



Town of Oakville
Planning and Development Council
MINUTES

Date: March 23, 2026
Time: 6:30 p.m.
Location: Council Chamber

Mayor and Council: Mayor Burton
Councillor Adams
Councillor Chisholm
Councillor Duddeck
Councillor Elgar
Councillor Gittings
Councillor Grant
Councillor Haslett-Theall
Councillor Knoll
Councillor Lishchyna
Councillor Longo
Councillor McNeice
Councillor O'Meara
Councillor Xie

Regrets: Councillor Nanda

Staff: J. Clohec, Chief Administrative Officer
M. Mizzi, Commissioner of Community Development
P. Fu, Commissioner of Community Infrastructure
D. Carr, Town Solicitor
J. Huctwith, Assistant Town Solicitor
G. Charles, Director of Planning and Development
S. Campbell, Director of Municipal Enforcement Services
R. Diec Stormes, Director - Economic Development
K. Biggar, Manager of Policy Planning and Heritage
L. Musson, Senior Manager Planning & Development
K. Parker, Manager of Development Services
A. Petrus, Policy Planner

K. McLaughlin, Heritage Planner
J. Gomez, Chief of Staff, Mayors Office
W. Short, Town Clerk
A. Coyne, Deputy Clerk
C. Fraresso, Supervisor Council and Committee Services
N. Coric, Council and Committee Coordinator

The Town of Oakville Council met in regular session to consider planning matters on this 23rd day of March, 2026 in the Council Chamber of the Oakville Municipal Building, 1225 Trafalgar Road, commencing at 6:30 p.m.

1. Regrets

As noted above.

2. Declarations of Pecuniary Interest

No declarations of pecuniary interest were declared.

3. Confirmation of Minutes of the previous Planning and Development Council Meeting(s)

3.1 Minutes of the Regular Session of the Planning and Development Session of Council, March 2, 2026

Moved by Councillor Duddeck
Seconded by Councillor Lishchyna

That the minutes of the Regular Session of Planning and Development Session of Council, March 2, 2026, be approved.

CARRIED

4. Advisory Committee Minutes

4.1 Heritage Oakville Advisory Committee Minutes - February 24, 2026

Moved by Councillor Longo
Seconded by Councillor Xie

That the Heritage Oakville Advisory Committee Minutes dated February 24, 2026, be received.

CARRIED

5. Consent Item(s)

There were no Consent Items.

6. Confidential Consent Item(s)

There were no Confidential Consent Items.

7. Public Hearing Item(s)

7.1 Public Meeting Report – Town-initiated Official Plan Amendment, North Oakville East Commercial Study Implementation (File No. 42.15.73)

Moved by Councillor Xie

Seconded by Councillor Adams

1. That comments from the public with respect to the draft Town-initiated Official Plan Amendment to implement the findings of the North Oakville East Commercial Study (File No. 42.15.73) be received.
2. That staff consider comments as provided by Council:
 - Clarify how interim uses will not remain on site long-term, including consideration of a timeline
 - Clarify mapping and information received from public submissions
 - Clarify that policies can facilitate development of large format commercial (e.g. grocery stores) in an urban form
 - Modify the map colours for Secondary Activity Nodes on Figure NOE1 – Community Structure
 - Highlight example of assigned mixed use gross floor area per building

- Clarify how gross floor area and dimensions are usable in the allocation of commercial space
- Clarify policies or design guidelines to address street animation
- Clarify opportunities for policies to consider traffic impacts and adequate parking

CARRIED

8. Discussion Item(s)

8.1 Downtown Oakville Heritage Conservation District Review – Revised District Plan and Guidelines

The following delegate spoke to this item: Sophia Huang.

Moved by Councillor Haslett-Theall

Seconded by Councillor Gittings

1. That the revised Downtown Oakville Study Inventory Sheets attached as Appendix A in the report, dated March 10, 2026, from the Planning and Development Department, be adopted; and
2. That By-law 2026-047, attached as Appendix B, a by-law to amend By-law 2013-004, being a by-law to designate the Downtown Oakville Heritage Conservation District under Section 41 of the *Ontario Heritage Act*, to revise the Downtown Oakville Heritage Conservation District Plan and Guidelines, dated January 2026, be passed.

CARRIED

In accordance with Section 2(8) of the Procedure By-law, the following items were considered out of order.

10. New Business

There was no new business.

11. Request for Report(s)

There were no requests for reports.

9. Confidential Discussion Item(s)

9.1 Confidential - TOC Update

Moved by Councillor Lishchyna
Seconded by Councillor Duddeck

CLOSED SESSION

That Council resolve into a closed meeting session as this matter may be considered in the absence of the public under Section 239(2) of the *Municipal Act* because it deals with:

- a. a proposed or pending acquisition or disposition of land by the municipality or local board;
- b. advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- c. information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;

a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board;

with respect to Item 9.1 - Confidential TOC Update

CARRIED

Council resolved into closed session at 7:29 p.m.

Council reconvened in open session at 9:07 p.m.

Moved by Councillor Adams
Seconded by Councillor Lishchyna

That the confidential direction provided in the report from the Office of the Mayor dated March 20, 2026 be approved.

For (8): Mayor Burton, Councillor Adams, Councillor Chisholm, Councillor Grant, Councillor Knoll, Councillor Lishchyna, Councillor Longo, and Councillor Xie

Against (6): Councillor Duddeck, Councillor Elgar, Councillor Gittings, Councillor Haslett-Theall, Councillor McNeice, and Councillor O'Meara

Absent (1): Councillor Nanda

CARRIED (8 to 6)

12. Consideration and Reading of By-laws

12.1 By-law 2026-049

A by-law to declare that certain land is not subject to part lot control (Blocks 65, 69, 71, 72 and 77, Plan 20M-1305 – Mattamy (Joshua Creek) Limited)

12.2 By-law 2026-047

A by-law to amend By-law 2013-004, being a by-law to designate the Downtown Oakville Heritage Conservation District under Section 41 of the Ontario Heritage Act, to revise the Downtown Oakville Heritage Conservation District Plan and Guidelines dated January 2026. **(Re: Item 8.1)**

12.3 By-law 2026-054

A by-law to confirm the proceedings of a meeting of Council.

Moved by Councillor Longo

Seconded by Councillor Xie

That by-laws noted above be passed.

CARRIED

The Mayor gave written approval of the by-laws noted above that were passed during the meeting.

13. Adjournment

The Mayor adjourned the meeting at 9:10 p.m.

Andrea Coyne, Deputy Clerk