



Town of Oakville

Council Minutes

Date: July 7, 2025
Time: 6:30 p.m.
Location: Council Chamber

Mayor and Council: Mayor Burton
Councillor Adams
Councillor Chisholm
Councillor Duddeck
Councillor Elgar
Councillor Gittings
Councillor Grant
Councillor Haslett-Theall
Councillor Knoll
Councillor Lishchyna
Councillor McNeice
Councillor Nanda
Councillor Xie

Regrets: Councillor Longo
Councillor O'Meara

Staff: P. Damaso, Commissioner of Community Services
P. Fu, Commissioner of Community Infrastructure
M. Mizzi, Commissioner of Community Development
S. Ayres, Commissioner of Corporate Services
J. Clarke, Director of Corporate Strategy and Government Relations
D. Carr, Town Solicitor
A. Holland, Acting Town Clerk
N. Coric, Council and Committee Coordinator

The Town of Oakville Council met in regular session this 7th day of July, 2025 in the Council Chamber of the Oakville Municipal Building, 1225 Trafalgar Road, Oakville commencing at 6:30 p.m.

1. O Canada

2. Land Acknowledgement

3. Regrets

As noted above.

4. Declarations of Pecuniary Interest

No declarations of pecuniary interest were declared.

5. Confirmation of Minutes of the previous Council Meeting(s)

5.1 Minutes of the Regular Session of Council, June 23, 2025

Moved by Councillor Lishchyna

Seconded by Councillor Xie

That the minutes of the Regular Session of Council dated June 23, 2025, be approved.

CARRIED

6. Public Presentation(s)

There were no public presentations.

7. Committee Minutes

7.1 Minutes of the Budget Committee, June 16, 2025

Moved by Councillor Lishchyna

Seconded by Councillor Xie

That the minutes of the Budget Committee dated June 16, 2025, be approved.

CARRIED

8. Advisory Committee Minutes

8.1 Accessibility Advisory Committee Minutes, June 12, 2025

Moved by Councillor Lishchyna

Seconded by Councillor Xie

That the minutes of the Accessibility Advisory Committee dated June 12, 2025, be approved.

CARRIED

In accordance with Section 2(8) of the Procedure By-law, the items were considered out of order.

9. Consent Item(s)

9.1 Renewal of Animal Control Contract with the Oakville & Milton Humane Society

Moved by Councillor Duddeck

Seconded by Councillor Haslett-Theall

1. That the contract between the Corporation of the Town of Oakville and the Oakville & Milton Humane Society, attached as Appendix A, be executed in accordance with By-law 2013-057.

CARRIED

9.2 By-law 2025-077 to amend 1981-66 (The Fire Route By-Law)

Moved by Councillor Duddeck

Seconded by Councillor Haslett-Theall

That By-Law 2025-077, a by-law to amend By-Law 1981-066 (The Fire Route By-Law) be passed.

CARRIED

9.3 By-law 2025-113 – Amendment to Parking Meter By-law 1965-10

Moved by Councillor Duddeck
Seconded by Councillor Haslett-Theall

That By-law 2025-113, a by-law to amend By-law 1965-10, being a by-law to provide for the use of parking meters and parking payment machines attached as Appendix A to the report from Municipal Enforcement Services dated June 24, 2025, be passed.

CARRIED

9.5 Regulations for Sports Activities and Equipment within the Municipal Right of Way

Moved by Councillor Duddeck
Seconded by Councillor Haslett-Theall

That the regulations for sports activities and equipment in the Municipal Right of Way identified in this report be passed.

CARRIED

9.4 Traffic By-law Update and Review

Moved by Councillor Duddeck
Seconded by Councillor Haslett-Theall

1. That the final report prepared by CIMA+ on the comprehensive review and update of the Traffic By-law 1984-1 be received.
2. That the content of Traffic By-law 1984-001 be deleted and amending by-laws be repealed and replaced with amending By-law 2025-075, attached as Appendix E.

CARRIED

10. Confidential Consent Item(s)

10.1 Municipal access agreements-telmax

Moved by Councillor Knoll

Seconded by Councillor Chisholm

That the confidential direction provided in the Legal department confidential report Re: MUNICIPAL ACCESS AGREEMENT - telMAX dated June 24, 2025 be approved.

CARRIED

11. Discussion Item(s)

11.1 Establishment of a Lobbyist and Gift Registry

Moved by Councillor Duddeck

Seconded by Councillor Elgar

Whereas Section 223.9 of the *Municipal Act, 2001* authorizes municipalities to establish and maintain a registry to record returns filed by individuals who lobby public office holders;

Whereas Section 223.11 of the *Municipal Act, 2001* provides for the appointment of a Registrar to manage such a registry independently;

Whereas municipalities including Toronto, Ottawa, Guelph, Burlington, Collingwood, Brampton, and Hamilton have implemented lobbyist registries and disclosure frameworks to enhance transparency and public accountability;

Whereas Lobbyist and Gift Registries help document interactions between individuals or organizations seeking to influence municipal decision-making and Members of Council or senior staff, thereby promoting transparency;

Whereas residents have a right to be informed of such interactions and to know who is attempting to influence local decisions;

Whereas transparent and responsible advocacy by stakeholders is a valuable and appropriate part of the democratic process;

Whereas public disclosure of lobbying activities and standards of conduct for lobbyists support the integrity of municipal decision-making;

And whereas transparency, accountability, and public trust are fundamental principles of good governance in the Town of Oakville;

Therefore be it resolved that the Council of the Town of Oakville requests staff to develop and report back within 180 days with a draft policy framework that includes:

1. **Mandatory Disclosure Requirements** For all Members of Council and staff (including the CAO, Commissioners, Directors, and Planning leadership) to disclose meetings or communications with developers, vendors, lobbyists, or their representatives regarding:
 - any communication with a public officer holder by an individual who represents a business or financial interest with the goal of trying to influence any legislative action including development, purchasing, introduction, passage, defeat, amendment or repeal of a by-law, motion, resolution or the outcome of a decision on any matter before Council, or anticipated to be before Council a Committee of Council, or a staff member acting under delegated authority.
2. **Definition of Lobbyists**
Including categories such as paid lobbyists, unpaid or voluntary advocates, and self-representing individuals.
3. **Standard Disclosure Process**
A uniform disclosure form to be submitted within five (5) business days of any such meeting or communication, including:
 - Date and time
 - Names and affiliations of all participants
 - Summary of topics discussed
 - Method of communication (in-person, phone, email, virtual, etc.)
4. **Public Registry**
A searchable, publicly accessible online registry hosted on the Town's website to house all disclosures.
5. **Scope of Application**
Applies to meetings or communications initiated by either the developer/lobbyist or the municipal official/staff.

6. Monitoring and Compliance

Mechanisms for oversight and compliance, and any necessary updates to the Council Code of Conduct, municipal lobbying policies, or the procedural by-law.

7. Gifts, Hospitality, and Benefits

Proposed amendments to the Member of Council and Staff Codes of Conduct to address disclosure and limits regarding gifts and hospitality.

8. Best Practice Alignment

Consistency with leading practices in Ontario municipalities and principles of open government.

9. Implement inter-regional coordination of the public registry, should the Region of Halton adopt a registry.

Be it further resolved that staff report back to Council with the proposed policy framework, draft by-law, implementation plan, and any required policy amendments for Council consideration and approval within 180 days.

For (13): Mayor Burton, Councillor Adams, Councillor Chisholm, Councillor Duddeck, Councillor Elgar, Councillor Gittings, Councillor Grant, Councillor Haslett-Theall, Councillor Knoll, Councillor Lishchyna, Councillor McNeice, Councillor Nanda, and Councillor Xie

Absent (2): Councillor Longo, and Councillor O'Meara

CARRIED (13 to 0)

11.2 Munn's Creek - Encroachments

The following delegates spoke to this item: Djordje Calic; Konrad Kopacz; Matthew Gamble.

Moved by Councillor Adams

Seconded by Councillor Elgar

CLOSED SESSION

That Council resolve into a closed meeting session in the absence of the public under Section 239(2) of the *Municipal Act, 2001*, as this matter deals with proposed or pending acquisition or disposition of land by the municipality and for advice that is subject to solicitor-client privilege,

including communications necessary for that purpose; with respect to Item 11.2 - Munn's Creek - Encroachments.

CARRIED

Council resolved into closed session at 7:45 p.m.

Council resolved back into open session at 8:08 p.m.

Information was provided to Council in closed session.

Moved by Councillor Knoll

Seconded by Councillor Grant

That staff pursue sales of all or a portion of the encroached lands along Munn's Creek with the encroaching owners from 1528-1510 Elm Road at fair market value and return to Council with a public report that sets out the reason why these lands may be considered surplus to the needs of the Town in compliance with bylaw 2010-104.

For (3): Councillor Grant, Councillor Knoll, and Councillor Nanda

Against (10): Mayor Burton, Councillor Adams, Councillor Chisholm, Councillor Duddeck, Councillor Elgar, Councillor Gittings, Councillor Haslett-Theall, Councillor Lishchyna, Councillor McNeice, and Councillor Xie

Absent (2): Councillor Longo, and Councillor O'Meara

LOST (3 to 10)

Moved by Councillor Adams

Seconded by Councillor Chisholm

1. That Council approve removal of all encroachments from Town land along Munn's Creek from 1528-1510 Elm Road (inclusive) and a Town fence be installed along the rear of these lots.
2. That staff enter into discussions with the homeowner at 1508 Elm Road to review opportunities to mitigate the encroachment behind this property which if removed will negatively impact the safety and functionality of the property.

3. That staff return to Council with an update report on the resolution of the encroachment at 1508 Elm Road by the 4th quarter 2025.

CARRIED

12. Confidential Discussion Item(s)

12.1 Munn's Creek - Encroachments (Confidential)

Moved by Councillor Knoll

Seconded by Councillor Elgar

That staff be directed to report back to Council with an update by the end of 4th quarter of 2025.

CARRIED

13. Staff Memoranda (Staff Memos)

13.1 INTERNAL MEMO - Transportation and Engineering RE: ASE Camera Program Operational Statistics Report - June 17, 2025

13.2 INTERNAL MEMO - Transportation & Engineering RE: Identification of School Crossing Guard Locations Procedure Review - June 23, 2025

13.3 INTERNAL MEMO - Transportation and Engineering RE: 2025 Annual School Crossing Guard Program - June 23, 2025

13.4 INTERNAL MEMO - Clerks Office RE: Municipal Clearance for Liquor Sales Licence - June 24, 2025

14. New Business

Councillor McNeice on behalf of himself and Councillor O'Meara congratulated staff and everyone that was involved in Bronte's Canada Day celebration.

Councillor Knoll congratulated and thanked volunteers and friends that attended the annual Canada Day Pancake Breakfast in Ward 5. He also thanked his cohort Anita Anand for co-sponsoring the event and Councillors Grant and Lishchyna.

Councillor Haslett-Theall congratulated Matt Berry, Oakville's own for riding in the coast to coast cycling challenge that spanned 7,500 kilometers.

15. Regional Reports and Question Period Regarding Town Boards and Advisory Committees

Councillor Knoll advised Members of Council that the Halton Regional Police Services Annual Report for 2024 is available online on the HRPS website.

Mayor Burton advised Members of Council that the Regional Meeting this Wednesday is significant as it considers setting budget direction.

16. Requests for Reports

17. Consideration and Reading of By-Laws

17.1 By-law 2025-075

A by-law to amend By-law 1984-1 (The Traffic By-law)

A by-law to regulate traffic and parking on any highway under the jurisdiction of the Town of Oakville. (Re: Item 9.4)

17.2 By-law 2025-077

A by-law to Amend by-law 1981-066, a by-law to designate certain private roadways as fire routes (The Fire Route By-law) (Re: Item 9.2)

17.3 By-law 2025-113

A by-law to amend By-law 1965-10 being a by-law to provide for the use of parking meters and parking payment machines (Re: Item 9.3)

17.4 By-law 2025-125

A by-law to confirm the proceedings of a meeting of Council.

Moved by Councillor Lishchyna
Seconded by Councillor Gittings

That the by-laws noted above be passed.

CARRIED

The Mayor gave written approval of the by-laws noted above that were passed during the meeting.

18. Adjournment

The Mayor adjourned the meeting at 8:23 p.m.

Andrea Holland, Acting Town Clerk