

REPORT

Oakville Public Library Board

Meeting Date: September 18, 2024

FROM: Oakville Public Library

DATE: September 9, 2024

**SUBJECT: Occupational Health, Safety and Workplace Violence Policy –
September 18, 2024**

RECOMMENDATION:

That the Occupational Health, Safety and Workplace Violence Policy be approved.

KEY FACTS:

The following are key points for consideration with respect to this report:

- The Oakville Public Library (OPL) Board annually reviews the Occupational Health, Safety and Workplace Violence Policy (Appendix B) and it was last reviewed in July 2023.
- The policy has been reviewed against the Town of Oakville's Occupational Health, Safety, and Workplace Violence Policy to ensure alignment. No changes have been made to the Town of Oakville's policy and OPL recommends maintaining the current policy.
- The board was presented with this policy during the July 18th, 2024 board meeting and no changes were requested.

BACKGROUND:

OPL has an Occupational Health, Safety, and Workplace Violence Policy (Appendix B) that was last reviewed in July 2023. The Occupational Health, Safety, and Workplace Violence Policy is reviewed annually by the OPL Board.

COMMENT/OPTIONS:

OPL aligns the Occupational Health, Safety, and Workplace Violence Policy to the Town of Oakville's policy. There are no noted changes to the Town of Oakville's policy. As such, OPL recommends maintaining the current policy (Appendix A).

The board was presented with this policy during the July 18th, 2024 board meeting

and no changes were requested.

APPENDICES:

Appendix A –Occupational Health, Safety, and Workplace Violence Policy (2024)

Appendix B – Occupational Health, Safety, and Workplace Violence Policy (2023)

Prepared by:

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Submitted by:

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