

HERITAGE PERMIT

Application Form

Submit form to Heritage Planning staff. Please use ink or complete fillable PDF. The completeness of the application is to be determined by staff. A notice of receipt will be provided to the applicant upon the submission of a complete application.

Policy Planning & Heritage
Planning and Development Department
Town of Oakville

A – Property and Applicant Information

Property Address: 2366 Carrington Place, Oakville, Ontario

Owner Contact Information:

[Redacted area]

Agent Contact Information (if applicable):

Name: Patrick Mella

Company Name: Williamson Williamson Inc.

Address & Postal Code: 400 - 235 Carlaw Avenue, Toronto, ON M4M 2S1

Phone: (416) 703-9271 x 209

E-mail: patrick@wwinc.ca

B – Heritage Permit Application Summary

- Alterations to Building
 New Construction
 Landscaping
 Demolition

Clearly describe the changes you are undertaking to alter the property (attach additional page(s) if needed):

1. Full replacement of existing cedar siding with new

2.

3.

4.

5.

6.

C – Review of Heritage Guidelines

Explain the reasons for undertaking the alterations and describe how the proposal is consistent with the Part IV individual designating by-law, the Part V District Plan or the CHL Conservation Plan:

The existing building air barrier was installed incorrectly over the strapping, trapping moisture against the back side of the vertical siding, leading to differential expansion, distortion and the presence of rot and mold. Replacement strategy to include installation of new air barrier over existing exterior sheathing, followed by continuous rain screen cavity for drainage and ventilation.

New siding will follow the guidelines associated with the heritage designated attributes as follows:
"Exterior natural, unstained vertical wood cladding"

New siding description as follows:

- Clear vertical grain Western Red Cedar
- Long planks to accommodate entire height of second floor
- Kiln dried (less than 15% moisture)
- Smooth-planed factory surface must be lightly sanded (60-80 Grit) to remove mill glaze, dirt, grime and mildew which will allow the surface to thoroughly absorb the oil based sealer
- Sealer - By owner

D – Other Required Approvals

Please state if the proposal in this heritage permit application will also require approvals for the following:

- | | | |
|-------------------------|------------------------------|--|
| Building Permit | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| Minor Variance * | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| Site Plan | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| Site Alteration | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| Sign Permit | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| Tree Removals | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |

*Prior to submission of your heritage permit application, any relevant minor variance application must have been submitted and confirmed on a Committee of Adjustment meeting agenda. The Committee of Adjustment must make a decision on the variance(s) before the heritage permit will be considered by the Heritage Oakville Advisory Committee.

If Yes, please describe the application for all required approvals listed above:

E – Product and Manufacturer Details (fill in all applicable information)

Item(s) to be changed	Indicate if material is <i>new</i> or <i>existing</i>	Indicate type of material	Indicate colour	Other product details
Cladding <i>(Siding, brick, etc.)</i>	New	Western Red Cedar Siding	Clear, Vertical Grain	Long planks to accommodate second floor height. Kiln dried (>15% moisture). Smooth-planed factory surface, lightly sanded.
Roof				
Foundation Walls				
Trim				
Doors				
Windows				
Porch				
Fencing				
Landscaping				
Other				

Memorandum

Date: March 26, 2026

Project: Storey House

Proj. No: 2450

Location: 2366 Carrington Place

By: Byron White

Re: Siding Replacement

Based on a site investigation conducted by Rothcon, WW recommends full replacement of the existing cedar siding for the following reasons:

- The existing building air barrier was installed incorrectly over the strapping, trapping moisture against the back side of the vertical siding. This condition has resulted in differential expansion, distortion, and the presence of rot and mold.

The replacement strategy should include the installation of a new air barrier (Tymar House Wrap or approved equal) in accordance with the manufacturer's recommendations. The air barrier is to be installed directly over the existing exterior sheathing, followed by vertical strapping and horizontal strapping to provide a continuous rainscreen cavity and allow for free drainage and ventilation. The flashing around the house will need to be replaced to accommodate the increased wall thickness.

New siding requirements:

- CLEAR VERTICAL GRAIN RED WESTERN CEDAR
- LONG PLANKS TO ACCOMMODATE THE ENTIRE HEIGHT OF THE SECOND FLOOR
- KILN DRIED (LESS THAN 15% MOISTURE)
- SMOOTH-PLANED FACTORY SURFACE MUST BE LIGHTLY SANDED (60-80 GRIT) TO REMOVE MILL GLAZE, DIRT, GRIME AND MILDEW WHICH WILL ALLOW THE SURFACE TO THOROUGHLY ABSORB THE OIL BASED SEALER.
- SEALER – BY OWNER

Provide Samples for Approval

Please note that full siding replacement will require Heritage approval and sign-off.

Byron White, Williamson Williamson Inc.

Name and title of person signing



signature

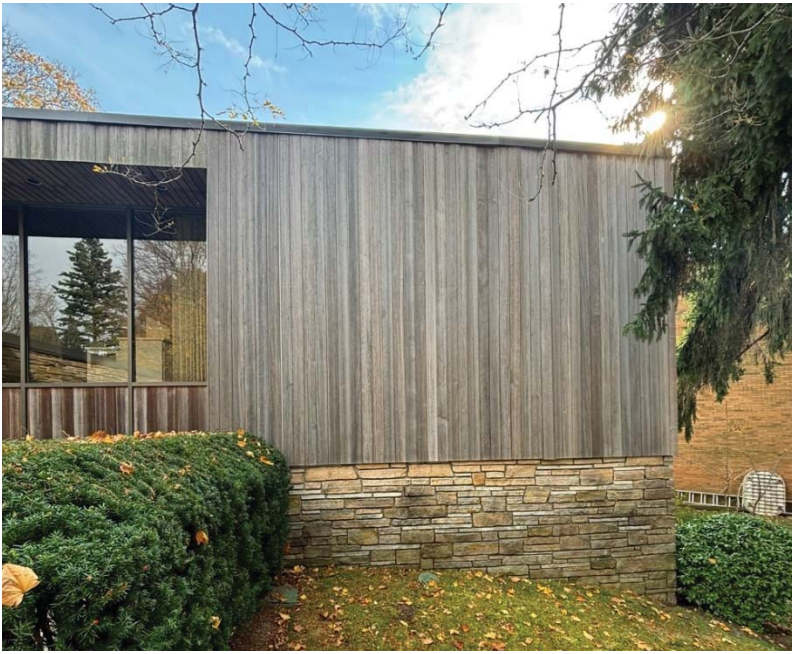
March 26, 2026

date

Williamson Williamson Inc.

400-235 Carlaw Avenue Toronto, Ontario Canada M4M 2S1
(416) 703-9271 studio@wwinc.ca www.wwinc.ca

Existing Siding



Proposed Siding

