

# HERITAGE PERMIT

## Application Form

Submit form to Heritage Planning staff. Please use ink or complete fillable PDF. The completeness of the application is to be determined by staff. A notice of receipt will be provided to the applicant upon the submission of a complete application.

Policy Planning & Heritage  
Planning and Development Department  
Town of Oakville

### A – Property and Applicant Information

#### Agent Contact Information (if applicable):

Name: WILLIAM R HICKS

Company Name: W.R. HICKS DESIGN INC

Address & Postal Code: 905 SANDYBETTER AVENUE. MISSISSAUGA ON

Phone: 647 274 1792

E-mail: williamhicks099@gmail.com

### B – Heritage Permit Application Summary

- Alterations to Building     
  New Construction     
  Landscaping     
  Demolition

Clearly describe the changes you are undertaking to alter the property (attach additional page(s) if needed):

1. PERMISSION RESTORATION OF EXISTING HOUSE
2. DEMOLITION OF BACK ADDITION BUILT IN 1990'S
3. CONSTRUCTION OF NEW ATTACHED GARAGE WITH SECOND FLOOR BED
4. NEW SIDE PORCH
5. REPAIR OF EXISTING STUCCO WITH CEDAR SHAKBLE
6. RESTORE EXISTING BRICK AS REQUIRED & REPAINT

### C – Review of Heritage Guidelines

Explain the reasons for undertaking the alterations and describe how the proposal is consistent with the Part IV individual designating by-law, the Part V District Plan or the CHL Conservation Plan:

THE HOME WAS RECENTLY PURCHASED & THE OWNERS WISH TO DEMOLISH A MORE RECENT BACK ADDITION, AS WELL AS TO BUILD A NEW ATTACHED GARAGE.

THE PROPOSED ADDITION COMPLIES WITH THE DISTRICT PLAN & ALL OF THE CONSERVATION GUIDELINES.

THERE WILL BE A LATER APPLICATION TO RESDRE/RETROFIT THE ORIGINAL COACH HOUSE / GARAGE AT THE BACK OF THE PROPERTY

### D – Other Required Approvals

Please state if the proposal in this heritage permit application will also require approvals for the following:

- |                  |   |                             |
|------------------|---|-----------------------------|
| Building Permit  | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |
| Minor Variance * | <input type="checkbox"/> YES            | <input type="checkbox"/> NO |
| Site Plan        | <input type="checkbox"/> YES            | <input type="checkbox"/> NO |
| Site Alteration  | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |
| Sign Permit      | <input type="checkbox"/> YES            | <input type="checkbox"/> NO |
| Tree Removals    | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |

\*Prior to submission of your heritage permit application, any relevant minor variance application must have been submitted and confirmed on a Committee of Adjustment meeting agenda. The Committee of Adjustment must make a decision on the variance(s) before the heritage permit will be considered by the Heritage Oakville Advisory Committee.

If Yes, please describe the application for all required approvals listed above:

THERE ARE NO VARIANCES REQUIRED & THE SITE ALT & TREE REMOVALS & PERMIT WILL BE SIMPLE STANDARD PROCESS WITH NO ISSUES EXPECTED.

E – Product and Manufacturer Details (fill in all applicable information)

Item(s) to be changed	Indicate if material is new or existing	Indicate type of material	Indicate colour	Other product details
Cladding (Siding, brick, etc.)	BRICK - EXIST STUCCO OVER BRICK EXACTLY		REPAINT BRICK STAIN BRICK COLOUR TO BE DETERMINED	
Roof	SHINGLE - EXIST	NEW SHINGLE ROOF	TO BE DET.	—
Foundation Walls	CONCRETE & CONCRETE BLOCK	NEW CONCRETE & BRICK CHAD ABOVE GRADE	TO MATCH PAINT COLOUR	—
Trim	WOOD TRIM EXISTING	REPAIR & MATCH TRIM DETAILING	TO BE DET.	—
Doors	WOOD DOORS	NEW WOOD DOOR & SIDE LANTS	STAIN TO BE DETERMINED	—
Windows	NEW WINDOWS TO REPLACE EXISTING	ALUMINUM CLAD WOOD PRODUCT WITH TRUE DIVIDED MUNTINS	TO BE DET.	—
Porch	CONCRETE & BRICK PORCH	TO BE RESTORED	TO BE DET	—
Fencing	TO BE REPLACED		LATER PLAN APPROVAL	—
Landscaping	TO BE FULLY REDONE		LATER PLAN APPROVAL	—
Other	COACH HOUSE TO BE RESTORED LATER		TO BE DET	.



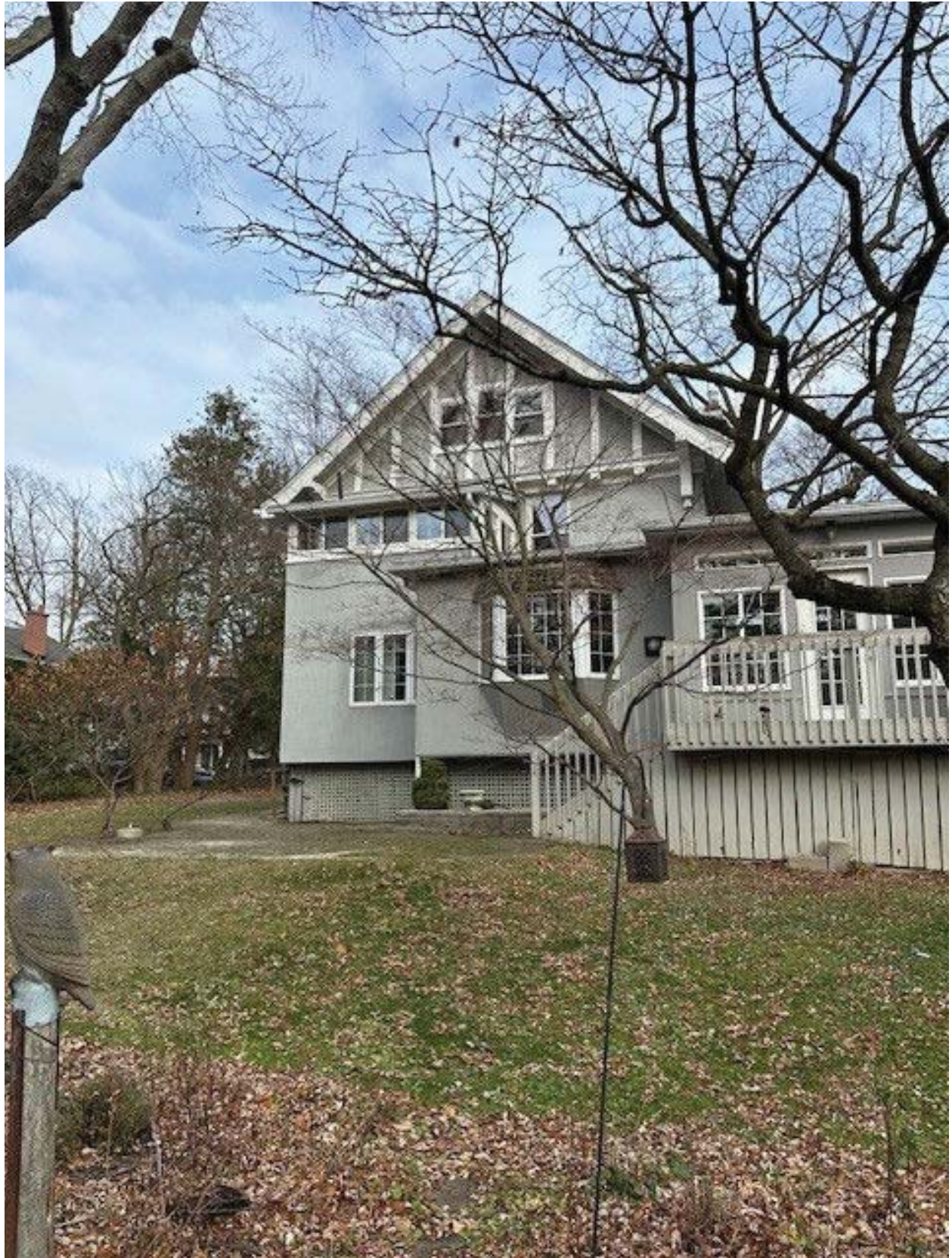






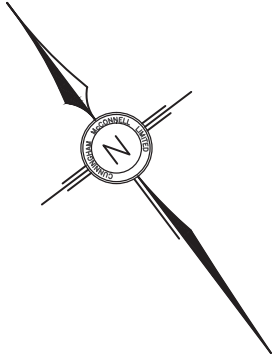












LOT 4  
 PART OF 6.10m WIDE ALLEY  
 REGISTERED PLAN 19  
 Thompson-Smiths Survey  
 TOWN OF OAKVILLE  
 REGIONAL MUNICIPALITY OF HALTON

SECOND STREET  
 (DEDICATED BY REGISTERED PLAN 19 TSS)  
 P.L.N. 24781-0001

**JRCP**  
 DESIGNS INC.  
 ARCHITECTURAL DESIGN CONSULTANT  
 8100R STREET, WILLOWDALE, ONTARIO  
 M2H 1P5  
 TEL: 416-491-8888  
 email: jrcpdesigns@shaw.ca

PROJECT NAME AND ADDRESS:

**PROPOSED  
 RESIDENCE AT  
 80 SECOND ST.  
 OAKVILLE, ON**

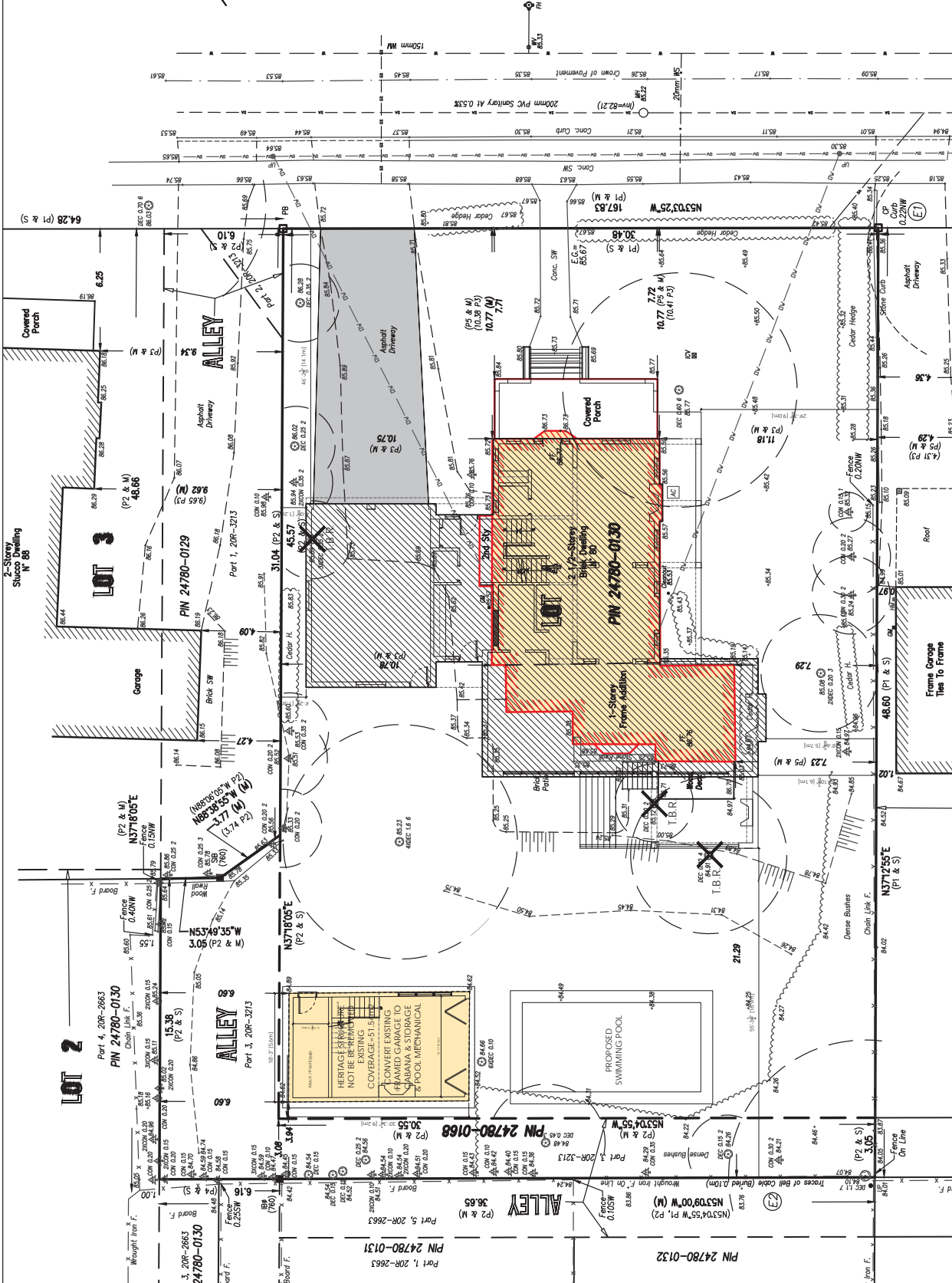
SHEET NO.

**A100**

FORMING TITLE  
**SITE PLAN**

DATE  
 FEB 10 2024

SCALE  
 NOTED



SITE PLAN

1/16"=1'-0" (1:200m)

A100

**PROPOSED:**

**SITE STATISTICS – ZONE RL3 sp:12**

1. LOT AREA = 1,580.66 m<sup>2</sup> (557.5 m<sup>2</sup> Minimum).
2. LOT FRONTAGE = 30.48m (18.00m Minimum).
3. AREAS FOR COVERAGE :
  - EXISTING DWELLING=1568.99 SQ.FT(145.76m<sup>2</sup>)
  - EXISTING COV. PORCH=274.62 SQ.FT(25.51m<sup>2</sup>)
  - PROPOSED ADDITION=1318.81 SQ.FT(122.52m<sup>2</sup>)
  - PROPOSED COV REAR PORCH=202.00 SQ.FT(18.76m<sup>2</sup>)
  - PROPOSED COV SIDE PORCH=322.45 SQ.FT(29.95m<sup>2</sup>)
  - PROPOSED COV ENTRY PORCH=60.95 SQ.FT(5.66m<sup>2</sup>)
  - TOTAL PROPOSED COVERAGE=3747.82 SQ.FT(348.18m<sup>2</sup>)
4. LOT COVERAGE = 22.02%  
(Max COV=25% sp:12 Figure 15.12.2)
5. ESTABLISHED GRADE = 85.67m.
6. BUILDING HEIGHTS:
  - ROOF RIDGE = 9.76m (10.00m Maximum);
7. SETBACKS:
  - FRONT = 10.77m (EXISTING) (7.50m Minimum)
  - REAR = 16.90m (Porch) (7.50m Minimum);
  - SIDES: 5.70m And 1.20m (1.20m & 1.20m Min);
8. FLOOR AREA = 508.96 m<sup>2</sup>.
9. FA/LOT RATIO = 32.19% (Max RFA=n/a Table 6.3.1)
10. Accessory Structure ( Max 5% of Lot area ( 79.03m<sup>2</sup> Max  
Shall be additional to Lot Coverage 6.5.2 (e)  
-ACCESSORY STRUCTURE-CABANA=554.78 SQ.FT(51.54m<sup>2</sup>)

**EXISTING:**

**SITE STATISTICS – ZONE RL3 sp:12**

1. LOT AREA = 1,580.66 m<sup>2</sup> (557.5 m<sup>2</sup> Minimum).
2. LOT FRONTAGE = 30.48m (18.00m Minimum).
3. AREAS FOR COVERAGE :
  - EXISTING DWELLING=1568.99 SQ.FT(145.76m<sup>2</sup>)
  - EXISTING COV. PORCH=274.62 SQ.FT(25.51m<sup>2</sup>)
  - EXISTING GARAGE=554.78 SQ.FT(51.54m<sup>2</sup>)
  - TOTAL EXISTING COVERAGE=2398.39 SQ.FT(222.82m<sup>2</sup>)
4. LOT COVERAGE = 14.09%  
(Max COV=25% sp:12 Figure 15.12.2)
5. ESTABLISHED GRADE = 85.67m.
6. BUILDING HEIGHTS:
  - ROOF RIDGE = 11.22m (Existing);
7. SETBACKS:
  - FRONT = 10.77m (EXISTING) (7.50m Minimum)
  - REAR = 21.29m (EXISTING) (7.50m Minimum);
  - SIDES: 7.23m And 10.75m (1.20m & 1.20m Min);
8. FLOOR AREA = 308.53 m<sup>2</sup>.
9. FA/LOT RATIO = 19.51% (Max RFA=n/a Table 6.3.1)
10. DETACHED GARAGE AREA= 51.44m<sup>2</sup>

DESIGNER:

**JRCP**

**DESIGNS INC.**  
ARCHITECTURAL DESIGN CONSULTANT  
11600 STREET AVENUE, #104, ONTARIO  
L4M 1P5 CANADA  
email: jrcpdesign@shaw.ca

PROJECT NAME AND ADDRESS:

**PROPOSED  
RESIDENCE AT  
80 SECOND ST.  
OAKVILLE, ON**

SHEET NO.

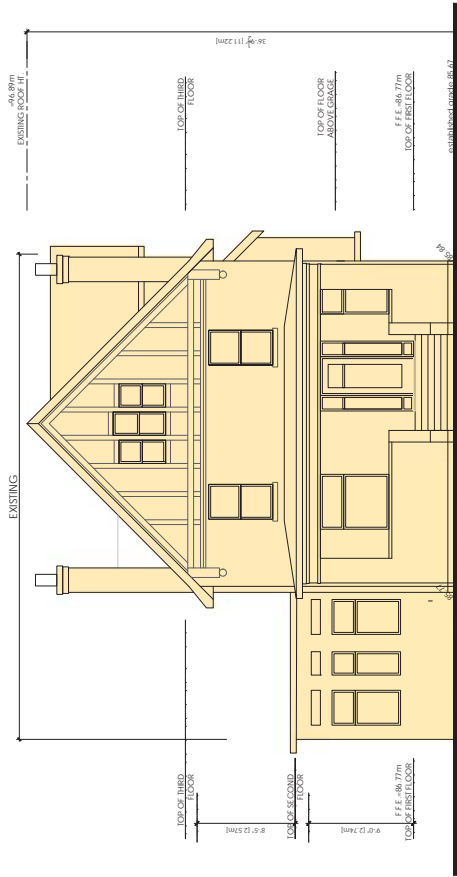
DATE  
FEB 10 2024

SCALE  
NOTED

1  
A101

SITE STATS

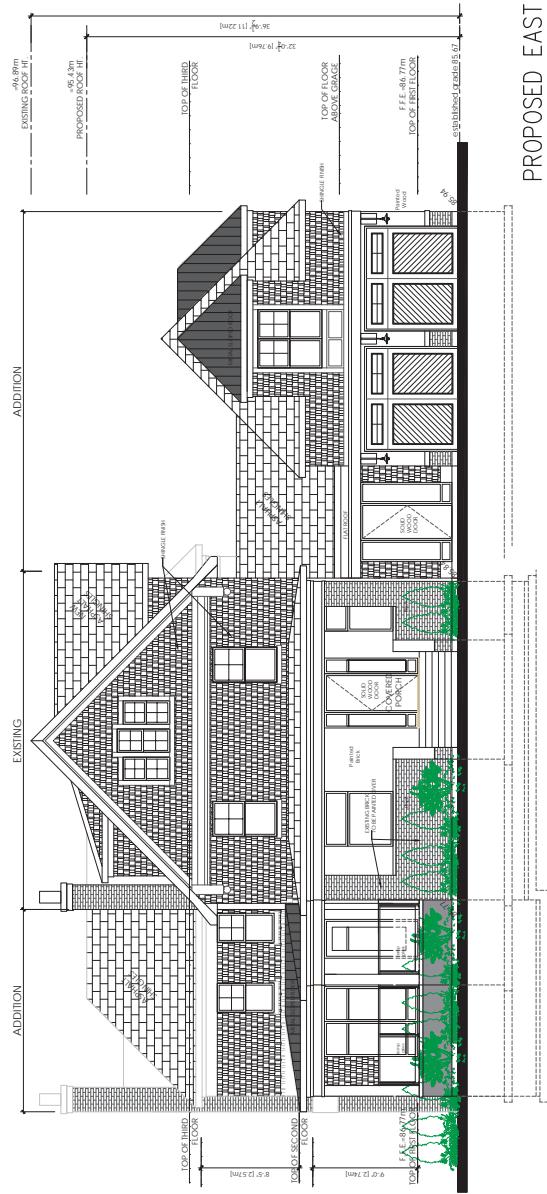
**A101**



EXISTING EAST ELEVATION (FRONT)

2  
A200

3/32"=1'-0" ( 1 : 150m )



PROPOSED EAST ELEVATION (FRONT)

1  
A200

3/32"=1'-0" ( 1 : 150m )

DESIGNER:  
**JRCP**  
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BLOOR STREET, MISSISSAUGA, ONTARIO  
(416) 655-6245  
www.jrcpdesigns.com

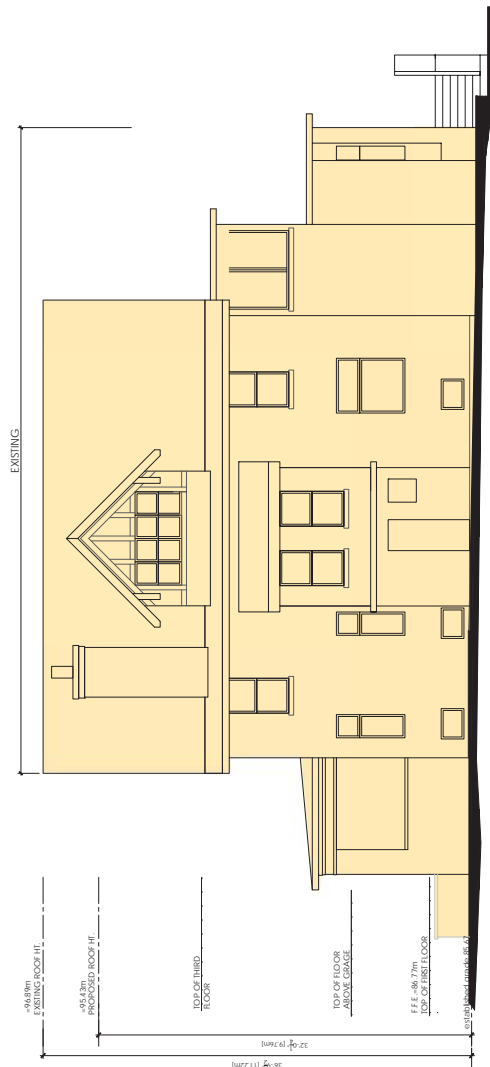
PROJECT NAME AND ADDRESS:  
**PROPOSED**  
**RESIDENCE AT**  
**80 SECOND ST.**  
**OAKVILLE, ON**

DRAWINGS TITLE:  
**WEST ELEVATION**

SHEET NO.:  
**A200**

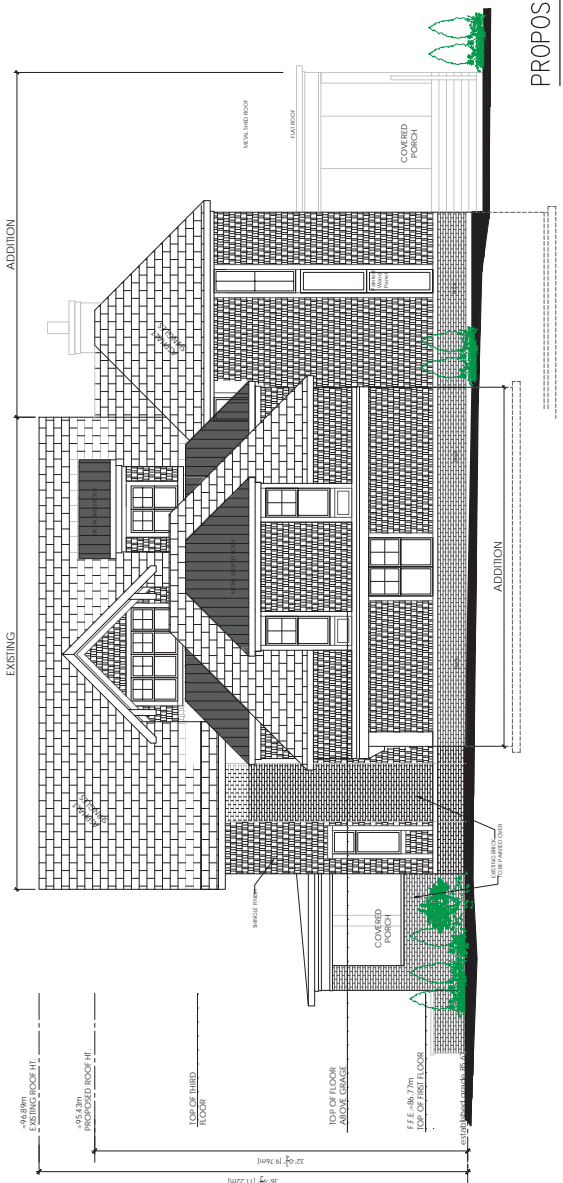
DATE:  
FEB 0 2024

SCALE:  
NOTED



2  
A202

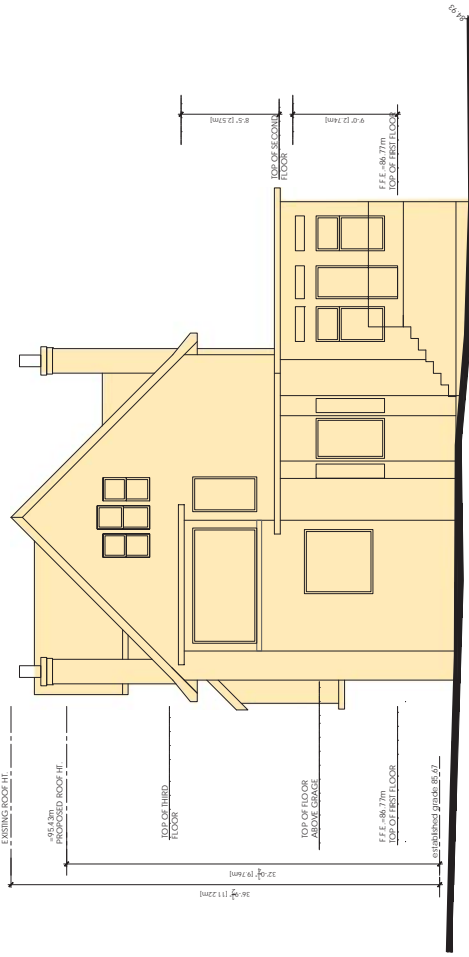
EXISTING NORTH ELEVATION  
3/32"=1'-0" ( 1 : 150m )



1  
A202

PROPOSED NORTH ELEVATION  
3/32"=1'-0" ( 1 : 150m )

<b>JRCP</b> DESIGNS INC. ARCHITECTURAL DESIGN CONSULTANT 1600R STREET, MISSISSAUGA, ONTARIO (416) 655-0245 <small>email: jr@jrcpdesigns.com</small>	PROJECT NAME AND ADDRESS: <b>PROPOSED RESIDENCE AT 80 SECOND ST. OAKVILLE, ON</b>
	SHEET NO.: <b>A202</b>
DRAWINGS TITLE: <b>NORTH ELEVATION</b>	DATE: FEB. 0, 2024
SCALE: NOTED	



EXISTING WEST ELEVATION (REAR)

3/32"=1'-0" ( 1 : 150m )

2  
A201



PROPOSED WEST ELEVATION (REAR)

3/32"=1'-0" ( 1 : 150m )

1  
A201

DESIGNER:  
**JRCP**  
**DESIGNS INC.**  
ARCHITECTURAL DESIGN CONSULTANT  
6100R STREET, MISSISSAUGA, ONTARIO  
(416) 655-0245  
email: jr@jrcpdesigns.com

PROJECT NAME AND ADDRESS:

**PROPOSED  
RESIDENCE AT  
80 SECOND ST.  
OAKVILLE, ON**

DRAWINGS TITLE  
**EAST ELEVATION**

SHEET NO.

**A201**

DATE  
FEB 0 2026

SCALE  
NOTED







