

Oakville Public Library Board

MINUTES

Date: January 16, 2025
Time: 7:00 p.m.
Location: Council Chamber

Board Members Present: Councillor Knoll, Chair (As of 7:04 p.m.)

Andrew Cashman
Councillor Chisholm
Meredith Burke
Avis Maher
Rebecca Mayville
Celso Mello
Roderick Sawyer
Bill Smith

Staff Present: T. Wong, CEO of Oakville Public Library
P. Damaso, Commissioner of Community Services
C. Hicks, Director of Customer Experience
M. Socol, Interim Director, Innovation and Integration
N. Coric, Council Committee Coordinator

A meeting of the Oakville Public Library Board was held on Thursday January 16, 2025 in the Council Chamber of the Oakville Municipal Building, 1225 Trafalgar Road, commencing at 7:06 p.m.

1. Territory Acknowledgement

2. Regrets

There were no regrets for this meeting.

3. Declarations of Pecuniary Interest

No declarations of pecuniary interest were declared.

4. Confirmation of Minutes of the Previous Regular Meeting of the Board

4.1 Minutes of the Regular Meeting of the Board, NOVEMBER 21, 2024

Moved by Roderick Sawyer

Seconded by Rebecca Mayville

That the minutes of the Regular Meeting of the Oakville Public Library Board dated November 21, 2024, be approved.

CARRIED

5. Consent Item(s)

5.1 2025 Oakville Public Library (OPL) Board Key Agenda Items – January 16, 2025

Moved by Rebecca Mayville

Seconded by Meredith Burke

That the 2025 OPL Board Key Agenda Items report be received for information.

CARRIED

5.2 Friends of Library Volunteer Policy – January 16, 2025

Moved by Celso Mello

Seconded by Rebecca Mayville

That the Friends of Library Volunteer Policy be approved.

CARRIED

5.3 Inclusion Policy – January 16, 2025

Moved by Rebecca Mayville

Seconded by Meredith Burke

That the Inclusion Policy be approved.

CARRIED

5.4 2024 Year End Health and Safety report– January 16, 2024

Moved by Andrew Cashman

Seconded by Avis Maher

That the 2024 Year End Health and Safety report be received for information.

CARRIED

5.5 Rates and Fees Policy – January 16, 2025

Moved by Rebecca Mayville

Seconded by Meredith Burke

That the Rates and Fees Policy be approved.

CARRIED

6. Confidential Consent Item(s)

There were no confidential consent items.

7. Discussion Item(s)

7.1 New Central - Design Update – January 16, 2025

Moved by Rebecca Mayville

Seconded by Bill Smith

That the New Central – Design Update report be received for feedback.

CARRIED

7.2 Display and Distribution of Community Information Policy – January 16, 2025

Moved by Celso Mello

Seconded by Andrew Cashman

That the Display and Distribution of Community Information Policy be approved.

CARRIED

7.3 Volunteer Policy – January 16, 2025

Moved by Rebecca Mayville
Seconded by Roderick Sawyer

That the Volunteer Policy be received for feedback.

CARRIED

7.4 Staff Development Day – January 16, 2025

Moved by Councillor Chisholm
Seconded by Celso Mello

That the request to close all library branches on Friday, November 7, 2025, to support a Library Staff Development Day be approved.

CARRIED

7.5 CEO Update – January 16, 2025

Moved by Meredith Burke
Seconded by Andrew Cashman

That CEO Update report be received for information.

CARRIED

8. Confidential Discussion Item(s)

There were no confidential discussion items.

9. New Business

There was no new business.

10. Date and Time of Next Meeting

Thursday February 20, 2025

Oakville Municipal Building

Council Chamber - 7:00 p.m.

11. Adjournment

Moved by Bill Smith
Seconded by Councillor Chisholm

That this meeting be adjourned.

CARRIED

The meeting adjourned at 8:03 p.m.