



**Town of Oakville**  
**Planning and Development Council**  
**MINUTES**

**Date:** May 20, 2025  
**Time:** 6:30 p.m.  
**Location:** Council Chamber

Mayor and Council:

- Mayor Burton
- Councillor Adams
- Councillor Chisholm
- Councillor Duddeck
- Councillor Elgar
- Councillor Gittings
- Councillor Grant
- Councillor Haslett-Theall
- Councillor Knoll
- Councillor Lishchyna
- Councillor Longo
- Councillor McNeice
- Councillor Nanda
- Councillor O'Meara
- Councillor Xie

Staff:

- J. Clohec, Chief Administrative Officer
- M. Mizzi, Commissioner of Community Development
- S. Ayres, Commissioner of Corporate Services
- D. Carr, Town Solicitor
- G. Charles, Director of Planning Services
- S. Ashmore, Director Human Resources
- P. Barrette, Manager of Planning Services, West District
- K. Biggar, Manager of Policy Planning and Heritage
- R. Diec Stormes, Director Economic Development
- M. Bowie, Senior Economic Development Officer
- L. Musson, Manager of Planning Services, East District
- C. Westerhof, Planner
- A. Holland, Acting Town Clerk

J. Radomirovic, Council and Committee Coordinator

Others: Sarah Lewis, Senior Manager- Economic Advisory, Deloitte

**The Town of Oakville Council met in regular session to consider planning matters on this 20 day of May, 2025 in the Council Chamber of the Oakville Municipal Building, 1225 Trafalgar Road, commencing at 6:30 p.m.**

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**1. Regrets**

There were no regrets for this meeting.

**2. Declarations of Pecuniary Interest**

No declarations of pecuniary interest were declared.

**3. Confirmation of Minutes of the Previous Planning and Development Council Meeting(s)**

There were no Minutes of the Previous Planning and Development Council Meetings.

**4. Advisory Committee Minutes**

**4.1 Heritage Oakville Advisory Committee Minutes April 22, 2025**

Moved by Councillor Gittings

Seconded by Councillor McNeice

That the minutes of the Heritage Oakville Advisory Committee meeting on April 22, 2025 be received.

CARRIED

**5. Consent Items(s)**

**5.1 2024 Economic Development Annual Report**

Moved by Councillor O'Meara

Seconded by Councillor Elgar

That the 2024 Economic Development Annual Report from the Economic Development department be received for information.

CARRIED

**5.2 Recommendation Report, Natural Heritage System Conveyance, 1300 Bronte Road, 24T-21009.1531**

Moved by Councillor O'Meara

Seconded by Councillor Elgar

That staff be authorized to receive the Natural Heritage System (NHS) dedication lands from 1300 Bronte Road in their current state with low-risk levels of soil contamination in accordance with the findings of the environmental audit.

CARRIED

**6. Confidential Consent Item(s)**

**6.1 Confidential Staffing Recommendation**

Moved by Councillor Longo

Seconded by Councillor Knoll

That the confidential recommendation in the Office of the Chief Administrative Officer's Confidential Staffing Recommendation report about a personal matter regarding an identifiable individual dated May 20, 2025, be approved.

CARRIED

**7. Public Hearing Item(s)**

There were no Public Hearing Items.

**8. Discussion Item(s)**

**8.1 2025 Heritage Grant Program Recommendations**

Moved by Councillor Lishchyna

Seconded by Councillor Adams

That 'Appendix A – Heritage Grant Applications 2025' attached to the report titled '2025 Heritage Grant Program Recommendations', dated May 6, 2025, be approved.

CARRIED

**8.2 Economic Development Plan 2025-2029 Final Report**

Moved by Councillor Haslett-Theall

Seconded by Councillor Grant

That the staff report, titled Economic Development Plan 2025-2029 Final Report, dated May 6, 2025, be adopted and used to guide department planning and operations over the next five years, subject to annual budget review.

CARRIED

**9. Confidential Discussion Item(s)**

There were no Confidential Discussion Items.

**11. Request for Reports**

There were no Request for Reports.

**12. Consideration and Reading of By-laws**

**12.1 By-law 2025-101**

A by-law to confirm the proceedings of a meeting of Council.

Moved by Councillor Chisholm

Seconded by Councillor Lishchyna

CARRIED

*The Mayor gave written approval of the by-law(s) noted above that were passed during the meeting.*

**10. New Business**

Councillor Duddeck, expressed her condolences to the family of Jamie Macrae.

**13. Adjournment**

The Mayor adjourned the meeting at 7:42 p.m.

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Andrea Holland, Acting Town  
Clerk