

### **FIFTH Meeting - Regular Session**

The Town of Oakville Council met in regular session this 29<sup>th</sup> day of February, 2016 in the Council Chamber of the Oakville Municipal Building, 1225 Trafalgar Road, Oakville commencing at 7:00 p.m.

- Present: Mayor                    - Rob Burton
- Councillors                    - Tom Adams  
                                      - Cathy Duddeck  
                                      - Allan Elgar  
                                      - Dave Gittings  
                                      - Marc Grant  
                                      - Nick Hutchins  
                                      - Jeff Knoll  
                                      - Roger Lapworth  
                                      - Natalia Lishchyna  
                                      - Sean O'Meara  
                                      - Ralph Robinson
- Staff                                - R. Green, Chief Administrative Officer  
                                      - C. Bell, Commissioner of Community Services  
                                      - J. Clohecy, Commissioner of Community Development  
                                      - G. Lalonde, Commissioner of Corporate Services and  
                                              Treasurer  
                                      - D. Carr, Town Solicitor  
                                      - V. Tytaneck, Town Clerk  
                                      - J. Clarke, Director, Human Resources  
                                      - K. Galione, Senior Manager, Legislative Services  
                                      - J. Barry, Senior Manager, Enforcement Services  
                                      - L. Hunt, Manager of Labour Relations  
                                      - J. Warren, Council and Committee Coordinator

### **Declarations of Pecuniary Interest**

No declarations of pecuniary interest were declared.

**Confirmation of Minutes of the previous Council Meeting(s)**

Minutes of the Regular Session of Council, **FEBRUARY 1, 2016**

Minutes of the Planning and Development Session of Council, **FEBRUARY 16, 2016**

Confidential Minutes of the Closed Planning and Development Session of Council,  
**JANUARY 16, 2016**

Moved by Councillor Duddeck      Seconded by Councillor Adams

1. That the minutes of the regular meeting of Council dated February 1, 2016, be approved;
2. That the minutes of the Planning and Development meeting of Council and the confidential minutes of the closed Planning and Development meeting of Council dated February 16, 2016, be approved.

CARRIED

**Standing Committee / Committee of the Whole Reports**

**Standing Committee Reports**

Administrative Services Committee, **FEBRUARY 22, 2016**

Moved by Councillor Duddeck      Seconded by Councillor Adams

That the recommendations of the Administrative Services Committee meeting of February 22, 2016, be approved.

CARRIED

**AGENDA ITEMS**

**1. Ratification of CUPE 136 Contract**

**- Report from Human Resources Department , February 22, 2016**

Moved by Councillor Hutchins

Seconded by Councillor Elgar

That the Memorandum of Settlement with CUPE Local 136 dated February 22, 2016, be ratified and that the agreement be executed in accordance with By-law 2013-057.

CARRIED

**NEW BUSINESS**

(Notice of Motion, Emergency, Congratulatory or Condolence)

**WAIVING OF PROCEDURE**

Moved by Councillor Adams

Seconded by Councillor Knoll

That, in accordance with Section 1.2(2) of the Procedure By-law, the rules of procedure established in Section 6.1(2), be waived to permit consideration of the Notice of Motion regarding the delay in the start time of the Administrative Services Committee and the Community Services Committee on March 29, 2016, upon its introduction this evening.

CARRIED

**Notice of Motion - Delay Start Time of March 29, 2016 Standing Committee Meetings**

Moved by Councillor Adams

Seconded by Councillor Knoll

That the start time for the Administrative Services Committee and the Community Services Committee meetings scheduled for 7:00 p.m. on March 29, 2016, be delayed until 8:00 p.m. on March 29, 2016.

CARRIED

**REQUESTS FOR REPORTS**

**OPTIONS TO IMPROVE THE REGULATION OF LODGING HOUSES**

Moved by Councillor Adams

Seconded by Councillor Lishchyna

1. That staff report back with options to improve the regulation of lodging houses;
2. That staff review best practices to provide options to ensure basic health and safety needs to lodging house renters are met and to protect renters from exploitative practices and that more effective registration, monitoring and enforcement is available to ensure compliance with standards; and
3. That staff report on planning, licensing, by-law, communication and any other tools available for consideration.

CARRIED

**CONSIDERATION AND READING OF BY-LAWS**

Moved by Councillor Duddeck

Seconded by Councillor Lishchyna

That the following by-laws be passed:

- 2016-016 A by-law to amend the Noise By-law 2008-098.  
(Re: ASC – Item 4)
- 2016-017 A by-law to dedicate certain land as part of a public highway –  
Block 57, Plan 20M-1052 – Stalybridge Drive and Block 58, Plan  
20M-1052 – Elder Lane
- 2016-037 A by-law to confirm the proceedings of a meeting of Council

CARRIED

**ADJOURNMENT**

The Mayor adjourned the meeting at 7:12 p.m.

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VICKI TYTANECK  
TOWN CLERK

**SECOND Meeting - Regular Session**

The Administrative Services Committee met in regular session this 22<sup>nd</sup> day of February, 2016 in the Oakville and Trafalgar Rooms of the Oakville Municipal Building, 1225 Trafalgar Road, Oakville, commencing at 7:00 p.m.

- Present: Chairperson - Councillor Jeff Knoll
- Mayor - Rob Burton  
Councillors - Dave Gittings  
- Roger Lapworth  
- Natalia Lishchyna  
- Sean O'Meara
- Staff - G. Lalonde, Commissioner of Corporate Services and Treasurer  
- V. Tytaneck, Town Clerk  
- J. Barry, Senior Manager, Enforcement Services  
- K. Galione, Senior Manager, Legislative Services  
- L. Morgan, Council and Committee Coordinator

**Declarations of Pecuniary Interest**

No declarations of pecuniary interest were declared.

**AGENDA ITEM(S)**

1. **Tax Apportionments**  
- **Report from Finance Department, January 14, 2016**

Moved by Mayor Burton

That the recommended apportionment of taxes in the amount of \$2,749.82 attached as Appendix A to the report of the Financial Operations Department, dated January 14, 2016, be approved.

CARRIED

2. **Corporate Policy and Procedure Update Report**  
- **Report from Clerk's Department, January 15, 2016**

Moved by Mayor Burton

1. That the new Employee Related Business Expense procedure F-FOC-001-007, be received;
2. That the updated Conference Expense procedure HR-DVL-001-002, be received; and
3. That the following old corporate Transit policies be rescinded:
  - a. Official Plan Directives 11-01-02;
  - b. Target Groups – Area of Service 11-02-02;
  - c. User – Route Systems 11-02-03;
  - d. User – Transfers 11-02-06;
  - e. Community – Fare Structure 11-02-09;
  - f. Community – Financial 11-02-10; and
  - g. System Equipment 11-02-11.

CARRIED

3. **2015 Closed Meeting Statistics**  
- **Report from Clerk's Department, January 29, 2016**

Moved by Mayor Burton

That the report dated January 29, 2016, from the Clerk's department regarding the 2015 closed meetings statistics, be received.

CARRIED

4. **Construction Noise Prohibitions - By-law 2016-016**  
- **Report from Clerk's Department, January 14, 2016**

Moved by Councillor Lapworth

That By-law 2016-016, being a by-law to amend Town of Oakville Noise By-law 2008-098, attached as Appendix A to the report from the Clerk's department, dated January 14, 2016, be approved.

CARRIED

5. **Accessibility Advisory Committee (January 14, 2016)**

Moved by Councillor Gittings

That the minutes of the Accessibility Advisory Committee meeting of January 14, 2016, be received.

CARRIED

**ADJOURNMENT**

The meeting adjourned at 7:20 p.m.