

**THIRTIETH Meeting - Regular Session**

The Town of Oakville Council met in regular session this 14<sup>th</sup> day of December, 2015 in the Council Chamber of the Oakville Municipal Building, 1225 Trafalgar Road, Oakville commencing at 7:00 p.m.

- Present: Mayor                    - Rob Burton
- Councillors                    - Tom Adams  
                                      - Cathy Duddeck  
                                      - Allan Elgar  
                                      - Dave Gittings  
                                      - Marc Grant  
                                      - Nick Hutchins  
                                      - Roger Lapworth  
                                      - Natalia Lishchyna  
                                      - Sean O'Meara
- Staff                                - R. Green, Chief Administrative Officer  
                                      - C. Bell, Commissioner of Community Services  
                                      - J. Clohec, Commissioner of Community Development  
                                      - G. Lalonde, Commissioner of Corporate Services and  
    Treasurer  
                                      - V. Tytaneck, Town Clerk  
                                      - D. Carr, Town Solicitor  
                                      - N. Sully, Deputy Treasurer and Director of Financial Planning  
                                      - J. Courtemanche, Director of Strategy, Policy and  
    Communications  
                                      - C. Toth, Director of Environmental Policy  
                                      - J. Barry, Senior Manager, Municipal Enforcement Services  
                                      - K. Galione, Senior Manager, Legislative Services  
                                      - D. Brennan, Chief of Staff  
                                      - E. Juengel, By-Law Enforcement Officer  
                                      - J. Warren, Council and Committee Coordinator
- Regrets: Councillors            - Jeff Knoll  
   - Ralph Robinson

**Declarations of Pecuniary Interest**

No declarations of pecuniary interest were declared.

**Confirmation of Minutes of the previous Council Meeting(s)**

Minutes of the Regular Session of Council, **NOVEMBER 16, 2015**

Confidential Minutes of the Closed Session of Council, **NOVEMBER 16, 2015**

Minutes of the Planning and Development Session of Council, **NOVEMBER 30, 2015**

Confidential Minutes of the Closed Session of the Planning and Development Session of Council, **NOVEMBER 30, 2015**

Moved by Councillor Duddeck      Seconded by Councillor Adams

1. That the minutes of the regular meeting of Council, and the confidential minutes of the closed meeting of Council dated November 16, 2015, be approved; and
2. That the minutes of the Planning and Development meeting of Council and the confidential minutes of the closed meeting of the Planning and Development meeting of Council dated November 30, 2015, be approved.

CARRIED

**Public Presentations**

Mayor Burton presented Pam Damoff with a gift in appreciation of her service as a member of Oakville Town Council from December 1, 2010 to November 2, 2015.

**Standing Committee / Committee of the Whole Reports**

**Standing Committee Reports**

**2016 Budget Committee, NOVEMBER 18, 2015**

Moved by Councillor Adams      Seconded by Councillor Lapworth

That the recommendations of the Budget Committee meeting of November 18, 2015, be approved subject to the separation of Item 2 – 2016 Rates and Fees.

CARRIED

Moved by Councillor Adams

Seconded by Councillor Lapworth

That the recommendation of the 2016 Budget Committee meeting of November 18, 2015, regarding Item 2 – 2016 Rates and Fees be revised as follows:

1. That the rates and fees established in the rates and fees schedule attached as Appendix A to the November 18, 2015 report from the Finance Department be amended to reflect the revised rate of \$280 for the Telecommunications Municipal Consents fee (Appendix A – page 34) in the Infrastructure Planning & Improvements program, be approved from implementation on January 1, 2016, and incorporated into the 2016 Operating Budget.
2. That By-law 2015-109, a by-law to amend By-law 2015-001, to provide for the establishment of fees to be charged in the processing of applications made in respect of planning matters, subject to supplemental notes, be approved.
3. That By-law 2015-113, a by-law to amend By-law 2009-032, a by-law to permit the recovery of costs incurred by the Oakville Fire Department be amended by deleting Schedule A and replacing it with Schedule A as attached.
4. That the amendments to existing by-laws containing fees be presented directly to Council for approval as required.

CARRIED

2016 Budget Committee, **NOVEMBER 19, 2015**

Moved by Councillor Adams

Seconded by Councillor Lapworth

That the recommendations of the Budget Committee meeting of November 19, 2015, be approved.

CARRIED

2016 Budget Committee, **NOVEMBER 30, 2015 reconvened DECEMBER 2, 2015**

Moved by Councillor Adams

Seconded by Councillor Lapworth

That the recommendations of the Budget Committee meeting of November 30, 2015, reconvened December 2, 2015, be approved.

CARRIED

2016 Budget Committee, DECEMBER 7, 2015

Moved by Councillor Adams

Seconded by Councillor Lapworth

That the recommendations of the Budget Committee meeting of December 7, 2015, be approved.

CARRIED

Community Services Committee, DECEMBER 7, 2015

Moved by Councillor Elgar

Seconded by Councillor Hutchins

That the recommendations of the Community Services Committee meeting of December 7, 2015, be approved.

CARRIED

Administrative Services Committee, DECEMBER 7, 2015

Moved by Councillor Gittings

Seconded by Councillor Hutchins

That the recommendations of the Administrative Services Committee meeting of December 7, 2015, be approved, subject to the separation of Item 9 - Appointment to the Committee of Adjustment which was referred to Council without recommendation.

CARRIED

WAIVING OF PROCEDURE BY-LAW

Moved by Councillor Lishchyna

Seconded by Councillor Lapworth

That the previous decision of Council made on October 26, 2015, to excuse a Committee of Adjustment member from his or her appointment to the committee be reconsidered, and that Section 6.5(7) of the Procedure By-law be waived in order that this matter be considered this evening.

CARRIED

**Item 9 - Appointment to the Committee of Adjustment**

Moved by Councillor O'Meara

Seconded by Councillor Hutchins

That the Committee of Adjustment member noted in the Confidential Appendix A to the staff report dated September 15, 2015 be reappointed to the Committee of Adjustment for the period of December 14, 2015 to November 30, 2018.

CARRIED

**AGENDA ITEMS**

1. **Oakville Enterprises Corporation Quarterly Report**  
- **Report from Commissioner of Corporate Services, December 8, 2015**

Moved by Councillor Grant

Seconded by Councillor Lapworth

That the presentation from Rob Lister, President and CEO of Oakville Enterprises Corporation regarding the Oakville Enterprises Corporation Quarterly Report, be received.

CARRIED

**NEW BUSINESS**

(Notice of Motion, Emergency, Congratulatory or Condolence)

Mayor Burton recognized the support, encouragement and promotion of artists in music and visual art by the Moonshine Café and proclaimed January 9, 2016, to be "Moonshine Café Day".

**REQUESTS FOR REPORTS**

**Role of Tourism**

Moved by Councillor O'Meara

Seconded by Councillor Adams

That Economic Development staff report back in the first quarter of 2016, on options to address the role of tourism as a Town function, to support Oakville's Main Street businesses, coordination with the Business Improvement Areas and visitor related industries and events.

CARRIED

**CONSIDERATION AND READING OF BY-LAWS**

Moved by Councillor Gittings

Seconded by Councillor Duddeck

That the following by-laws be passed:

- 2015-104 A by-law to dedicate certain land as part of a public highway – (Block 12, Plan 20M-418, Parts 2, 3 and 5, Plan 20R-2600, and Part 5, Plan 20R-20081 - Valhalla Court). (Re: CSC - Item 1)
- 2015-109 A by-law to provide for the establishment of fees to be charged in the processing of applications made in respect of planning matters, subject to Supplemental Notes, and to repeal By-laws 2015-001 and 2013-108. (Re: 2016 Budget Committee, November 18, 2015 - Item 2)
- 2015-111 A by-law to amend By-law 2008-169, a by-law to establish retention periods for records of the Town of Oakville and to repeal By-law 2014-123.
- 2015-113 A by-law to amend By-law 2009-032, a by-law to permit the recovery of costs incurred by the Oakville Fire Department. (Re: 2016 Budget Committee, November 18, 2015 - Item 2)
- 2015-117 A by-law to Appoint Robert J. Swayze, Barrister & Solicitor as The Corporation of the Town of Oakville Integrity Officer pursuant to Section 223.3 of the Municipal Act, 2001, as amended, and to repeal By-law 2008-062. (Re: ASC - Item 10)
- 2015-118 A by-law to provide for an interim tax levy in 2016. (Re: ASC - Item 2)
- 2015-119 A by-law to dedicate certain land as part of a public highway (Parts 19, 20, 21, 22, 24, Plan 20R-17093, Part 7, Plan 20R-17098, Parts 1 to 5, 17, 30 to 42, Plan 20R-19677- Taunton Road, Roxton Road, Gatwick Drive, Littlewood Drive, Georgian Drive).
- 2015-121 A by-law to confirm the proceedings of a meeting of Council.

CARRIED

**ADJOURNMENT**

The Mayor adjourned the meeting at 8:02 p.m.

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VICKI TYTANECK  
TOWN CLERK

**FIFTH Meeting - Regular Session**

The 2016 Budget Committee met in regular session this 18<sup>th</sup> day of November 2015, in the Council Chamber of the Oakville Municipal Building, 1225 Trafalgar Road, Oakville, commencing at 9:30 a.m.

Present: Chairperson - Councillor Tom Adams

Mayor - Rob Burton  
Councillors - Cathy Duddeck  
- Jeff Knoll

Staff - R. Green, Chief Administrative Officer  
- G. Lalonde, Commissioner of Corporate Services  
- C. Bell, Commissioner of Community Services  
- J. Clohec, Commissioner of Community Development  
- N. Sully, Deputy Treasurer and Director of Financial Planning  
- C. Hewitson, Manager, Financial Planning  
- Senior Management Team members  
- K. Patrick, Supervisor, Council and Committee Services

Regrets: Councillor - Allan Elgar

Also Present:

Councillors - Natalia Lishchyna  
- Sean O'Meara

**Declarations of Pecuniary Interest**

No declarations of pecuniary interest were declared.

**AGENDA ITEMS**

1. **Overview of the 2016 Operating Budget and 2017 and 2018 Forecast**  
- **Report from Finance Department, November 2, 2015**

Moved by Councillor Duddeck

That the overview presentation from the Deputy Treasurer on the 2016 operating budget and 2017 and 2018 forecast be received.

CARRIED



**2. 2016 Rates and Fees**

**- Report from Finance Department, September 25, 2015**

Moved by Councillor Knoll

1. That the rates and fees established in the rates and fees schedule attached as Appendix A to the November 18, 2015 report from the Finance department be approved for implementation on January 1, 2016, and incorporated into the 2016 Operating Budget.
2. That By-law 2015-109, a by-law to amend By-law 2015-001, to provide for the establishment of fees to be charged in the processing of applications made in respect of planning matters, subject to supplemental notes, be approved.
3. That By-law 2015-113, a by-law to amend By-law 2009-032, a by-law to permit the recovery of costs incurred by the Oakville Fire Department be amended by deleting Schedule A and replacing it with Schedule A as attached.
4. That amendments to existing by-laws containing fees be presented directly to Council for approval as required.

CARRIED

**3. Shovel Ready Projects**

**- Report from Finance Department and Engineering and Construction Department, November 2, 2015**

Moved by Councillor Duddeck

1. That the report dated November 2, 2015, from the Finance department and the Engineering and Construction department, on Shovel Ready Projects, be received.
2. That staff be directed to remove development charge funded projects from Appendix A of the staff report dated November 2, 2015, from the Finance department and Engineering and Construction department.

CARRIED

4. **2016 RBC Canadian Open**  
- **Report from Economic Development Department and  
Roads and Works Operations Department,  
November 6, 2015**

Moved by Councillor Knoll

That the costs for the 2016 RBC Canadian Open, as outlined in the report dated November 6, 2015, from the Economic Development department and the Roads and Works Operations department, be funded from the tax stabilization reserve.

CARRIED

**ADJOURNMENT**

The Chair adjourned the meeting at 10:12 a.m.

## **SIXTH Meeting - Regular Session**

The 2016 Budget Committee met in regular session this 19<sup>th</sup> day of November 2015, in the Council Chamber of the Oakville Municipal Building, 1225 Trafalgar Road, Oakville, commencing at 1:02 p.m.

- Present: Chairperson - Councillor Tom Adams
- Mayor - Rob Burton (*Arrived at 1:09 p.m.*)
- Councillors - Cathy Duddeck
- Jeff Knoll
- Staff - R. Green, Chief Administrative Officer
- G. Lalonde, Commissioner of Corporate Services
- C. Bell, Commissioner of Community Services
- J. Clohec, Commissioner of Community Development
- N. Sully, Deputy Treasurer and Director of Financial Planning
- C. Hewitson, Manager, Financial Planning
- Senior Management Team members
- K. Patrick, Supervisor, Council and Committee Services
- Regrets: Councillor - Allan Elgar
- Also Present:
- Councillors - Nick Hutchins
- Natalia Lishchyna
- Sean O'Meara

## **Declarations of Pecuniary Interest**

No declarations of pecuniary interest were declared.

## **AGENDA ITEMS**

1. **2016 Operating Budget - Commissioner Presentations**
  - **Report from Finance Department, November 4, 2015**

**RECESS**

*The meeting recessed at 2:59 p.m. and reconvened at 3:12 p.m.*

Moved by Councillor Knoll

That the presentations from each of the town's commissioners be received.

CARRIED

**2. Additional Information Requested by Budget Committee in  
Relation to the Capital Budget**

**- Report from Finance Department, November 4, 2015**

Moved by Councillor Duddeck

That the November 4, 2015 report from the Financial Planning department be received and the recommendations contained in Appendix A through E be approved as follows:

Appendix A (2015 Cost of OMB Hearings):

That the information contained in Appendix A be received.

Appendix B (Road Pavement Network Performance):

That the pavement network performance chart be received.

Appendix C (Draft list of Community Development and Community Services Projects):

That the information in Appendix C be received.

Appendix D (2016 Community Services capital projects):

That the information in Appendix D be received.

Appendix E (Bronte Harbour Marina building capital repairs):

That the additional repairs required to bring the Bronte Marina Building to a state of good repair be referred to the 2018 capital budget pending the results of the Harbours Master Plan.

CARRIED

3. **Video Surveillance - Business Improvement Areas**  
- **Report from Commissioner of Corporate Services,  
November 3, 2015**

Moved by Councillor Duddeck

That the November 3, 2015 report from the Commissioner of Corporate Services regarding video surveillance in the Business Improvement Areas be received.

CARRIED

4. **Update on Construction of a Community Centre at the Former Hospital Site**  
- **Report from Commissioners of Community Development,  
Community Services, and Corporate Services,  
November 11, 2015**

Moved by Councillor Knoll

That the report dated November 10, 2015, and titled, *Update on Construction of a Community Centre at the Former Hospital Site*, be received.

CARRIED

5. **Canada 150 Fund Application Request**  
- **Report from Recreation and Culture Department,  
November 11, 2015**

Moved by Councillor Duddeck

That one-time funding of \$75,250.00 in the 2016 budget as the town's contribution to Oakville's Canada Day 150 celebrations proposed in the town's Canada 150 Fund Application, be approved and that the expense be funded from the tax stabilization reserve.

CARRIED

**C-1. Labour Relations**

- **Confidential Report from Commissioner of Corporate Services, November 11, 2015**

Moved by Councillor Duddeck

That the confidential report dated November 11, 2015 from the Commissioner of Corporate Services, be received for information.

CARRIED

**ADJOURNMENT**

The Chair adjourned the meeting at 3:58 p.m.

**SEVENTH Meeting - Regular Session**

The 2016 Budget Committee met in regular session this 30<sup>th</sup> day of November, 2015 in the Council Chamber of the Oakville Municipal Building, 1225 Trafalgar Road, Oakville, commencing at 9:30 a.m.

Present: Chairperson - Councillor Tom Adams

Mayor - Rob Burton  
Councillors - Cathy Duddeck  
- Allan Elgar  
- Jeff Knoll

Staff - G. Lalonde, Commissioner of Corporate Services and Treasurer  
- C. Bell, Commissioner of Community Services  
- J. Clohecy, Commissioner of Community Development  
- V. Tytaneck, Town Clerk  
- N. Sully, Deputy Treasurer and Director of Financial Planning  
- C. Hewitson, Manager of Financial Planning and Policy  
- Senior Management Team members  
- J. Marcovecchio, Council and Committee Coordinator

Also Present:

Councillors - Dave Gittings  
- Sean O'Meara  
- Ralph Robinson

**Declarations of Pecuniary Interest**

No declarations of pecuniary interest were declared.

**AGENDA ITEMS**

1. **Delegations to Budget Committee November 30 and December 2, 2015**  
- **Report from Finance Department, November 20, 2015**

The following delegation addressed the 2016 Budget Committee:

Cameron Grout, Oakville Stokers

**RECESS**

The Chair recessed the meeting until Wednesday, December 2, 2015 at 7:00 p.m. to be reconvened in the Council Chamber of the Oakville Municipal Building.

The meeting recessed at 9:38 a.m.



## SEVENTH Meeting - Regular Session

The 2016 Budget Committee reconvened in regular session this 2<sup>nd</sup> day of December, 2015 to continue the 2016 Budget Committee meeting of November 30, 2015. The meeting was held in the Council Chamber of the Oakville Municipal Building, 1225 Trafalgar Road, Oakville, commencing at 7:00 p.m.

Present: Chairperson - Councillor Tom Adams

Mayor - Rob Burton  
Councillors - Cathy Duddeck  
- Allan Elgar  
- Jeff Knoll (*Arrived at 7:05 p.m.*)

Staff - R. Green, Chief Administrative Officer  
- G. Lalonde, Commissioner of Corporate Services  
- C. Bell, Commissioner of Community Services  
- J. Clohecy, Commissioner of Community Development  
- N. Sully, Deputy Treasurer and Director of Financial Planning  
- J. Courtemanche, Director of Strategy, Policy and Communications  
- C. Hewitson, Manager of Financial Planning and Policy  
- Senior Management Team members  
- J. Marcovecchio, Council and Committee Coordinator

Also Present:

Councillors - Dave Gittings  
- Marc Grant  
- Natalia Lishchyna  
- Sean O'Meara

## **AGENDA ITEMS**

1. **Delegations to Budget Committee November 30 and December 2, 2015**
  - **Report from Finance Department, November 20, 2015**

The following delegations addressed the 2016 Budget Committee:

Meggan Gardner from Golf Canada, Vice-chair and Rebecca Edgar, Executive Director, Visit Oakville

Wayne Moorehead, President, Sport Oakville

Roland Klassen, Vice President, Ben McRae, Treasurer and Bernadette Ward,  
Executive Director, Oakville Arts Council

Moved by Mayor Burton

That the presentations from delegations regarding the 2016 operating and  
capital budget be received.

CARRIED

**ADJOURNMENT**

The Chair adjourned the meeting at 7:48 p.m.

## **EIGHTH Meeting - Regular Session**

The 2016 Budget Committee met in regular session this 7<sup>th</sup> day of December 2015, in the Council Chamber of the Oakville Municipal Building, 1225 Trafalgar Road, Oakville, commencing at 9:33 a.m.

Present: Chairperson - Councillor Tom Adams

Mayor - Rob Burton  
Councillors - Cathy Duddeck  
- Allan Elgar

Staff - R. Green, Chief Administrative Officer  
- G. Lalonde, Commissioner of Corporate Services  
- C. Bell, Commissioner of Community Services  
- J. Clohecy, Commissioner of Community Development  
- N. Sully, Deputy Treasurer and Director of Financial Planning  
- C. Hewitson, Manager, Financial Planning  
- Senior Management Team members  
- K. Patrick, Supervisor, Council and Committee Services

Regrets: Councillor - Jeff Knoll

Also Present:  
Councillor - Sean O'Meara

### **Declarations of Pecuniary Interest**

No declarations of pecuniary interest were declared.

### **AGENDA ITEMS**

1. **Additional Information on Town Rates and Fees**  
- **Report from Finance Department, November 20, 2015**

Moved by Councillor Duddeck

That the report from the Financial Planning department, dated November 20, 2015, *regarding Additional Information on Town Rates and Fees*, be received.

CARRIED

**2. Budget Deliberations**

**- Report from Finance Department, December 1, 2015**

Moved by Mayor Burton

1. That the 2016 recommended operating budget as presented in the 2016 Operating Budget and the 2017 – 2018 Forecast Budget Document be approved, subject to the following adjustments:
  - a. The Sports Oakville Grant be increased by \$3,600 to bring the 2016 grant budget to \$30,000 (BU 46254);
  - b. The Oakville Arts Council (OAC) general grant budget be increased by \$3,600 bringing the 2016 budget to \$110,000 and the matter of OAC grant funding be referred to the 2017 Budget Committee subject to the completion of the Cultural planning update report in 2016; and
  - c. The number of Let's Talk Oakville publications be reduced to 2 per year resulting in a \$83,900 reduction to the proposed Mayor and Council and Secretariat budget.
2. That the 2016 recommended capital budget be approved as presented in the 2016 Capital Budget and 10 Year Forecast document, subject to the revisions recommended by the Budget Committee on October 26, 2015 and approved by Council on November 16, 2015.
3. That the 2016 net Town of Oakville levy request of \$172,253,400 be approved resulting in a 2.40% increase in the town share of the residential property tax bill representing an approximate 1.66% overall residential tax rate increase, and that the Treasurer be authorized to confirm and adjust these amounts if required, prior to Council's approval of the Budget on December 14, 2015.

CARRIED

**ADJOURNMENT**

The Chair adjourned the meeting at 9:46 a.m.

### **TENTH Meeting - Regular Session**

The Community Services Committee met in regular session this 7<sup>th</sup> day of December, 2015 in the Bronte and Palermo Rooms of the Oakville Municipal Building, 1225 Trafalgar Road, Oakville commencing at 7:00 p.m.

Present: Chairperson - Councillor Ralph Robinson

Councillors - Tom Adams  
- Allan Elgar  
- Marc Grant  
- Nick Hutchins

Staff - J. Clohec, Commissioner of Community Development  
- B. Cole, Acting Commissioner of Community Services  
- D. Cozzi, Director of Engineering and Construction  
- C. Toth, Director of Environmental Policy  
- J. Stephen, Senior Manager of Transportation  
- E. Zutis, Manager of Infrastructure Planning  
- S. Campbell, Supervisor of Licensing and By-law Services  
- D. Doyle, Senior Environmental Policy Analyst  
- J. Marcovecchio, Council and Committee Coordinator

Regrets: Councillor - Cathy Duddeck

### **Declarations of Pecuniary Interest**

No declarations of pecuniary interest were declared.

### **AGENDA ITEM(S)**

1. **By-law 2015-104 - A by-law to dedicate land as part of a public highway – (Block 12, Plan 20M-418, Parts 2, 3 and 5, Plan 20R-2600, and Part 5, Plan 20R-20081 - Valhalla Court)**  
- Report from Legal Department, October 8, 2015

Moved by Councillor Elgar

That By-law 2015-104 - A by-law to dedicate land as part of a public highway – (Block 12, Plan 20M-418, Parts 2, 3 and 5, Plan 20R-2600, and Part 5, Plan 20R-20081 - Valhalla Court) be passed.

CARRIED

2. **Traffic Calming on Munn's Avenue - Update Report**  
- **Report from Engineering and Construction Department,  
October 29, 2015**

Moved by Councillor Elgar

That the report entitled "*Traffic Calming on Munn's Avenue – Update Report*" from the Engineering and Construction department, dated October 29, 2015, be received.

CARRIED

3. **Prohibiting Urination on Public Property within the Town**  
- **Report from Engineering and Construction Department,  
November 11, 2015**

Moved by Councillor Elgar

That the staff report *Prohibiting Urination on Public Property within the Town*, from the Engineering and Construction Department dated November 11, 2015, be received.

CARRIED

4. **Transit Service New Year's Eve**  
- **Report from Oakville Transit, November 11, 2015**

Moved by Councillor Adams

1. That the report from Oakville Transit dated November 11, 2015 entitled "*Transit Service New Year's Eve*" be received; and
2. That Oakville Transit provide all rides free of charge on New Year's Eve from 7:00 pm on December 31st until 4:00 am on January 1st.

CARRIED

5. **Annual State of Oakville's Environment Report**  
- **Report from Environmental Policy Department,  
November 16, 2015**

Moved by Councillor Hutchins

1. That the report from the Environmental Policy Department, dated November 16, 2015, regarding *Oakville's State of the Environment (SOER) 2015 Annual Report*, be received; and
2. That prior to finalization the Director, Environmental Policy, be authorized to make minor edits to the 2015 Oakville SOER that do not substantially affect the substance of the report.

CARRIED

6. **2016 Road Resurfacing and Pavement Preservation Program**  
- **Report from Engineering and Construction Department,  
November 11, 2015**

Moved by Councillor Elgar

That the *2016 Road Resurfacing and Pavement Preservation Program*, as detailed in the report from the Engineering and Construction department, dated November 11, 2015, be approved, subject to the approval of the 2016 Capital Budget.

CARRIED

## **ADJOURNMENT**

The Chair adjourned the meeting at 7:04 p.m.

**ELEVENTH Meeting - Regular Session**

The Administrative Services Committee met in regular session this 7<sup>th</sup> day of December, 2015 in the Council Chamber of the Oakville Municipal Building, 1225 Trafalgar Road, Oakville, commencing at 7:00 p.m.

Present: Chairperson - Councillor Sean O'Meara

Mayor - Rob Burton  
Councillors - Dave Gittings  
- Roger Lapworth  
- Natalia Lishchyna

Also Present: Councillors - Cathy Duddeck  
- Marc Grant

Staff - G. Lalonde, Commissioner of Corporate Services and Treasurer  
- N. Sully, Deputy Treasurer and Director of Financial Planning  
- J. Courtemanche, Director of Strategy, Policy and Communications  
- V. Tytaneck, Town Clerk  
- J. Lanaus, Director of Information Systems + Solutions  
- D. Huctwith, Assistant Town Solicitor  
- K. Galione, Senior Manager of Legislative Services  
- J. Barry, Senior Manager of Municipal Enforcement Services  
- S. Campbell, Supervisor of Licensing and By-law Enforcement  
- E. Juengel, By-law Enforcement Officer  
- L. Morgan, Council and Committee Coordinator

Regrets: Councillor - Jeff Knoll

**Declarations of Pecuniary Interest**

No declarations of pecuniary interest were declared.



**AGENDA ITEM(S)**

*In accordance with Section 3.2(1) of the Procedure By-law, the items were considered out of order.*

**1. Tax Apportionments**

**- Report from Finance Department, October 21, 2015**

Moved by Mayor Burton

That the recommended apportionment of taxes in the amount of \$87,643.10 attached as Appendix A and Appendix B to the report of the Financial Operations department, dated October 21, 2015, be approved.

CARRIED

**2. 2016 Interim Tax Levying By-law 2015-118**

**- Report from Finance Department, November 9, 2015**

Moved by Mayor Burton

That By-law 2015-118, a by-law to provide for an interim tax levy in 2016, be approved.

CARRIED

**3. Oakville IS+S and Sheridan College IT Working Together to Extend Internet Services to the Community**

**- Report from Information Systems + Solutions Department, September 8, 2015**

Moved by Mayor Burton

That the report dated September 9, 2015, from the IS+S Department regarding the Oakville Information Systems + Solutions (IS+S) and the Sheridan IT Department working together be received.

CARRIED

4. **Licence Renewal of Hydro One lands for Park Land Purposes  
Part of Lots 21 to 29, Concession 2, South of Dundas Street**  
- **Report from Legal Department and Parks and Open  
Space Department, November 16, 2015**

Moved by Mayor Burton

1. That the licence renewal of Hydro One lands for recreational park land Purposes, being Part of Lots 21 to 29, Concession 2, South of Dundas Street and comprising approximately 16.47 acres, be approved as outlined in the staff report dated November 16, 2015, from the Legal department and Parks and Open Space department;
2. That the Town Solicitor be permitted to make minor amendments to the licence agreement that does not modify the intent or terms of the Agreement; and
3. The licence renewal be executed in accordance with By-law 2013-057.

CARRIED

6. **2015 Accessibility Update Report**  
- **Report from Strategy, Policy and Communications  
Department, November 13, 2015**

Moved by Mayor Burton

That the 2015 Accessibility Status Update report dated November 13, 2015, from the Strategy, Policy and Communications department, be received.

CARRIED

7. **September 30th 2015 Financial Progress Report**  
- **Report from Finance Department, November 10, 2015**

Moved by Mayor Burton

1. That the Progress Report and Financial Results as at September 30, 2015, be received;

2. That the transfers to and from Reserves and Reserve Funds and transactions contained in the report dated November 10, 2015, from the Finance department, be approved;
3. That the Treasurer be authorized to fund and close the capital projects as identified in the report dated November 10, 2015, from the Finance department; and
4. That capital project budget adjustments and required transfers from reserves/reserve funds as outlined in the report dated November 10, 2015, from the Finance department, be approved.

CARRIED

**8. Diversity Initiatives Status Update**

- **Report from Strategy, Policy and Communications  
Department, November 13, 2015**

Moved by Councillor Duddeck

That the Diversity Initiatives Status Update report dated November 13, 2015, from the Strategy, Policy and Communications department be received.

CARRIED

**10. Integrity Officer and Ombudsman Services - By-law 2015-117**

- **Report from Clerk's Department, November 13, 2015**

Moved by Councillor Duddeck

1. That staff participate with the Region in the negotiation process for the provision of Ombudsman services to serve on behalf of the Town of Oakville;
2. That subject to the successful completion of negotiations, the Town Solicitor prepare the necessary by-law to appoint ADR Chambers as Ombudsman for the Town of Oakville and prepare an agreement for the provision of Ombudsman services to be executed in accordance with By-law 2013-057; and

3. That By-law 2015-117, a by-law to appoint Robert J. Swayze, Barrister & Solicitor, as the Corporation of the Town of Oakville Integrity Officer pursuant to Section 223.3 of the *Municipal Act, 2001*, as amended and to repeal By-law 2008-062, be passed.

CARRIED

**11. Electricity Distribution System Evolution**

- **Report from Office of the Mayor, December 2, 2015**

Moved by Councillor Duddeck

That the report on Electricity Distribution System Evolution be received.

CARRIED

**9. Appointment to the Committee of Adjustment**

- **Report from Clerk's Department, October 28, 2015**

Moved by Mayor Burton

That this item be referred to Council without recommendation.

CARRIED

**5. Taxicab Industry and Emerging Technology**

- **Report from Clerk's Department, November 18, 2015**

Moved by Mayor Burton

That staff investigate Option #2 presented in the November 18, 2015 report from the Clerk's department on emerging technology impacts to the taxicab industry and report back to Council as soon as possible.

CARRIED

**ADJOURNMENT**

Moved by Councillor Lapworth

That this meeting now adjourn.

CARRIED

The meeting adjourned at 9:07 p.m.