

# REPORT

## Oakville Public Library Board

**Meeting Date: November 21, 2024**

**FROM:** Oakville Public Library

**DATE:** November 12, 2024

**SUBJECT: Health and Safety Report – November 21, 2024**

### RECOMMENDATION:

That the Health and Safety report be received for information.

### KEY FACTS:

The following are key points for consideration with respect to this report:

- There are no injury/incidents to report for the month of October 2024.
- To date, Oakville Public Library (OPL) is reporting half the number of staff injuries/incidents to the previous years in the same reporting period.
- OPL will continue to monitor staff injuries/incidents to identify trends and to maintain a safe and healthy workplace.

### BACKGROUND:

OPL has no injuries/incidents to report for the month of October 2024. The reporting period is from January 1 – October 31 for each of the years indicated below.

<b>Staff Injuries</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
No Time Loss	13	16	7
Time Loss	2	0	0
<b>Total Injuries for the Reporting Period</b>	<b>13</b>	<b>16</b>	<b>7</b>
<b>Annual Total Injuries*</b>	<b>15</b>	<b>17</b>	<b>7</b>

*\*Total annual injuries for 2024 is based on year-to-date (reporting period).*

### **Joint Health & Safety Committee**

The Joint Health & Safety Committee (JHSC) meets regularly to identify potential health and safety issues and bring them to the employer's attention and kept informed of health and safety developments in the workplace by the employer. The JHSC was scheduled to meet on October 31, 2024. The JHSC did not meet due to quorum. As the JHSC has scheduled more meetings than the required number as per our Terms of Reference and the *Occupational Health & Safety Act*, OPL will forego the October meeting. The JHSC will meet on their next scheduled meeting date of November 28, 2024.

The JHSC committee members along with their department leaders completed their workplace inspections for the month of October. Any concerns noted were directed to Facilities Service for resolution.

### **APPENDICES:**

N/A

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