

## REPORT

### Council

**Meeting Date: August 11, 2025**

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**FROM:** Municipal Enforcement Services Department

**DATE:** July 29, 2025

**SUBJECT:** Housekeeping Amendments to Parking Administrative Penalties By-law 2015-071

**LOCATION:** Town-wide

**WARD:** Town-wide

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#### RECOMMENDATION:

1. That By-law 2025-135, a by-law to amend Parking Administrative Penalties By-law 2015-071 attached as Appendix A to the report from Municipal Enforcement Services dated July 29, 2025, be passed.
2. That the rates and fees schedule for the Parking Enforcement Program be updated as set out in Appendix B to the report from Municipal Enforcement Services dated July 29, 2025.

#### KEY FACTS:

- Parking Administrative Penalties By-law 2015-071 (the “AP By-law”) came into force on November 12, 2015 and implemented an administrative penalties system for the contravention of by-laws respecting the parking, standing or stopping of vehicles
- Uniform Traffic Control By-law 1984-1 (the “Traffic By-law”) was amended by Council on July 7, 2025
- Various amendments to the Traffic By-law resulted in changes to section numbers in the Traffic By-Law for existing violations and penalties included in the AP By-law
- Redundant existing violations and penalties under the Traffic By-law are proposed to be deleted and four new violations and penalties for the Traffic By-law are proposed to be added to the AP By-law

- By-law 2025-135 attached as Appendix A to this report sets out the updated section numbers for various violations and penalties retroactive to July 7, 2025 as well as four new violations and penalties under the Traffic By-law, effective August 11, 2025 and the deletion of redundant violations and penalties also effective August 11, 2025
- The changes to section numbers and addition of new violations must also be made to the rates and fees schedule for the Parking Enforcement Program and the new violations added to the rates and fees schedule, all as shown in Appendix B to this report

**BACKGROUND:**

The AP By-law came into force on November 12, 2015, thereby implementing an administrative penalties system for the contravention of by-laws respecting the parking, standing or stopping of vehicles. An administrative penalties system provides a number of benefits including:

- freeing up provincial court time for more serious matters;
- facilitating the early resolution of parking disputes;
- local and less formal settings for parking dispute hearings; and
- the opportunity for improved cost recoveries for processing delinquent parking penalties.

The Traffic By-law regulates traffic, parking, and roadway operations in Oakville and was amended by Council on July 7, 2025. Table 1 of the AP By-law sets out penalties for non-compliance with the Traffic By-law.

**COMMENT/OPTIONS:**

Recent amendments to the Traffic By-law require updating section numbers for violations of the Traffic By-law in Table 1 of the AP By-law and in the rates and fees schedule. Staff also propose to add four new violations and penalties to the AP By-law and the rates and fees schedule and delete redundant violations and penalties under the Traffic By-law as they are no longer required.

By-law 2025-135 amends Table 1 of the AP By-law as follows:

- Schedule A of By-law 2025-135: updates section numbers retroactive to July 7, 2025 for various existing violations of the Uniform Traffic By-law;
- Schedule B of By-law 2025-135: adds four new violations and penalties to Table 1 effective August 11, 2025; and
- Schedule C of By-law 2025-135: deletes redundant violations currently contained in Table 1 of the AP By-law effective August 11, 2025.

Appendix B to this report sets out the updates to section numbers for the rates and fees schedule and lists the four new violations and penalties to be added to the rates and fees schedule.

**CONSIDERATIONS:**

**(A) PUBLIC**

The updated AP By-law and rates and fees schedule will be available on the Town's website.

**(B) FINANCIAL**

There is no financial impact as a result of this report other than to make effective the penalties for the violations addressed.

**(C) IMPACT ON OTHER DEPARTMENTS & USERS**

There is no impact to other departments as a result of amendments to the AP By-law.

**(D) COUNCIL STRATEGIC PRIORITIES**

This report supports the strategic priority of Accountable Government, with a focus on service delivery and responsible management of resources.

**(E) CLIMATE CHANGE/ACTION**

N/A

**APPENDICES:**

Appendix A – By-law 2025-135, a by-law to amend Parking Administrative Penalties By-law 2015-071

Appendix B – Updates to the Rates and Fees Schedule

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