for ditches and culverts in residential areas including the design standards for depth, width and slope of ditches, the accepted materials in ditches such as plantings, stones or retaining walls, the process for property owners to make any changes to adjacent ditches as well as water retention and conveyance standards for ditches.</p> <p>2. That staff update the Town of Oakville web site to include this information in a user friendly and accessible format.</p> <p>3. That staff report on options, such as the use of a standard leaflet distributed to property owners, to improve proactive communications about the Town's standards, maintenance plans and upcoming works for stormwater ditches and culverts particularly on residential streets including for regular inspections.</p>	4 th quarter 2021	

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4.4 Municipal Enforcement Services Department						
1	<u>Notice of Motion</u> Keeping of an Apiary at 3136 Dundas Street West	Council 04/30/2018	Municipal Enforcement and Planning Services	<p>THAT staff be directed to report on possible amendments to the property standards by-law and lot maintenance by-law, that would allow for the keeping of an apiary at 3136 Dundas Street West; and</p> <p>THAT the owners of 3136 Dundas Street West be required to apply for relief from zoning requirements related to the keeping of an apiary at 3136 Dundas Street West, within 1 month of this Council date (April 30, 2018); and</p> <p>THAT the applicant confirm that the location of the apiary complies with requirements of the Ontario Bee Act, by obtaining approval from OMAFRA Apiary Inspectors, by the time any application for zoning by-law relief is made; and further that</p> <p>As is normal practice, property standards, lot maintenance and zoning enforcement will not take place at this location, with respect to the keeping of an apiary, while these applications are in progress.</p>	TBD	<p>When owners of 3136 Dundas St. West complete the required steps and initiate their pilot project, staff will conduct a review of the lot maintenance/property standards regulations to consider impacts on future apiary locations. The review will consider the town's biodiversity strategy, zoning regulations, municipal best practices, resident impacts and general health and safety. Once initiated, the review is anticipated to take two to three months.</p> <p>As of May 2019, owners of 3136 Dundas Street West have not applied for relief from zoning requirements or confirmed that an apiary would comply with requirements of the Ontario Bee Act – as such, a lot maintenance/property standards review has not been triggered.</p>

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2	<u>Notice of Motion</u> Regulating the Display and Distribution of Objectionable Images	P and D 8/7/2018	Municipal Enforcement	THEREFORE, BE IT RESOLVED that Council direct the Director of Municipal Enforcement, in consultation with the Town Solicitor, to assess options to: a. regulate the display of banners/signs in public places as well as the distribution of print materials to private residences that contain extremely graphic images intended to shock, alarm, or cause dismay, including the potential for the prohibiting of the public display and distribution of such print materials for the purposes of addressing the potential of such displays to cause harm to members of the public, especially children; and b. report back to Council in 2019.	4 th quarter 2021	In progress, extended to Q1 awaiting information from external resources and workload constraints. Recommend change TBD – workload constraints.
3	<u>Request for Report</u> Operating Procedures at the Church Street Municipal Garage	Council 9/24/2018	Municipal Enforcement	Further to recent concerns expressed to Council by the owner of the business at 282 Church Street, staff be directed to report back on the revised operating procedures at the Church Street Municipal Garage, and provide options on how the impact to the 282 Church Street business owner may be mitigated.	1 st quarter 2021	Memo to Council Information is to come forward in the 1 st quarter of 2021.
4	Bronte Village District Commercial Parking Program	CSC 02/19/2019	Municipal Enforcement Services	4. That staff report to Council in the fourth quarter of 2021 on the Bronte Village commercial parking pilot program outcomes and next steps.	4 th quarter 2021	Awaiting results of pilot project.

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5	Review of Regulations Surrounding Vapour Product Businesses and Vapour Use in Park Areas - By-law 2019-065	CSC 06/17/2019	Municipal Enforcement Services	2. That staff be directed to include the licensing and regulation of businesses selling vapour (vape, e-cigarette) products within the Town of Oakville as part of the Licensing By-law Housekeeping review, to be brought back to Council by the first quarter of 2020.	1st quarter 2021	On the Council agenda of February 22, 2021
6	<u>Request for Report</u> Regulating Pay Day Loan Businesses	Council 9/23/2019	Municipal Enforcement Services	THEREFORE, staff are requested to review opportunities to regulate the number and location of Pay Day Loan businesses as well as determine what other regulatory authority the Town might have to protect consumers from potentially usurious rates and predatory practices and to report back to Council with information and potential methods to regulate these businesses in the interest of consumer protection.	Update report in 2nd quarter 2021. Final report 4 th quarter 2021	To be reviewed as part of licensing by-law update in 2021.
7	<u>Request for Report</u> Camera Surveillance on Private Property	Council 10/22/2019	Municipal Enforcement Services	That staff prepare a report to Council regarding the regulation of video camera surveillance on private property.	1 st quarter 2022	On hold at this time due to workload constraints. Workload constraints (combine with Video Surveillance and Fortification of Land)
8	Expanded Parking Options in Downtown Oakville	CSC 11/11/2019	Municipal Enforcement Services	3. That staff report to Council in the fourth quarter of 2021 on the outcomes of the pilot overnight parking program in downtown Oakville and next steps.	4 th quarter 2021	Awaiting results of pilot project.

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9	<u>Request for Report</u> Division Fences	Council 08/04/2020	Municipal Enforcement Services	That staff provide a report to Council summarizing a review of By-law 1991-084, a by-law to apportion the costs of division fences, as amended, including the apportioning of costs, current fencing requirements and recommendations to make the by-law more user-friendly, to be effective prior to the 2021 construction season.	1 st quarter 2022	Workload constraints.
10	<u>Request for Report</u> Nuisance Noise	Council 9/21/2020	Municipal Enforcement Services	That staff report on options to enhance our noise by-law to better protect Oakville residents from the nuisance noise associated with modified vehicles such as those with modified mufflers or emission control systems including a review of recent work by the City of Mississauga, as part of the 2021 noise by-law review.	4 th quarter 2021	Part of Noise By-law review.
11	<u>Request for Report</u> Video Surveillance and Fortification of Land	Council 10/19/2020	Municipal Enforcement Services	That staff report back to Council on the options available to introduce a by-law similar to those in neighbouring municipalities to address concerns raised regarding video surveillance.	2 nd quarter 2021	This will reported in conjunction with Item 7 - Camera Surveillance on Private Property.
12	<u>Request for Report</u> The Use of Fighting Kites on Private and Public Property in the Town of Oakville	Council 11/16/2020	Municipal Enforcement Services	That staff report back in 2021 with options to address safety and environmental concerns arising from the use of fighting kites on private and public property.	3 rd quarter 2021	With Parks By-law review

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4.5 Planning Services Department						
1	Midtown Oakville Strategy 2014 and Public Meeting Report, Official Plan Amendment (Livable Oakville) and Zoning By-law Amendment	Special P and D 5/27/2014	Planning Services	3. That Planning Services be directed to report back on the implementation initiatives and incentives for Midtown as outlined in the report dated May 13, 2014 (PD-009-14), which includes a Community Improvement Plan, a municipal parking strategy and alternative parkland dedication requirements.	1 st quarter 2021	Report to be completed upon conclusion of OP review.
2	<u>Request for Report</u> Bronte Village Community Improvement Plan	Council 01/26/2015	Planning Services	That staff be requested to report back to Council on the timing and type of Community Improvement Plan, and funding sources, that may be appropriate for Bronte Village following the conclusion of the growth area review and Livable Oakville Plan policy update for Bronte Village.	1 st quarter 2023	Report to be completed upon conclusion of OP review.
3	<u>Request for Report</u> Best Practises for Locating Seniors Residential Developments	Council 04/30/2018	Planning Services Department	That staff report back to Council on best practice for locating senior's residential developments in the Town of Oakville. That staff also define the uses occurring within these developments and what additional infrastructure needs may be required to accommodate the needs of the residents.	2 nd quarter 2021	As part of the residential policy review in the Official Plan.

#	Item	Date of Meeting	Dept. Responsible.	Outstanding	Expected Report Back Date	Status / Explanation
4	Public Meeting and Recommendation Report - Town-initiated Accessory Patios Zoning By-law Amendment to Zoning By-law 2014-014 (File 42.25.19) - All lands south of Dundas Street and north of Highway 407 - By-law 2020-039	Council 06/29/2020	Planning Services	3. That staff report back in Fall 2021 on the operation of accessory patios.	3 rd quarter 2021	
5	<u>Request for Report</u> By-law re: Notice of Public Meeting	Council 12/21/2020	Planning Services Department	That staff report back with a review and update to the by-law that requires the distribution of 'notice of public meeting' for all developments to include a greater radius.	2 nd quarter 2021	
6	LPAT Appeal - Site Plan Application filed on behalf of H&R Reit for Development of an Amazon Facility at 2175 Cornwall Road (LPAT File # PL200630)	Special P and D Council 1/27/2021	Planning Services Department	That staff be directed to bring forward a zoning by-law amendment for Council's consideration capping the building size at 29,200 m2 and the number of parking spaces at 689.	4 th quarter 2021	