



REPORT

Council

Meeting Date: August 13, 2024

FROM: Clerk's Department

DATE: July 30, 2024

SUBJECT: Integrity Commissioner's Code of Conduct Formal Complaint Dismissal Report

LOCATION:

WARD: Town-wide Page 1

RECOMMENDATION:

That the Integrity Commissioner's Code of Conduct Formal Complaint Dismissal Report be received

KEY FACTS:

The following are key points for consideration with respect to this report:

- Suzanne Craig, Integrity Commissioner for the Town of Oakville has submitted a Code of Conduct Formal Complaint Dismissal Report and requested that it be included in the next Council agenda for Council's receipt.

BACKGROUND:

On June 19, 2023, Council appointed Suzanne Craig as the Corporation of the Town of Oakville's Integrity Commissioner for a term commencing August 1, 2023 and concluding December 31, 2027.

COMMENT/OPTIONS:

Ms. Craig submitted a Town of Oakville Code of Conduct Complaint Report and has asked that this report be included in the next Council agenda for Council's receipt.

CONSIDERATIONS:

(A) PUBLIC

The Integrity Commissioner is provided for under the *Municipal Act*, as amended to address potential improvement to the transparency and accountability of municipalities to the public.

(B) FINANCIAL

The annual cost of the Integrity Commissioner service varies as it depends on the services that they are called upon to perform, which is driven by requests for advice, education information, and other supports, as well as inquiries into complaints received. These costs are included in the Clerk's department operating budget.

(C) IMPACT ON OTHER DEPARTMENTS & USERS

All departments and members of Council would be required to assist an Integrity Commissioner in providing information as required.

(D) COUNCIL STRATEGIC PRIORITIES

This report addresses Council's strategic priority of accountable government.

(E) CLIMATE CHANGE/ACTION

N/A

APPENDICES:

Appendix A – Memo from Suzanne Craig to the Town Clerk dated July 25, 2024

Appendix B – Office of the Integrity Commissioner Code of Conduct Complaint Dismissal Report

Prepared and Submitted by:

Vicki Tytaneck
Town Clerk