



Town of Oakville

Council Minutes

Date: June 23, 2025
Time: 6:30 p.m.
Location: Council Chamber

Mayor and Council:

- Mayor Burton
- Councillor Adams
- Councillor Chisholm
- Councillor Duddeck
- Councillor Elgar
- Councillor Gittings
- Councillor Grant
- Councillor Haslett-Theall
- Councillor Knoll
- Councillor Lishchyna
- Councillor Longo
- Councillor McNeice
- Councillor Nanda
- Councillor O'Meara
- Councillor Xie

Staff:

- J. Clohec, Chief Administrative Officer
- P. Fu, Commissioner of Community Infrastructure
- M. Mizzi, Commissioner of Community Development
- P. Damaso, Commissioner of Community Services
- S. Ayres, Commissioner of Corporate Services
- J. Clarke, Director of Corporate Strategy and Government Relations
- D. Carr, Town Solicitor
- W. Short, Town Clerk
- N. Coric, Council and Committee Coordinator

The Town of Oakville Council met in regular session this 23rd day of June, 2025 in the Council Chamber of the Oakville Municipal Building, 1225 Trafalgar Road, Oakville commencing at 6:30 p.m.

1. O Canada

2. Land Acknowledgement

3. Regrets

There were no regrets for this meeting.

4. Declarations of Pecuniary Interest

No declarations of pecuniary interest were declared.

5. Confirmation of Minutes of the previous Council Meeting(s)

5.1 Minutes of the Regular Session of Council, May 26, 2025

5.2 Confidential Minutes of the Closed Session of Council, May 26, 2025

Moved by Councillor Chisholm

Seconded by Councillor Longo

1. That the minutes of the Regular Session of Council dated May 26, 2025, be approved.

2. That the minutes of the Confidential Session of Council dated May 26, 2025, be approved.

CARRIED

6. Public Presentation(s)

There were no public presentations.

7. Committee Minutes

7.1 Minutes of the Workshop Meeting - June 2, 2025

Moved by Councillor McNeice
Seconded by Councillor Xie

That the minutes of the Committee of the Whole Workshop dated June 2, 2025, be approved.

CARRIED

8. Advisory Committee Minutes

8.1 Community Spirit Awards Committee Minutes May 27, 2025

Moved by Councillor Lishchyna
Seconded by Councillor Haslett-Theall

That the minutes of the Community Spirit Awards dated May 27, 2025 be received.

CARRIED

9. Consent Item(s)

9.1 Park Naming

Moved by Councillor Gittings
Seconded by Councillor Knoll

That the names of all new Parks and Open Spaces, as listed within Table 1 and Table 3 of the report dated June 10, 2025, be approved.

CARRIED

9.2 March 31, 2025 Financial Results

Moved by Councillor Gittings
Seconded by Councillor Knoll

1. That the information contained in the staff report dated June 10, 2025, entitled *March 31, 2025 Financial Results* from the Finance Department, be received.
2. That the 2025 capital budget be amended to add a new project with a budget of \$905,000 funded from the Capital Reserve for repairs of creek bank failure along 16 Mile Creek in Hogs Back Park.

CARRIED

9.3 Access to Adjoining Property By-law 2025-111 and By-law 2025-110

Moved by Councillor Gittings

Seconded by Councillor Knoll

1. That By-law 2025-110, a by-law to authorize entry on adjoining property for the purpose of making repairs or alterations, attached as Appendix A to the report from Municipal Enforcement Services dated June 10, 2025, be passed, and that By-law 1970-101 be repealed.
2. That By-law 2025-111, a by-law to amend Administrative Penalties for Non-Parking Violations and Orders By-law 2021-038, as amended, attached as Appendix B to the report from Municipal Enforcement Services dated June 10, 2025, be passed.

CARRIED

9.4 Hydro Easement Beside Athabasca Pond

Moved by Councillor Gittings

Seconded by Councillor Knoll

That staff be authorized to grant a hydro easement to Oakville Hydro on Town land beside Athabasca Pond shown as Part 1 on the draft plan attached to this report as Appendix "B", to service the adjacent development blocks, provided the owner of those development blocks pays the Town fair market value compensation for the easement to the satisfaction of the CAO and Town Solicitor.

CARRIED

10. Confidential Consent Item(s)

There were no Confidential Consent Items.

11. Discussion Item(s)

11.1 Sale and Discharge of Consumer Fireworks – Community Engagement Summary

The following delegates spoke to this item: Michael Dolan; Greg Kasparian, representing Kaboom Fireworks Inc.; Lukasz Kabata; Aleem Kanji, Chief Advocacy Officer - Canadian National Fireworks Association; Priyam Vyas; Tom Jacobs, representing Rocket Fireworks Inc.; Arvind Choudhary; Ajai Rana.

Moved by Councillor Nanda

Seconded by Councillor Xie

That the *Sale and Discharge of Consumer Fireworks – Community Engagement Summary* be referred back to staff; and

1. That staff be directed to conduct a comprehensive review of the outcomes and effectiveness of fireworks regulations in other municipalities, including Mississauga, Brampton, and London; and outside of Ontario; and
2. That staff consider options for enhanced education, regulation, enforcement, and community consultation as alternatives to a full ban; and
3. That staff engage a diverse range of stakeholder groups — including cultural associations, community organizations, public safety representatives, retailers, and residents — in further consultation to inform future policy development; and
4. That staff report back to Council with findings and updated recommendations.

Moved by Councillor Nanda

Seconded by Councillor Xie

That the *Sale and Discharge of Consumer Fireworks – Community Engagement Summary* be referred back to staff; and

1. That staff be directed to conduct a comprehensive review of the outcomes and effectiveness of fireworks regulations in other municipalities, including Mississauga, Brampton, and London; and outside of Ontario; and

2. That staff consider options for enhanced education, regulation, enforcement, and community consultation as alternatives to a full ban; and
3. That staff engage a diverse range of stakeholder groups — including cultural associations, community organizations, public safety representatives, retailers, and residents — in further consultation to inform future policy development; and
4. That staff report back to Council with findings and updated recommendations; and
5. That staff review options for creating guidelines or regulation to reinforce the minimum age of purchase; and
6. That staff further review the fire chief's comments and provide more information on fire-related incidents involving injuries and property damage; and
7. That staff identify a clear path that allows individuals to celebrate Diwali at their resident homes; and
8. That staff develop a practical enforcement plan.

For (11): Mayor Burton, Councillor Gittings, Councillor Grant, Councillor Haslett-Theall, Councillor Knoll, Councillor Lishchyna, Councillor Longo, Councillor McNeice, Councillor Nanda, Councillor O'Meara, and Councillor Xie

Against (4): Councillor Adams, Councillor Chisholm, Councillor Duddeck, and Councillor Elgar

CARRIED (11 to 4)

11.2 On-street Parking By-law Review

Moved by Councillor O'Meara

Seconded by Councillor McNeice

1. That the On-street parking By-law Review be referred back to staff to include carve outs in special areas; and
2. That staff conduct a careful study of the opportunities that respect local circumstances.

CARRIED

11.3 2026 Municipal Election Contribution Rebate Program

Moved by Councillor Adams

Seconded by Councillor Duddeck

1. That the report dated June 10, 2025, entitled 2026 Municipal Election Contribution Rebate Program, from the Clerk's Department, be received for information.
2. That staff report back in Q3 2025 with a draft by-law to authorize the payment of rebates to eligible individuals who made contributions to candidates for office on the municipal council for the 2026 Municipal Election (Contribution Rebate By-law), and that the program's terms, including eligibility criteria, calculation formula, and contribution limits, align with the previous Rebate program.

CARRIED

12. Confidential Discussion Item(s)

12.1 Potential Acquisition of Land

Moved by Councillor Longo

Seconded by Councillor Xie

That the confidential direction provided in the Legal confidential report titled "Potential Acquisition of Land" dated June 10, 2025, be approved.

CARRIED

12.2 OEC Appointment of Directors and Chair - Update

Moved by Councillor Grant

Seconded by Councillor Elgar

That the individuals identified in Appendix A to the confidential report OEC Appointment of Directors and Chairs - Update be appointed to the OEC Board and that their names be made public in the minutes.

- David Brennan, Chair
- Mayor Robert Burton

- Jane Clohecy
- Jane Allen
- Monique Buckberger
- Ian Cockwell
- Patrick Crowley
- Harold Holloway
- Robert Lister
- Janet Wilkinson
- Brian Johnson (Enbridge nominee)

CARRIED

13. Staff Memoranda (Staff Memos)

13.1 INTERNAL MEMO - Planning & Development RE: Bill 5 - Protect Ontario by Unleashing our Economy Act, 2025

13.2 INTERNAL MEMO - Clerk's Department RE: Municipal Clearance for Liquor Sales Licence

13.3 INTERNAL MEMO - 2024 ServiceOakville, Web & Social Media Performance Metrics - June 10 2025

14. New Business

Councillor Knoll thanked the community for their support of the Oakville Family Ribfest, the event was successful. He also announced that the Pancake Breakfast is taking place on July 1, 2025, from 8:30 - 10:30 a.m. at 2200 Sawgrass Drive.

14.1 Notice of Motion - Establishment of a Lobbyist and Gift Registry

Moved by Councillor Duddeck

Seconded by Councillor Elgar

Whereas Section 223.9 of the *Municipal Act, 2001* authorizes municipalities to establish and maintain a registry to record returns filed by individuals who lobby public office holders;

Whereas Section 223.11 of the *Municipal Act, 2001* provides for the appointment of a Registrar to manage such a registry independently;

Whereas municipalities including Toronto, Ottawa, Guelph, Burlington, Collingwood, Brampton, and Hamilton have implemented lobbyist registries and disclosure frameworks to enhance transparency and public accountability;

Whereas Lobbyist and Gift Registries help document interactions between individuals or organizations seeking to influence municipal decision-making and Members of Council or senior staff, thereby promoting transparency;

Whereas residents have a right to be informed of such interactions and to know who is attempting to influence local decisions;

Whereas transparent and responsible advocacy by stakeholders is a valuable and appropriate part of the democratic process;

Whereas public disclosure of lobbying activities and standards of conduct for lobbyists support the integrity of municipal decision-making;

And whereas transparency, accountability, and public trust are fundamental principles of good governance in the Town of Oakville;

Therefore be it resolved that the Council of the Town of Oakville requests staff to develop and report back within 120 days with a proposed policy framework that includes:

1. Mandatory Disclosure Requirements For all Members of Council and senior staff (including the CAO, Commissioners, Directors, and Planning leadership) to disclose meetings or communications with developers, lobbyists, or their representatives regarding:
 - Development applications
 - Planning policies or zoning by-law changes
 - Infrastructure decisions supporting development
 - Official Plan amendments or land-use changes
2. Definition of Lobbyists
Including categories such as paid lobbyists, unpaid or voluntary advocates, and self-representing individuals.
3. Standard Disclosure Process
A uniform disclosure form to be submitted within five (5) business days of any such meeting or communication, including:

- Date and time
- Names and affiliations of all participants
- Summary of topics discussed
- Method of communication (in-person, phone, email, virtual, etc.)

4. Public Registry

A searchable, publicly accessible online registry hosted on the Town's website to house all disclosures.

5. Scope of Application

Applies to meetings or communications initiated by either the developer/lobbyist or the municipal official/staff.

6. Monitoring and Compliance

Mechanisms for oversight and compliance, and any necessary updates to the Council Code of Conduct, municipal lobbying policies, or the procedural by-law.

7. Gifts, Hospitality, and Benefits

Proposed amendments to the Member of Council and Staff Codes of Conduct to address disclosure and limits regarding gifts and hospitality.

8. Best Practice Alignment

Consistency with leading practices in Ontario municipalities and principles of open government.

Be it further resolved that staff report back to Council with the proposed policy framework, draft by-law, implementation plan, and any required policy amendments for Council consideration and approval within 120 days.

15. Regional Reports and Question Period Regarding Town Boards and Advisory Committees

16. Requests for Reports

16.1 On-Street Parking Permits

Moved by Councillor Duddeck
Seconded by Councillor Chisholm

That staff report back to Council with on and off street parking options to respond to increasing complaints about overuse, of municipal parking in residential neighbourhoods.

CARRIED

17. Consideration and Reading of By-Laws

17.1 By-law 2025-082 (Not passed. Referred back to Staff under 11.1)

A By-law to prohibit and regulate the sale and discharge of fireworks within the Town of Oakville, and to repeal By-law 2009-056 (Re: Item 11.1)

17.2 By-law 2025-083 (Not passed. Referred back to Staff under 11.1)

A By-law to amend Licensing By-law 2015-075 with respect to Fireworks and Fireworks Vendors (Re: Item 11.1)

17.3 By-law 2025-099

A By-law to amend Fence By-law 2002-034, a By-law to regulate fences and privacy screens

17.4 By-law 2025-110

A by-law to authorize entry on adjoining property for the purpose of making repairs or alterations and to repeal By-law 1970-101 (Re: Item 9.3)

17.5 By-law 2025-111

A by-law to amend Administrative Penalties for Non-Parking Violations and Orders By-law 2021-038 (Re: Item 9.3)

17.6 By-law 2025-121

A by-law to confirm the proceedings of a meeting of Council

Moved by Councillor Lishchyna

Seconded by Councillor Xie

That the by-laws noted above be passed with the exception of 2025-082 and 2025-083.

CARRIED

The Mayor gave written approval of by-laws 2025-099, 2025-110, 2025-111, 2025-121 noted above that were passed during the meeting.

18. Adjournment

The Mayor adjourned the meeting at 8:52 p.m.

William Short, Town Clerk