

REPORT

Council

Meeting Date: March 24, 2025

FROM: Finance Department

DATE: March 11, 2025

SUBJECT: 2024 Statement of Remuneration and Expenses paid to
Members of Council and Committees

LOCATION:

WARD: Town-wide

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RECOMMENDATION:

That the annual statement of remuneration and expenses paid to members of Council and appointed members of the Committee of Adjustment prepared by the Finance Department, in accordance with Section 284 of the *Municipal Act, 2001*, be received.

KEY FACTS:

The following are key points for consideration with respect to this report:

- All expenses reported are in accordance with approved corporate policies and have been provided for in the 2024 approved budget.
- The budget provision for the “Community Outreach & Professional Development” related expenses was increased in the 2018 approved budget to \$9,000 per Council member and \$33,700 for the Mayor and now includes funding for communication and newsletters.
- Overall, the budget provision for the Community Outreach & Professional Development was under spent.
- An annual training and development budget of \$25,000 was included in the 2024 budget for councillors to attend Federation of Canadian Municipalities (FMC) and Association of Municipalities of Ontario (AMO) conferences. These expenses are not part of this report.
- Variances in salary and benefits costs are related to individual benefit coverage and to payments received in accordance with the Ontario Municipal Board, Order No. E88-4 while on Conservation Halton business.

- A monthly technology communication allowance was implemented with the new term of Council in December 2022. Halton Region reimburses 50% of this expense for regional council members.
- The Municipal Election Compliance Audit Committee did not meet in 2024.

BACKGROUND:

Section 284 of the *Municipal Act, 2001* requires that the Treasurer prepare “an annual itemized statement of remuneration and expenses paid in the previous year to each member of council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council” (Appendix A). The *Municipal Act, 2001* also requires the Treasurer to prepare “an itemized statement on remuneration and expenses paid in the previous year to each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of that body”. This second requirement applies to two committees, the Committee of Adjustment and the Municipal Election Compliance Audit Committee (Appendix B).

COMMENT/OPTIONS:

Appendices A and B, as attached, provide itemized statements of remuneration and expenses paid to each Member of Council and the members of the Committee of Adjustment in 2024. All payments were made in accordance with Corporate Policy and provided for in the 2024 approved budget.

CONSIDERATIONS:

(A) PUBLIC

This report meets the requirements of the *Municipal Act* for public disclosure. As well, it is in accordance with the Town of Oakville’s own standard of public accountability

(B) FINANCIAL

All remuneration and expenses incurred are in compliance with the approved Council remuneration and expense policy, accounting and reporting procedures and the 2024 budget.

(C) IMPACT ON OTHER DEPARTMENTS & USERS

N/A

(D) CORPORATE STRATEGIC GOALS

This report addresses the corporate strategic goal(s) to:

- be accountable in everything we do
- be fiscally sustainable

(E) CLIMATE CHANGE/ACTION

N/A

APPENDICES:

Appendix A – Council Remuneration and Expenses for the year ended December 31, 2024

Appendix B – Summary of Expenses paid to Appointed Committee Members for the year ended December 31, 2024

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