HERITAGE PERMIT
Application Form

Submit form to Heritage Planning staff. Please use ink or complete fillable PDF. The completeness of the application is to be determined by staff. A notice of receipt will be provided to the applicant upon the submission of a complete application.

Policy Planning & Heritage
Planning and Development Department
Town of Oakville

A – Property and Applicant Information

Property Address: 358 Reynolds St, Oakville ON, L6J 3L9

Owner Contact Information:
Name: MacDonald Rose Inc.   Silvio Guglietti (A.S.O)

Address & Postal Code: 145 Reynolds St, Oakville ON, L6J 0A7

Phone: 905-849-1360   E-mail: tyoshida@melroseinvestments.com

Agent Contact Information (if applicable):
Name: Tamara Yoshida   Company Name: Melrose Investments Inc.

Address & Postal Code: 145 Reynolds St, Oakville ON, L6J 0A7

Phone: 905-849-1360   E-mail: tyoshida@melroseinvestments.com

B – Heritage Permit Application Summary

☐ **Alterations to Building**   ☐ **New Construction**   ☐ **Landscaping**   ☑ **Demolition**

Clearly describe the changes you are undertaking to alter the property (attach additional page(s) if needed):

1. Demolition of the existing 3 storey + basement vacant building.

2. Demoliton of the concrete parking lot and paths

3.

4.

5.

6.

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C – Review of Heritage Guidelines

Explain the reasons for undertaking the alterations and describe how the proposal is consistent with the Part IV individual designating by-law, the Part V District Plan or the CHL Conservation Plan:

> The building to be demolished is not a heritage listed or designated building but is within the Trafalgar Road Heritage Conservation District and therefore require the heritage permit.

D – Other Required Approvals

Please state if the proposal in this heritage permit application will also require approvals for the following:

Building Permit	☐ YES	☑ NO
Minor Variance *	☐ YES	☑ NO
Site Plan	☐ YES	☑ NO
Site Alteration	☐ YES	☑ NO
Sign Permit	☐ YES	☑ NO
Tree Removals	☐ YES	☑ NO

> *Prior to submission of your heritage permit application, any relevant minor variance application must have been submitted and confirmed on a Committee of Adjustment meeting agenda. The Committee of Adjustment must make a decision on the variance(s) before the heritage permit will be considered by the Heritage Oakville Advisory Committee.

If Yes, please describe the application for all required approvals listed above:

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E – Product and Manufacturer Details (fill in all applicable information)

Item(s) to be changed	Indicate if material is *new* or *existing*	Indicate type of material	Indicate colour	Other product details
Cladding (Siding, brick, etc.)				
Roof				
Foundation Walls				
Trim				
Doors				
Windows				
Porch				
Fencing				
Landscaping				
Other				

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