



Town of Oakville

Council Minutes

Date: March 24, 2025
Time: 6:30 p.m.
Location: Council Chamber

Mayor and Council:

- Mayor Burton
- Councillor Adams
- Councillor Chisholm
- Councillor Duddeck
- Councillor Elgar
- Councillor Gittings
- Councillor Grant
- Councillor Haslett-Theall
- Councillor Knoll
- Councillor Lishchyna
- Councillor McNeice
- Councillor Nanda
- Councillor O'Meara
- Councillor Xie

Regrets: Councillor Longo

Staff:

- J. Clohec, Chief Administrative Officer
- P. Fu, Commissioner of Community Infrastructure
- P. Damaso, Commissioner of Community Services
- M. Mizzi, Commissioner of Community Development
- D. Carr, Acting Commissioner of Corporate Services
- J. Clarke, Director of Corporate Strategy and Government Relations
- A. Holland, Acting Town Clerk
- N. Coric, Council and Committee Coordinator

Others:

- Rob Lister, President and Chief Executive Officer, Oakville Enterprises Corporation (OEC)
- Mary Caputi, Business Development and Chief of Staff, Oakville Enterprises Corporation (OEC)

The Town of Oakville Council met in regular session this 24th day of March, 2025 in the Council Chamber of the Oakville Municipal Building, 1225 Trafalgar Road, Oakville commencing at 6:30 p.m.

1. O Canada

2. Regrets

As noted above.

3. Declarations of Pecuniary Interest

No declarations of pecuniary interest were declared.

4. Confirmation of Minutes of the previous Council Meeting(s)

4.1 Minutes of the Regular Session of the Planning and Development Session of Council, FEBRUARY 18, 2025

4.2 Minutes of the Regular Session of Council, FEBRUARY 24, 2025

4.3 Confidential Minutes of the Closed Session of Council, FEBRUARY 24, 2025

4.4 Minutes of Regular Session of the Planning and Development Session of Council, MARCH 3, 2025

Moved by Councillor Lishchyna

Seconded by Councillor Elgar

1. That the Minutes of the Regular Session of Planning and Development Session of Council dated February 18, 2025, be approved.
2. That the Minutes of the Regular Session of Council dated February 24, 2025, be approved.
3. That the Confidential Minutes of the Closed Session of Council dated February 24, 2025, be approved.

4. That the Minutes of the Regular Session of Planning and Development Session of Council March 3, 2025, be approved.

CARRIED

5. Public Presentation(s)

There were no public presentations.

6. Standing Committee Report(s)

There were no Standing Committee reports.

7. Committee of the Whole

Moved by Councillor McNeice

Seconded by Councillor Xie

That this meeting proceed into Committee of the Whole.

CARRIED

8. Consent Item(s)

8.1 Public Notice and Engagement Policy and Procedure

Moved by Councillor O'Meara

1. That the updated Public Notice and Engagement Policy be approved.
2. That the updated Public Notice and Engagement Procedure be received.

CARRIED

8.2 Housekeeping Amendments to the Sign By-law 2018-153 and Parking Administrative Penalties By-law 2015-071 respecting EV Charging Stations (By-law 2025-008 and By-law 2025-009)

Moved by Councillor O'Meara

1. That By-law 2025-008, a by-law to amend Sign By-law 2018-153, as amended, attached as Appendix A to the report from Municipal Enforcement Services dated March 11, 2025 be passed.
2. That By-law 2025-009, a by-law to amend Parking Administrative Penalties By-law 2015-071, as amended, attached as Appendix B to the report from Municipal Enforcement Services dated March 11, 2025 be passed.
3. That the fees labeled as “Park Vehicle in EV Charging Station without Charging” and “Stop Vehicle in EV Charging Station without Charging” in the Rates and Fees Schedule be changed to “Park Vehicle in EV Charging Station without Being Attached to Charging Equipment” and “Stop Vehicle in EV Charging Station without Being Attached to Charging Equipment” effective immediately, and such change be included in the Rates and Fees Schedule.

CARRIED

8.3 2024 Statement of Remuneration and Expenses paid to Members of Council and Committees

Moved by Councillor O'Meara

That the annual statement of remuneration and expenses paid to members of Council and appointed members of the Committee of Adjustment prepared by the Finance Department, in accordance with Section 284 of the *Municipal Act, 2001*, be received.

CARRIED

8.4 Teo's Law – Request to consider a Pool Safety By-law and amendments to the Pool Enclosure By-law

Moved by Councillor O'Meara

That the report dated March 11, 2025, from Municipal Enforcement Services, be received.

CARRIED

9. Confidential Consent Item(s)

There were no Confidential Consent Items.

10. Discussion Item(s)

10.1 OEC Quarterly Update – March 24, 2025

Moved by Councillor Elgar

That the presentation from Rob Lister, President and CEO of Oakville Enterprises Corporation (OEC) regarding the quarterly update be received.

CARRIED

10.2 Flooding Preparedness

Moved by Councillor Gittings

That the report from Roads and Works Operations entitled Flooding Preparedness, dated March 11, 2025, be received for information.

CARRIED

10.3 Tariff Task Force Update to Approve By-law 2025-066 to Amend Procurement By-law 2017-095

Moved by Councillor Haslett-Theall

That By-law 2025-066 (Appendix B), amend Procurement By-law 2017-095, A by-law to Adopt and Maintain a Procurement Policy for the Town of Oakville; to increase the thresholds in accordance with the limits from the Canadian Free Trade Agreement, to allow a local preference for certain procurements below the applicable thresholds and to increase the ability for the Town to join other buying groups, be approved.

CARRIED

11. Confidential Discussion Item(s)

11.1 Confidential Agenda Canada - US Trade Item

Moved by Councillor Adams

That the Confidential Canada - US Trade Item be received for information.

CARRIED

12. Advisory Committee Minutes

There were no Advisory Committee Minutes.

13. Rise and Report to Council

Moved by Councillor Xie

That this Committee rise and report.

CARRIED

Moved by Councillor Chisholm

Seconded by Councillor Nanda

The Mayor arose and reported that the Committee of the Whole has met and made recommendations on Consent Items 8.1, 8.2, 8.3, 8.4, Discussion Items 10.1, 10.2, 10.3, and Confidential Discussion Item 11.1, as noted by the Clerk.

CARRIED

14. Information Items (Circulated Electronically)

14.1 Council Information February 12 - March 11, 2025

14.2 INTERNAL MEMO - Clerk's Department RE: Corporate Procedure Updates - Q1 2025

14.3 INTERNAL MEMO - Finance Department RE: Affordable Housing Exemptions under the Development Charges Act, 1997

14.4 INTERNAL MEMO - Finance Department RE: Annual Indexing of Development Charge Rates

14.5 INTERNAL MEMO - Parks and Open Space RE: Bronte Waterfront Strategy

15. Status of Outstanding Issues

16. New Business

16.1 Memo from Acting Town Clerk - Reschedule April 28, 2025 Council Meeting

Moved by Councillor Elgar

Seconded by Councillor Knoll

That Under Section 2(2) of the Procedure By-law, Council waive the Notice Provision in Section 8 (2) and (3) which requires minimum of 48 hours public notice for agenda items.

CARRIED

Moved by Councillor Haslett-Theall

Seconded by Councillor Gittings

1. That the Council meeting originally planned for April 28, 2025, be rescheduled to May 1, 2025, ensuring that adequate notice is provided to all Council Members, staff, and the public as required by Council procedures.
2. That the Acting Town Clerk update all relevant schedules and communicate the new meeting date through appropriate channels.

CARRIED

17. Regional Reports and Question Period Regarding Town Boards and Advisory Committees

18. Requests for Reports

18.1 Indoor Asset Naming Policy

Moved by Councillor McNeice

Seconded by Councillor Haslett-Theall

That Staff investigate, report back and prepare a draft Indoor Asset Naming Policy for Council's consideration, including exploring the approaches of others, such as municipalities and school boards.

CARRIED

19. Consideration and Reading of By-Laws

19.1 By-law 2025-008

A by-law to amend Sign By-law 2018-153 (RE: Item 8.2)

19.2 By-law 2025-009

A by-law to amend Parking Administrative Penalties By-law 2015-071 (RE: Item 8.2)

19.3 By-law 2025-079

A by-law to confirm the proceedings of a meeting of Council

19.4 By-law 2025-066

A By-law to amend Procurement By-law 2017-095, to increase the thresholds in accordance with the limits from the Canadian Free Trade Agreement, to allow a local preference for certain procurements below the applicable thresholds and to increase the ability for the Town to join other buying groups (RE: Item 10.3)

Moved by Councillor Lishchyna

Seconded by Councillor Grant

That the by-laws noted above be passed.

CARRIED

The Mayor gave written approval of the by-laws noted above that were passed during the meeting.

20. Adjournment

The Mayor adjourned the meeting at 7:49 p.m.

Andrea Holland, Acting Town Clerk

