

Oakville Public Library Board

MINUTES

Date: February 19, 2026
Time: 7:00 p.m.
Location: Council Chamber

Board Members Present: Councillor Knoll, Chair

Councillor Chisholm
Meredith Burke
Avis Maher
Rebecca Mayville
Celso Mello
Roderick Sawyer
Bill Smith

Regrets: Andrew Cashman

Staff Present: P. Damaso, Commissioner of Community Services
T. Wong, CEO of Oakville Public Library
C. Hicks, Director of Customer Experience
M. Socol, Director, Innovation and Integration
M. Logan, Manager of Community Development and Engagement
B. Wiersma, Senior Financial and Policy Analyst
L. Harris, Council and Committee Coordinator

A meeting of the Oakville Public Library Board was held on February 19, 2026, in the Council Chamber of the Oakville Municipal Building, 1225 Trafalgar Road, commencing at 7:00 p.m.

1. Territory Acknowledgement

Chair J. Knoll provided a territory acknowledgement.

2. Regrets

As noted above.

3. Declarations of Pecuniary Interest

No declarations of pecuniary interest were declared.

4. Confirmation of Minutes of the Previous Regular Meeting of the Board

4.1 Minutes of the Regular Meeting of the Board, January 15, 2026

Moved by Councillor Chisholm
Seconded by Roderick Sawyer

That the minutes of the Regular Meeting of the Oakville Public Library Board dated January 15, 2026 be approved.

CARRIED

4.2 Confidential Minutes of the Closed Session of the Board, January 15, 2026

Moved by Councillor Chisholm
Seconded by Roderick Sawyer

That the minutes of the closed session meeting of the Oakville Public Library Board dated January 15, 2026 be approved.

CARRIED

5. Consent Item(s)

5.1 2026 Oakville Public Library (OPL) Board Key Agenda Items – February 19, 2026

Moved by Rebecca Mayville
Seconded by Meredith Burke

That the 2026 OPL Board Key Agenda Items report be received for information.

CARRIED

5.2 Health and Safety Report – February 19, 2026

Moved by Rebecca Mayville
Seconded by Meredith Burke

That the Health and Safety report be received for information.

CARRIED

5.3 Political Use of Space and Resources Policy – February 19, 2026

Moved by Rebecca Mayville
Seconded by Meredith Burke

That the Political Use of Space and Resources policy be approved.

CARRIED

5.4 2025 Year-End Employee Retention and Turnover Metrics Report – February 19, 2026

Moved by Rebecca Mayville
Seconded by Meredith Burke

That the 2025 Year-End Employee Retention and Turnover Metrics report be received for information.

CARRIED

5.5 Respectful Conduct Policy – February 19, 2026

Moved by Rebecca Mayville
Seconded by Meredith Burke

That the Respectful Conduct Policy be approved.

CARRIED

6. Confidential Consent Item(s)

There were no confidential consent items.

7. Discussion Item(s)

7.1 Comprehensive Financial Report at December 31, 2025

Moved by Councillor Knoll, Chair
Seconded by Bill Smith

That the Comprehensive Financial Report at December 31, 2025 be received for information.

CARRIED

7.2 2025 Q4 OPL Goals – February 19, 2026

Moved by Rebecca Mayville

Seconded by Avis Maher

That the 2025 Q4 OPL Goals be received for discussion.

CARRIED

7.3 Performance and Measures 2025 Annual Report – February 19, 2026

Moved by Rebecca Mayville

Seconded by Avis Maher

That the Performance and Measures 2025 Annual Report be received for information.

CARRIED

7.4 Halton Information Providers Update – February 19, 2026

Moved by Meredith Burke

Seconded by Avis Maher

That the Halton Information Providers (HIP) Update report be received for discussion.

CARRIED

7.5 Indigenous Knowledge Guide Initiative Report – February 19, 2026

Moved by Councillor Chisholm

Seconded by Celso Mello

That the Indigenous Knowledge Guide Initiative Report be received for information.

CARRIED

7.6 Fundraising Plan Report – February 19, 2026

Moved by Roderick Sawyer
Seconded by Bill Smith

That the 2025 Fundraising Plan Report be received for feedback.

CARRIED

7.7 CEO Update – February 19, 2026

Moved by Celso Mello
Seconded by Meredith Burke

That the CEO Update report be received for information.

CARRIED

8. Confidential Discussion Item(s)

There were no confidential discussion items.

9. New Business

There was no new business.

10. Date and Time of Next Meeting

Thursday, March 19, 2026
Oakville Municipal Building
Council Chamber - 7:00 p.m.

11. Adjournment

Moved by Councillor Chisholm
Seconded by Roderick Sawyer

That this meeting be adjourned.

CARRIED

The meeting adjourned at 9:17 p.m.