



Heritage Oakville Advisory Committee

MINUTES

Date: April 28, 2026
Time: 9:30 am
Location: Council Chamber

Members: Drew Bucknall, Chair
Gerarda (Geri) Tino, Vice-Chair
Russell Buckland
Kerry Colborne
Susan Hobson
Jason Judson
Bob Laughlin (as of 9:50 a.m.)
Councillor McNeice

Regrets: Emma Dowling
George Gordon
Councillor Longo

Staff: K. Biggar, Manager of Policy Planning and Heritage
K. McLaughlin, Heritage Planner
L. Harris, Council and Committee Coordinator

A meeting of the Heritage Oakville Advisory Committee was held on April 28, 2026 in the Council Chamber of the Oakville Municipal Building, commencing at 9:30 a.m.

These minutes will go forward to the Planning and Development Council meeting of May 4, 2026 for approval and any changes by Council will be noted in the Planning and Development Council minutes.

1. Regrets

As noted above.

2. Declarations of Pecuniary Interest

No declarations of pecuniary interest were declared.

3. Confirmation of Minutes of Previous Meeting(s)

3.1 Minutes of March 26, 2026

Moved by Susan Hobson

That the minutes of the Heritage Oakville Advisory Committee meeting of March 26, 2026, be approved.

CARRIED

4. Discussion Item(s)

4.1 Heritage Permit Application HP005/26-42.20S – 80 Second Street – New additions and attached garage with house restoration

The following delegate spoke on this item:

William Hicks, Hicks Design Studio Inc.

Moved by Kerry Colborne

1. That Heritage Permit Application HP005/26-42.20S for new additions and alterations to the house and barn at 80 Second Street, as attached in Appendix C to the report, dated April 14, 2026, from Planning and Development, be approved subject to the following conditions:
 - a. That final details on landscaping and the new cladding, trim, windows, and doors for the existing house, new additions, and the barn rehabilitation be approved by staff;
 - b. That the half timbering and stucco cladding and the bracket details in both the front gable and in the north dormer on the heritage house be retained;
 - c. That the brick on the first storey of the heritage house remain exposed and not be covered in wood shingle cladding;
 - d. That the historic wood windows on the heritage house be retained; and
 - e. That all new windows on the heritage house be wood.

2. That this heritage permit expires two years from the date of final approval by Council.

CARRIED

4.2 Heritage Permit Application HP008/26-42.20C – 2366 Carrington Place – Replacement of exterior siding

The following delegate spoke on this item:

Byron White, Williamson Williamson Architects Inc.

Moved by Russell Buckland

1. That Heritage Permit Application HP008/26-42.20C for the replacement of exterior siding at 2366 Carrington Place, as attached in Appendix B to the report, dated April 14, 2026 from Planning and Development, be approved.
2. That this heritage permit expire two years from the date of final approval by Council.

CARRIED

4.3 2026 Heritage Grant Program Recommendations

Moved by Councillor McNeice

That 'Appendix A – Grant Projects and Amounts' attached to the report titled '2026 Heritage Grant Program Recommendations' be endorsed.

CARRIED

5. Information Item(s)

5.1 Delegated Heritage Permits, January to March 2026

Moved by Gerarda (Geri) Tino

That the information item be received.

CARRIED

6. Date and Time of Next Meeting

May 26, 2026
Oakville Municipal Building
Council Chamber - 9:30 a.m.

7. Adjournment

Moved by Russell Buckland
That this meeting be adjourned.

CARRIED

The meeting adjourned at 10:15 a.m.