

REPORT

Oakville Public Library Board

February 20, 2025

FROM: Oakville Public Library

DATE: February 11, 2025

SUBJECT: Health and Safety Report – February 20, 2025

RECOMMENDATION:

That the Health and Safety report be received for information.

KEY FACTS:

The following are key points for consideration with respect to this report:

- There were no reported incidents for the month of January 2025.
- OPL will continue to monitor staff injuries/incidents to identify trends and to maintain a safe and healthy workplace.

BACKGROUND:

OPL has commenced the 2025 year with no incidents. The reporting period is from January 1 – January 31 for each of the years indicated below.

The incident was reviewed by management and no further action required.

Staff Injuries	2023	2024	2025
No Time Loss	0	1	0
Time Loss	0	0	0
Total Injuries for the Reporting Period	0	1	0
Annual Total Injuries*	16	7	0

**Total annual injuries for 2025 is based on year-to-date (reporting period).*

Joint Health & Safety Committee

The Joint Health & Safety Committee (JHSC) meets regularly to identify potential health and safety issues and bring them to the employer's attention and kept informed

of health and safety developments in the workplace by the employer. The JHSC met on January 23, 2025. The first meeting of the year included a review of staff incidents in 2024, a discussion on staff supports in addressing challenging behaviours from members of the public and reviewing H&S procedures related to Workplace Hazardous Materials Information System (WHMIS) and Workplace Injuries. Site inspections were completed and any items that needed to be addressed was raised with Facilities Services.

The next Joint Health & Safety Committee monthly meeting will be held virtually on February 20, 2025.

APPENDICES:

N/A

Prepared by:
Tricia Agnew, Human Resources Manager

Submitted by:
Tara Wong, CEO