



Heritage Oakville Advisory Committee

MINUTES

Date: February 25, 2025

Time: 9:30 am

Location: Council Chamber

Members: Drew Bucknall, Chair
Gerarda (Geri) Tino, Vice-Chair
Councillor Gittings
George Gordon
Jason Judson
Bob Laughlin

Regrets: Councillor McNeice
Russell Buckland
Kerry Colborne
Susan Hobson
Emma Dowling

Staff: G. Charles, Director of Planning Services
K. Biggar, Manager of Policy Planning and Heritage
C. Van Slightenhorst, Supervisor of Heritage Conservation
S. Schappert, Heritage Planner
J. Radomirovic, Council and Committee Coordinator
L. Harris, Council and Committee Coordinator

A meeting of the Heritage Oakville Advisory Committee was held on February 25, 2025, in the Council Chamber of the Oakville Municipal Building, commencing at 9:30 a.m.

These minutes will go forward to the Planning and Development Council meeting of March 3, 2025 for approval. Please view those minutes to note any changes Council may have made.

1. Regrets

As noted above.

2. Declarations of Pecuniary Interest

No declarations of pecuniary interest were declared.

3. Confirmation of Minutes of Previous Meeting(s)

3.1 Minutes December 17, 2024

Moved by Bob Laughlin

That the minutes of the Heritage Oakville Advisory Committee meeting of December 17, 2024 be approved.

CARRIED

4. Discussion Items

4.1 Old Oakville Heritage Conservation District Plan and Guidelines

The following delegates spoke on this item:

Catherine Hurley

Anita Mackey, OLRA

Jane Hawkrigg, ORLA

Moved by George Gordon

1. That the Heritage Oakville Advisory Committee endorse the adoption of the Old Oakville Heritage Conservation District Plan and Guidelines dated February 2025 as the Heritage Conservation District Plan required by section 41.1 (1) of the *Ontario Heritage Act*, attached as Appendix A to the report dated February 11, 2025, from the Planning and Development Department; and,
2. That the Heritage Oakville Advisory Committee endorse the designation of the Old Oakville Heritage Conservation District under Section 41 of the *Ontario Heritage Act*.

CARRIED

4.2 Heritage permit application HP005/25-42.20T – 65 Thomas Street – Construction of new rear additions (February 25, 2025)

The following delegate spoke on this item:

Emelie Veal, Wilmott & Strickland

Moved by Gerarda (Geri) Tino

1. That Heritage Permit Application HP005/25-42.20T for the construction of new rear additions at 65 Thomas Street, as attached in Appendix B to the report dated February 11, 2025, from Planning and Development, be approved subject to the following:
 - a. That final details on the new cladding, windows and doors be submitted to Heritage Planning staff for final approval; and
2. That this heritage permit expires two years from the date of final approval by Council.

CARRIED

4.3 Heritage permit application HP004/25-42.20R – 358 Reynolds Street – Demolition of medical building and parking lot (February 25, 2025)

A separate staff report(s) will be forwarded to a future Planning and Development Council meeting for consideration.

The following delegate spoke on this topic:

Vincent Santamaura, MacDonald Rose Inc.

Moved by Councillor Gittings

1. That Heritage Permit Application HP004/25-42.20R for the demolition of the medical building and parking lot at 358 Reynolds Street, as attached in Appendix B to the report dated February 11, 2025, from Planning and Development, be approved subject to the following:
 - a. That the owners seed and fence the property post-demolition and that final details on this work be submitted to Heritage Planning staff for approval;
 - b. That the property owners allow for salvage of materials from the building; and

2. That this heritage permit expires two years from the date of final approval by Council.

CARRIED

5. Information Items

5.1 Heritage Conservation District Update

5.2 Designation Project Update

5.3 2025 Heritage Newsletter

Moved by Bob Laughlin

That the information items be received.

CARRIED

6. Date and Time of Next Meeting

Tuesday, March 25, 2025

Oakville Municipal Building

Council Chamber - 9:30 a.m.

7. Adjournment

The meeting adjourned at 10:26 a.m.