

## **Accessibility Advisory Committee**

### **MINUTES**

**Date:** June 13, 2024  
**Time:** 4:00 pm  
**Location:** Council Chamber

**Members:** David Underwood, Chair  
Councillor Gittings  
Karen Bodolai  
Devin Bright  
Nora Lavell  
Deborah Metrakos

**Regrets:** Julie Romanow, Vice-Chair

**Staff:** Andrea Coyne, Manager of Elections, Policy and Print Services  
Joanne Phoenix, Manager of Planning and Administrative Services  
Rebecca Brookes, Corporate Strategy Program Advisor  
Andrea Wood, Project Leader – Accessibility  
Natasha Coric, Council and Committee Coordinator  
Jasmina Radomirovic, Council and Committee Coordinator

**Also Present:** Frank Goehner -Supervisor -Business Solutions and Analytics  
Jeff Smalley- Creative Service Advisor  
Jonathan Chai, Consultant HDR

**A meeting of the Accessibility Advisory Committee was held on June 13th, 2024, in the Council Chamber of the Oakville Municipal Building, commencing at 4:00 p.m.**

**These minutes will go forward to the Council meeting of July 09th, 2024, for approval. Please view those minutes to note any changes Council may have made.**

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**1. Regrets**

As noted above.

**2. Declarations of Pecuniary Interest**

No declarations of pecuniary interest were declared.

**3. Confirmation of Minutes of Previous Meeting(s)**

**3.1 Minutes March 21, 2024**

Moved by Deborah Metrakos

That the minutes of the Accessibility Advisory Committee meeting of March 21, 2024, be approved.

CARRIED

**4. Discussion Item(s)**

*In accordance with Section 2(8) of the Procedure By-law, the items were considered out of order.*

**4.1 Inclusion, Diversity, Equity and Accessibility Multi-Year Plan, 2024-2028**

Moved by Devin Bright

That the report dated June 4, 2024, entitled "Final Inclusion, Diversity, Equity and Accessibility Multi-Year Plan, 2024-2028", be received.

CARRIED

**4.2 Accessibility Map Refresh**

Moved by Devin Bright

That the presentation regarding the online accessibility map refresh, be received.

CARRIED

**4.3 Oakville Transit Annual Accessibility Plan 2024**

Moved by Deborah Metrakos

That the Oakville Transit Accessibility Plan 2024 be received.

CARRIED

**4.5 2024 Oakville Universal Design Standards (OUDS) update**

Moved by Karen Bodolai

That the report dated June 4, 2024, entitled “2024 Oakville Universal Design Standards (OUDS) update”, be received.

CARRIED

**4.4 Oakville Transit Five-Year Business Plan**

Moved by Deborah Metrakos

That the presentation and information pertaining to preparation of the Oakville Transit Five Year Business Plan be received.

CARRIED

**5. Information Item(s)**

**5.1 County of Prince Edward Resolution - A Call to Action to Meet the Deadline of an Accessible Ontario by 2025**

**5.2 Share your feedback on our plain language standard**

**5.3 2024-2029 Multi-Year Accessibility Plan Update**

Moved by Karen Bodolai

That the information item(s) be received.

CARRIED

**6. Date and Time of Next Meeting**

September 12, 2024  
Oakville Municipal Building  
Council Chamber - 4:00 p.m.

**7. Adjournment**

Moved by Deborah Metrakos

That this meeting be adjourned.

CARRIED

The meeting adjourned at 5:16 p.m.