

REPORT

Oakville Public Library Board

Meeting Date: September 18, 2024

FROM: Oakville Public Library

DATE: September 9, 2024

SUBJECT: Health and Safety Report – September 18, 2024

RECOMMENDATION:

That the Health and Safety report be received for information.

KEY FACTS:

The following are key points for consideration with respect to this report:

- There was one injury/incident to report for the months of July and August 2024.
- To date, Oakville Public Library (OPL) is reporting lower staff injuries/incidents to the previous years in the same reporting period.
- OPL will continue to monitor staff injuries/incidents to identify trends and to maintain a safe and healthy workplace.

BACKGROUND:

OPL has one injury/incident to report for the months of July and August 2024. The reporting period is from January 1 – August 31 for each of the years indicated below.

The incident was noted as minor first aid and was reviewed by management.

Staff Injuries	2022	2023	2024
No Time Loss	11	14	5
Time Loss	1	0	0
Total Injuries for the Reporting Period	12	14	5
Annual Total Injuries*	15	16	5

**Total annual injuries for 2024 is based on year-to-date (reporting period).*

Joint Health & Safety Committee

The Joint Health & Safety Committee (JHSC) meets regularly to identify potential health and safety issues and bring them to the employer's attention and kept informed of health and safety developments in the workplace by the employer. The JHSC does not have a regularly scheduled meeting for July and August.

The next Joint Health & Safety Committee monthly meeting will be held on virtually on September 26, 2024.

APPENDICES:

N/A

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