

Table of Changes

Appendix C

	Draft By-law	Current By-law 2015-075	Reason	Change Description
1	Recital #6	n/a	New	Respecting new clauses at s. 31 of the proposed by-law regarding the extension of licences in the event of an emergency.
General Provisions				
2	Section 1 Definitions	Schedule 1 Section 2 General Definitions	Enhancement	Definitions moved to the general provisions for ease of use. Definitions that apply only to a Schedule have been moved to that Schedule.
3	Section 1 Definitions	Schedule 1 Section 2 General Definitions	Enhancement	Definitions added for the following legislation and Town by-laws: <ul style="list-style-type: none"> • Administrative Penalties for Non-Parking Violations and Orders By-law • Animal Control By-law • Building Code and Building Code Act • Criminal Code • DOLA (Dog Owners' Liability Act) • Fire Code • Fire Protection and Prevention Act • Health Protection and Promotion Act • Lot Maintenance By-law • Noise By-law • PAWS (Provincial Animal Welfare Services Act) • Property Standards By-law • Regulated Health Professionals Act • Sign By-law • Zoning By-law
4	Section 1 Definitions	Schedule 1 Section 2 General Definitions	Enhancement	New definitions added for: <ul style="list-style-type: none"> • Business Improvement Area • Criminal Record and Judicial Matters Check • Deemed to be Served • Demerit Points • Driver Record • Enclosure • Endorsement • Guide Dog • Halton Region, Health Department • Holidays • Licensing Thresholds • Litter

	Draft By-law	Current By-law 2015-075	Reason	Change Description
				<ul style="list-style-type: none"> • Non-Profit Organization • Nuisance • OMVIC • Ontario Driver's Licence • Outbreak • Parking Enforcement • Parking Management Plan • Person With a Disability • Premises • Prohibited Animal • Rates and Fees Schedule • Religious Institution • Safety Standards Certificate (HTA Safety Check in 2015-075) • Self-Declaration of Animal Offences • Service Animal • Veterinarian • Veterinary Clinic
5	Section 1 Definitions	Schedule 1 Section 2 General Definitions	Enhancement	<p>Updates to the following definitions:</p> <ul style="list-style-type: none"> • Animal • Animal Control Inspection • Business • Business Partner Information • Criminal Record Check (criminal reference check in 2015-075) • Description of Business • Fee • Fire Inspection • Health Department Approval • HVAC Inspection • Licence • Licensee • Motor Vehicle • Municipal Plate • Officer • Owner • Partnership • Person • Proof of Qualifications • Sign • Town

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				<ul style="list-style-type: none"> • Zoning Occupancy Certificate (“Zoning Compliance” in By-law 2015-075)
6	Section 1 Definitions	Schedule 1 Section 2 General Definitions	Enhancement	<p>The following definitions have been deleted:</p> <ul style="list-style-type: none"> • Approved Trainer • Automobile • Bowling Alley • Business Address • Clerk’s Department • Defensive Driving Course • Exclusive Concession Agreement • Fire Audit • Grossly Unclean Person • Insurance Certificate • Landscaping/Tree Company • Launderette • Letter from T.S.S.A. • Licensed Premises • Licensing Section • Owner’s Plate • Passenger with a Disability • Sensitivity Training Course • Sign Area • Special Occasion Limousine • Vehicle Insurance • Visually Impaired Person • Wheelchair Accessible Plate • Vulnerable Sector Screening
7	Section 2 Business Licence Required ss (1)	Schedule 1 Section 1 Businesses Requiring a Licence	Enhancement	Moved the table of businesses that require a licence to the general provisions for ease of use. Table also includes the licence renewal date.
8	Section 2 Business Licence Required ss (2) – (4)	n/a	New	Including language describing when a business is deemed to be carried on in Oakville, separate licence required for each business, licenses/fees not transferrable if the business changes ownership.
9	Section 3 Interpretation	n/a	New	New section 3 added.
10	Section 4 Prohibitions	Section 2 Prohibitions	Enhancement	<p>Additional prohibitions added:</p> <ul style="list-style-type: none"> • ss 4(1)(e), ss 4(2) (d), (f), (g)

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11	Section 5 Administration	Section 4 Issuance of Licence & Grounds for Refusal	Enhancement	Additional authorities for the Licensing Commissioner: <ul style="list-style-type: none"> • ss 5(1)(b), (e),(f)
12	Section 6 Application for a Licence & Licence Renewal ss(1)	Section 3 Licensing Requirements ss (1)	Enhancement	<ul style="list-style-type: none"> • Re-organized the current language for clarity. • Added a requirement that applications for licences/renewals be submitted a minimum of 10 days from the date the licence is required. • Added ss 6(1)(b) and 6(1)(c).
13	Section 6 Application for a Licence & Licence Renewal ss(2) & ss(3)	n/a	New	<ul style="list-style-type: none"> • ss (2) - Added language stating that applicants must be 18 years of age before a licence or licence renewal will be issued, and proof of age might be required. • ss(3) - Added language stating that a licence application must be complete, accurate and be accompanied by required fees before the Licensing Commissioner will accept it.
14	Section 6 Application for a Licence & Licence Renewal ss(4)	Section 3 Licensing Requirements ss (2)	Enhancement	Included initial applications in the Licensing Commissioner's authority to waive any documentary requirements not related to public safety or consumer protection on a case-by-case basis.
15	Section 6 Application for a Licence & Licence Renewal ss(6), (7), (8)	n/a	New	<ul style="list-style-type: none"> • ss(6) - Added language regarding review of applications by departments/agencies. • ss(7) – Added language that if licence are not renewed with 6 months of the renewal date, a person will have to apply for a new licence. • ss(8)- Added language that receipt of the application does not constitute approval of the application or oblige the Town to issue or renew the licence.
16	Section 7 Public Liability Insurance	Schedule 1 Section 2 Definitions	Enhancement	<ul style="list-style-type: none"> • In the current by-law insurance requirements are contained in the definition of "insurance certificate". In the proposed by-law this language has been added to the general provisions as s. 7.

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				<ul style="list-style-type: none"> • Public liability insurance must be for 5 million dollars rather than the 2 million in the current by-law. • The Town must be added as an additional insured. The requirement for “certificate holder” has been deleted. • Added language to require the licensee to immediately provide a new insurance certificate to the Licensing Commissioner when a policy is renewed during the licensing period.
17	Section 9 Licence Terms & Conditions	n/a	New	Added language in accordance with ss. 151(1) of the Municipal Act regarding powers re licences.
18	Section 10 Term of Licence	Section 5 Term of Licence	Enhancement	<ul style="list-style-type: none"> • Added language to clarify that a per event licence is valid for the time stated on the licence. • Added provisions for consequences if a licensee fails to renew their licence on time.
19	Section 11 Endorsements	n/a	New	New language added regarding endorsements.
20	Section 12 Grounds for Refusal to Issue or Renew a Licence	Section 4 Issuance of Licence & Grounds for Refusal	Enhancement	Grounds for refusal to issue or renew a licence have been expanded.
21	Section 13 Grounds for Suspension or Revocation of a Licence	Section 6 Revocation & Suspension	Enhancement	<ul style="list-style-type: none"> • Language has been added including grounds for licence revocation or suspension contained in the Schedules • Fees will not be refunded if a licence is revoked or suspended.
22	Section 15 Cease Operation of Business	n/a	New	Language added to explain the instances where operation of the business must cease.
23	Section 16 Return of Licence	Various	Enhancement	Language added regarding the return of a licence to the Licensing Commissioner. This requirement appears in many of the Schedules in the current by-law.

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24	Section 17 Appeal to the Appeals Committee	Section 7 Appeal	Enhancement	Language added to identify when appeals to the Appeals Committee are not permitted.
25	Section 18 Criminal Record Check and Criminal Record and Judicial Matters Check	n/a	New	In the current by-law, requirements for "criminal reference checks" are contained in the Definitions section. New section 18 refers to criminal records and criminal record and judicial matters checks in the general provisions of the by-law.
26	Section 19 General Regulations	Section 3 Licensing Requirements, various schedules	Enhancement	<ul style="list-style-type: none"> • Language added stating that licensees are responsible for the conduct of their employees while engaged in the business and patrons when at the business. • Language added to the general provisions regarding replacement of municipal plates. This information is currently found in various schedules.
27	Section 20 Record Keeping	Various schedules	Enhancement	<ul style="list-style-type: none"> • General recordkeeping requirements have been taken from various schedules in the current by-law and added to the general provisions. • Recordkeeping requirements particular to a business class are also included in the appropriate schedule.
28	Section 21 Nuisance Abatement	Various schedules	Enhancement	<ul style="list-style-type: none"> • General requirements for nuisance abatement contained in various schedules in the current by-law have been added to the general provisions. • Nuisance abatement particular to a business class are also included in the appropriate schedule.
29	Section 22 Inspection of Premises, Motor Vehicles	Section 11 Inspection, Various schedules	Enhancement	<ul style="list-style-type: none"> • Ss. 11(1) in the current by-law has been amended to include inspection regulations from s. 436 of the Municipal Act. • General inspection requirements contained in various schedules in the current by-law have been added to the general provisions. • Any inspection requirements particular to a business class are also included in the appropriate schedule.

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30	Section 23 Order	Section 8 Order	Enhancement	Language has been added to refer to the Administrative Penalties for Non-Parking Violations and Orders By-law.
31	Section 24 Administrative Penalties	Section 9 Administrative Penalties	Enhancement	Language has been added to refer to the Administrative Penalties for Non-Parking Violations and Orders By-law.
32	Section 26 Discrimination	n/a	New	Language has been added regarding discrimination.
33	Section 31 Extension of Licences in the Event of an Emergency	n/a	New	Language has been added regarding the extension of licences in the event of the declaration of an emergency.
34	Section 32 Repeal	Section 16 Repeal	Enhancement	Language has been updated to repeal the current licensing by-law and its amendments and Transportation Network Companies By-law 2016-083. Regulations regarding transportation network companies have been included in the proposed by-law.
35	Section 33 Transition	Section 15 Transition	Enhancement	Language has been added to provide that the repeal of the current by-law and By-law 2016-083 does not affect any charges or orders laid under those by-laws.
36	Each schedule	Schedule 1 Section 3 Licence Application/ Renewal Requirements	Enhancement	The current by-law contains a table of licensing requirements for each business class in one schedule. The proposed by-law contains a table of licensing requirements for each business class within the applicable schedule.
Schedule 1 – Licensing Thresholds				
37	Schedule 1	ss. 4(1)(b)(iii), (c) Various schedules	Enhancement	Licensing thresholds have been gathered in to Schedule 1 for ease of use and apply where an applicant must provide a criminal record check, a criminal record and judicial matters check or a driver record.
Schedule 2 – Adult Entertainment Establishment				
38	Schedule 2	Schedule 2	Enhancement	<ul style="list-style-type: none"> ● Added a definition for “provide”. ● Added language to clarify that an operator and attendant need to obtain a licence for each establishment they work in. ● Added requirement that attendants provide valid identification upon request of the Licensing Commissioner or Officer.

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				<ul style="list-style-type: none"> • Added language to refer to failure to meet licensing thresholds as an additional ground for refusal to issue, renew, suspend or revoke a licence.
Schedule 3 – Adult Entertainment Video Store				
39	Schedule 3	Schedule 3	Enhancement	<ul style="list-style-type: none"> • Changed the business name in the proposed by-law to “Adult Entertainment Video Store – Class A, B” rather than “Adult Entertainment Video Vendor – Class A, B” as in the current by-law. • Updated the definition for “adult video” to remove reference to the Ontario Film Review Board which no longer exists. • Added a definition for the Film Content Information Act and deleted reference to the Film Classification Act as it has been repealed. • Added language to provide that the owner of the grandfathered adult entertainment video store Class A must maintain their licence in order to continue the business at the grandfathered location. • Added language to refer to failure to meet licensing thresholds as an additional ground for refusal to issue, renew, suspend or revoke a licence. • Added language to require that the licensee ensure all employees of a Class A store complies with the by-law. • Added language to provide that the listing of titles can be kept electronically.
Schedule 4 – Animals for Entertainment				
40	Schedule 4	Schedule 4	Enhancement	<ul style="list-style-type: none"> • Amended the definition of “animals for entertainment”. • Added new definitions (b) – (e). • Added requirement to provide the Licensing Commissioner with a list of animals to be used, events to be attended, an animal control inspection if the animals are kept in Oakville. • Applicants will have to provide a self-declaration of animal offences per ss 4(1)(d) of the draft by-law.

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				<ul style="list-style-type: none"> • A description has been added for the types of businesses that require a licence. • Exemptions for the requirement to obtain a licence have been added. • Added language to refer to failure to meet licensing thresholds as an additional ground for refusal to issue, renew, suspend or revoke a licence. • General regulations have been expanded upon. • Regulations for animals kept at premises located in Oakville have been added. • Regulations for animals kept temporarily in Oakville have been added. • Prohibitions have been expanded upon. • Added a list of animals that can be used as part of the business.
Schedule 5 – Arborist Consulting Company, Arboriculture Company, Tree Company				
41	Schedule 5	Schedule 36	Enhancement	<ul style="list-style-type: none"> • Deleted the business class for “Landscape/Tree Company” as this work is captured under the “Landscape Contractor” business class. • Added a definition for “Certificate of Errors and Omissions Insurance”, “Tree Risk Assessment” and “Tree Valuation”. • Added a table of the licensing sub-types to clarify what services each sub-type provides. • Requirement for licensees to obtain and keep their employees’ consent to share employees’ proof of qualifications with the Licensing Commissioner or an Officer at the time of initial application for a licence and when employees are hired during the term of the licence. • Added requirement that at the time of initial application, the applicant obtain and keep their employees’ proof of qualifications, to be provided to the Licensing Commissioner or Officer upon request. • Added requirement that licensees obtain and keep the consent, proof of qualifications for employees hired during the term of the

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				<p>licence and update the employee, all to be provided to the Licensing Commissioner or Officer upon request.</p> <ul style="list-style-type: none"> • See Appendix B to staff report for list of endorsements. • Added language to refer to failure to meet licensing thresholds as an additional ground for refusal to issue, renew, suspend or revoke a licence. • Require the licensee to provide an itemized invoice to the person requesting the work, upon the completion of the work. • Added language to clarify that any sub-contractors must obtain their own licence, if required. • Added a prohibition for failing to install or maintain required tree protection measures and failing to provide documents licensees must obtain and keep with respect to their employees.
Schedule 6 – Attractions				
42	Schedule 6	Schedule 14 and Schedule 24	New/enhancement	<ul style="list-style-type: none"> • Combined current exhibition and outdoor market schedules into “attractions” schedule. • Updated the definitions from the current schedules. • Added language to clarify that the attraction organizer or promoter must obtain the licence and provide required documentation on behalf of their vendors at time of application. • Added language requiring the applicant to provide a list of vendors, the consent from the owner of the property for the attraction, a map of the location of the attraction on the property. • Added provision that the applicant obtain a noise exemption permit when directed to do so by the Licensing Commissioner or as may be necessary under the Noise By-law. • An animals for entertainment endorsement is available.

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				<ul style="list-style-type: none"> • Applications must be submitted a minimum of 30 calendar days prior to the date of the event, except for markets. • Added limitations on licence issuance and the number of events per attraction licence. • Added exemptions to the requirement to obtain an attraction licence. • Not-for-profits and registered charities require a licence, but the fee will be reduced by 50%. • Added a requirement for the attraction organizer/operator to advise Fire, Halton Police and the Health Department of their event and provide proof of notification to the Licensing Commissioner, upon request. • Licensee to ensure that vendors have valid insurance, passes all required inspections and that they comply with the Fire Code and TSSA if applicable. • Licensee to advertise appropriate parking locations for event attendees. • Added prohibitions, including a prohibition against vendors participating in the exhibition who are not included on the list provided to the Licensing Commissioner.
Schedule 7 – Auctioneer, Auction House				
43	Schedule 7	Schedule 5	Enhancement/New	<ul style="list-style-type: none"> • Added licensing for auction houses that are located in Oakville • Added language that an owner of an auction house who acts as an auctioneer requires an auctioneer licence and a person who rents space from the auction house requires a licence if they are acting as an auctioneer. • Added language that the auction house owner only allow licensed auctioneers to sell goods at their auction house. • Added language to refer to failure to meet licensing thresholds as an additional ground for refusal to issue, renew, suspend or revoke a licence. • Added language requiring auction house licensees to ensure persons operating as

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				<p>auctioneers at the auction house are properly licensed as auctioneers.</p> <ul style="list-style-type: none"> • Added requirement that the register be kept for at least one year after the information has been entered.
Schedule 8 – Billiard Hall				
44	Schedule 8	Schedule 6	Enhancement	<ul style="list-style-type: none"> • Amended the definition of “Billiard Hall” to state that a billiard hall is a premises with two or more pool or billiard tables. • Deleted the definition of “bagatelle table”. • A food shop/restaurant endorsement is available for persons who have a valid billiard hall licence. • Amended the hours a billiard hall may be open for business.
Schedule 9 – Body Rub Establishment – Owner/Operator/Attendant				
45	Schedule 9	Schedule 7	Enhancement	<ul style="list-style-type: none"> • Added a definition of “Perform” for the purposes of Schedule 8. • Deleted the requirement to provide a health inspection report pursuant to Health Department directive. • Added requirement that operators and attendants obtain a separate licence for all body-rub establishment employing them. • Added requirement that attendants provide valid identification upon request of the Licensing Commissioner or Officer. • Added language to refer to failure to meet licensing thresholds as an additional ground for refusal to issue, renew, suspend or revoke a licence. • Amended the hours the body-rub establishment may be open for business.
Schedule 10 – Commercial Parking Lot				
46	Schedule 10	Schedule 36	Enhancement	<ul style="list-style-type: none"> • Amended the definition of “Commercial Parking Lot”. • Added language to clarify that an applicant must attend a pre-consultation meeting with Planning and other staff prior to continuing with a licence submission.

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				<ul style="list-style-type: none"> • Added requirements for signage at access points and payment machines. • Added prohibitions regarding changes to consent to occupy the premises, posting signage, advising the Halton Regional Police Service of abandoned vehicles.
Schedule 11 - Contractors				
47	Schedule 11	Schedules 9, 11, 17, 18, 27, 28	Enhancement	<ul style="list-style-type: none"> • The proposed by-law gathers all classes of “contractor” into one schedule, namely: <ul style="list-style-type: none"> • building renovator; • servicing and road cut contractor; • HVAC contractor; • lawn care contractor; • landscaping contractor; • plumbing contractor; and • pool installation contractor. • Changed licence renewal date for all contractors to April 30. • Changed title of “Landscaping Contractor” business class to delete reference to property maintenance contractors. “Property maintenance contractors” have been included in the Landscaping Contractor definition. • Added a definition for “driveway” and “driveway work” • Amended definition for “Building Renovator” to exclude persons who paint buildings or structures. • Added a definition for Servicing, Servicing Pipe(s), Service Installation. • Amended the definition of “Drain Laying Contractor” to read “Servicing and Road Cut Contractor” and include sewage disposal systems, road cut work and service lateral work. • Amended the definition of “Pool Installation Contractor” to include pool maintenance services. • Added self-declaration at the time of initial application for a licence and at licence renewal, regarding obtaining a criminal

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				<p>record check for employees and ensuring employees meet Schedule 1.</p> <ul style="list-style-type: none"> • Employee consent for HVAC and plumbing contractor applicants must provide for the sharing of proof of qualifications with the Licensing Commission or an Officer. • See Appendix B to staff report for list of endorsements. • Added exemptions to the requirement to obtain a servicing & road cut licence and a landscaping contractor licence for driveway work. • Added language to refer to failure to meet licensing thresholds as an additional ground for refusal to issue, renew, suspend or revoke a licence. • Require the licensee to provide an itemized invoice to the person requesting the work, upon the completion of the work as provided for in the contract for the work. • Added a prohibition that no building renovator, servicing and road cut contractor, HVAC contractor or plumbing contractor licensee shall permit an employee to provide a service on behalf of the licensee if the employee does not meet the licensing thresholds. • Amended the time to restore damaged sod, etc. on Town property depending on whether an excavation or driveway permit was issued.
Schedule 12 - Donation Box Operator				
48	Schedule 12	Schedule 10	Enhancement	<ul style="list-style-type: none"> • Added a definition for “bin fee” and “visibility triangle”. • Added language respecting the removal of donation boxes by the town that do not comply with the By-law. At the time of initial application and at licence renewal the applicant must sign a self-declaration acknowledging that non-compliant donation boxes will be removed. • Added language regarding when the bin fee may be waived.

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				<ul style="list-style-type: none"> • Added a limit of two donation boxes per municipal address, at the discretion of the Licensing Commissioner. • Added language requiring donation boxes to provide for a person's egress from inside the box. Proof of egress to be provided if required by the Licensing Commissioner. • Added language requiring donation boxes to be located a minimum of 0.6 m from property lines, not located in a visibility triangle and not located in an area with a residential use or in a residential zone. • Donation boxes located in a visibility triangle at the time the By-law comes into force must be moved as directed by the Licensing Commissioner or an Officer.
Schedule 13 – Driving Instructor, Driving Instruction Vehicle Owner				
49	Schedule 13	Schedule 12	Enhancement	<ul style="list-style-type: none"> • Proposed by-law will license driving instructors and the owner of the vehicle used to provide driving instruction. Driving schools no longer licensed. • Changed licence renewal date to December 31. • Added language to clarify that a driving instructor licence is not required to take students to the DriveTest Centre for a DriveTest exam. • Added a requirement for a criminal record and judicial matters check rather than a simple criminal record check for driving instructors. • Added language to refer to failure to meet licensing thresholds as an additional ground for refusal to issue, renew, suspend or revoke a licence. • Added language that licences will be automatically suspended if the licensee fails to maintain valid vehicle insurance or if their Ontario driver's licence becomes invalid for any reason and appeals are not available in these instances. • Added language stating that the Licensing Commissioner may revoke or suspend the

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				<p>driving instruction vehicle owner's licence if the taxicab fails an inspection due to a significant mechanical failure.</p> <ul style="list-style-type: none"> • Added language to require an additional safety certificate six months into the term of the licence when the vehicle used for driving instruction reaches ten years of age. • Added equipment vehicles used for driving instruction must contain while being used for instruction.
Schedule 14 – Dry Cleaner/Laundromat				
50	Schedule 14	Schedule 13	Enhancement	<ul style="list-style-type: none"> • Deleted the term “launderette” and replaced it with “laundromat”. • Added a definition for laundromat.
Schedule 15 – Fireworks Vendor				
51	Schedule 15	Schedule 15	Enhancement	<ul style="list-style-type: none"> • Changed renewal date from January 31 to March 31. • Added/updated definitions. • Added language to require submission of communication to Fire Dept. requesting a fire inspection. • Added language to permit sales of consumer fireworks five days prior to the days listed in the by-law. • Deleted the requirement that a licensee intending to sell consumer fireworks for use at religious or cultural celebrations notify the Licensing Commissioner a minimum of ten days prior to religious or cultural celebrations. • Added a prohibition regarding the advertising of consumer fireworks for sale.
Schedule 16 – Food Shop Restaurant, Food Shop/Convenience & Special Event Food Shop				
52	Schedule 16	Schedule 16	Enhancement	<ul style="list-style-type: none"> • Replaced the title “Food Shop/Auxiliary Use” with Food Shop/Convenience • New definition for Food Shop/Convenience that makes it clear that the primary purpose of this business is to sell a range of everyday items including milk, confectionary, etc. • New definition added for “minor variance”. • Updated definition of Food Shop/Restaurant to include payment types and stationary

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				<p>vehicles when permitted by zoning or with zoning relief.</p> <ul style="list-style-type: none"> • See Appendix B to staff report for list of endorsements. • Exemptions to the requirement to obtain a licence have been added. • Added language that a licence may be suspended if the Medical Officer of Health finds the business does not comply with regulations under the Health Protection & Promotion Act. • Food shop/restaurants with an annual licence or a special event food shop licence may operate at up to 4 special events per location in a calendar year.
Schedule 17 – Kennel				
53	Schedule 17	Schedule 26	Enhancement	<ul style="list-style-type: none"> • Requirements for kennels and pet shops are contained in separate schedules in the draft by-law. • Applicants to provide a self-declaration of animal offences per ss 3(1) of the draft by-law. • Added an exemption to licensing for dogs kept by law enforcement or the military. • Added language to refer to failure to meet licensing thresholds as an additional ground for refusal to issue, renew, suspend or revoke a licence. • Added language authorizing the Licensing Commissioner to close a kennel upon a veterinarian’s opinion that an outbreak of infectious or contagious disease at the kennel. • Added language to expand on the requirements for the construction of enclosures, environment, and sanitation. • Added additional regulations for kennels used for breeding purposes.
Schedule 18 – Limousine Owner/Driver				
54	Schedule 18	Schedule 19	Enhancement	<ul style="list-style-type: none"> • Amended the definition of “historic limousine”.

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				<ul style="list-style-type: none"> • Added a requirement for a criminal record and judicial matters check rather than a simple criminal record check. • No longer 3 classes of limousine. The proposed by-law has 1 class of limousine and historic limousines. • Deleted Special Occasion Limousine class. • Added language to clarify that a limousine owner who will also be driving the limousine needs an owner and driver's licence under the by-law. • Added language to clarify that limousines entering Oakville to drop-off passengers are not required to be licensed. • Added language to refer to failure to meet licensing thresholds as an additional ground for refusal to issue, renew, suspend or revoke a licence. • Added language that licences will be automatically suspended if the licensee fails to maintain valid vehicle insurance or if their Ontario driver's licence becomes invalid for any reason, and that appeals are not available in these instances. • Added language stating that the Licensing Commissioner may revoke or suspend the limousine owner's licence if the limousine fails an inspection due to a significant mechanical failure. • Added language to require an additional safety certificate six months into the term of the licence when the limousine reaches ten years of age. This requirement does not apply to an historic limousine. • Added language to clarify that tariffs are set by the limousine owner and may be changed once every 3 months with 30 days' notice to the Licensing Commissioner. The current by-law sets minimum fares. • Added language requiring that persons booking a limousine be informed of the fare at the time of booking and be provided with a receipt upon request.

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Schedule 19 – Lodging House Keeper				
55	Schedule 19	Schedule 20	Enhancement	<ul style="list-style-type: none"> • Amended the title of the Schedule to clarify that the “lodging house keeper” is being licensed, not the lodging house. • Added a definition for “WETT Inspection Report”. • Added language to require written consent from the owner of the property for the premises to be used as a lodging house. • Added a requirement for a WETT inspection report upon initial application for a licence if the lodging house has a wood-burning appliance. • Added a requirement that when a licence is suspended or revoked or any reason, the licensee shall advise their lodgers in writing and post a notice at the entrance of the lodging house. • Added language to refer to failure to meet licensing thresholds as an additional ground for refusal to issue, renew, suspend or revoke a licence.
Schedule 20 – Mobile Sign Lessor				
56	Schedule 20	Schedule 21	Enhancement	<ul style="list-style-type: none"> • Added persons who install mobile signs to the definition of “mobile sign lessor”. • Added development A-frame signs to the Schedule.
Schedule 21 – Motor Vehicle Facility & Mobile Motor Vehicle Service				
57	Schedule 21	Schedule 22	Enhancement/ New	<ul style="list-style-type: none"> • Added a new requirement that applicants for a licence for a new or used motor vehicle dealership provide their valid OMVIC registration number at time of licence application or renewal. • Added a new licence type called “Mobile Motor Vehicle Service” to licence the provision of mobile motor vehicle services such as oil changes, tire changes, windshield wiper repair, etc. at a person’s home or other location. • Requirement for licensees to obtain and keep their employees’ consent to share

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				<p>employees' proof of qualifications with the Licensing Commissioner or an Officer at the time of initial application for a licence and when employees are hired during the term of the licence.</p> <ul style="list-style-type: none"> • See Appendix B to staff report for list of endorsements. • An exemption to licensing has been added for persons selling used motor vehicle parts or tires if they have a valid salvage yard licence or second-hand goods shop licence. • A mobile motor vehicle service licence is not required: if the applicant has a valid motor vehicle facility licence (however, they must comply with regulations for mobile motor vehicle service businesses), by an automobile association providing roadside assistance such as battery service, lockout service; but automobile associations must have a mobile motor vehicle service licence for services like seasonal tire changes, for a temporary car wash event for fundraising purposes. • Vehicles/trailers used for mobile motor vehicle services must display the business name and phone number. • Added language requiring motor vehicle facility/mobile motor vehicle service licensees to provide written contracts, invoices to the person for whom the work is being done. • Added prohibition regarding storage and disposal of gasoline, oil, etc., engaging in mobile motor vehicle service on a roadway or vacant property or without property owner's consent. • Added language prohibiting the provision of mobile motor vehicle services from 9:00 pm – 7:00 am (9:00 am on Sundays).
Schedule 22 Nightclub				
58	Schedule 22	Schedule 23	Enhancement	<ul style="list-style-type: none"> • Updated definition of "nightclub" • See Appendix B to staff report for list of endorsements.

	Draft By-law	Current By-law 2015-075	Reason	Change Description
				<ul style="list-style-type: none"> • Added language to refer to failure to meet licensing thresholds as an additional ground for refusal to issue, renew, suspend or revoke a licence. • Added language requiring that the licensee provide security staff at the nightclub. • Added language requiring that at least one person in authority be in attendance at all times when the nightclub is operating.
Schedule 23 – Payday Loan Establishment				
59	Schedule 23	N/A	New	<ul style="list-style-type: none"> • Applicants for a business licence must hold a valid lender or broker licence under the Payday Loans Act, must provide a criminal record check and a zoning occupancy certificate. • If the licensee’s licence under the Payday Loans Act is suspended, revoked or expires, the business licence will also be suspended or revoked for a comparable period of time. There is no opportunity to appeal the suspension or revocation of the business licence in this instance. • Failure to meet licensing thresholds as an additional ground for refusal to issue, renew, suspend or revoke a licence. • Limiting the number of business licenses issued to one per Ward. Current locations will be grandfathered as long as they continue to be operated as a payday loan establishment. New licences will only be issued as grandfathered businesses cease to operate. • Licensees to provide credit counselling information to persons interested in a loan and to display a credit counselling poster in the premises.
Schedule 24 – Personal Services Establishment & Mobile Personal Service				
60	Schedule 24	Schedule 25	Enhancement/ New	<ul style="list-style-type: none"> • Added a new licence type called “Mobile Personal Service” to licence the provision of personal services such as hairdressing, manicures, etc. at a person’s home or other location.

	Draft By-law	Current By-law 2015-075	Reason	Change Description
				<ul style="list-style-type: none"> • Added self-declaration at the time of initial application for a mobile personal service licence and at licence renewal, regarding obtaining a criminal record and judicial matter check for employees and ensuring employees meet Schedule 1. • A mobile personal service licence is not required if the applicant has a valid personal services establishment licence, however, they must comply with regulations for mobile personal service businesses. • Added language to clarify that the schedule does not apply to any person who provides a personal service in their capacity as a duly authorized member of a self-regulating health profession, as provided for in Schedule 1 to the Regulated Health Professionals Act. • Added language to refer to failure to meet licensing thresholds as an additional ground for refusal to issue, renew, suspend or revoke a mobile personal service licence. • Vehicles/trailers used for mobile personal services must display the business name and phone number when the vehicle/trailer is used to provide mobile personal services. • Added language to require that access doors for the public remain open while the establishment is open for business. • Added language to require the persons providing personal services and mobile personal services are completely and opaquely clothed. • Added language requiring personal services establishment/mobile personal services licensees to provide invoices prior to demanding payment for the service. • Added prohibition regarding engaging in a mobile personal service on a roadway or vacant property or without property owner's consent.

	Draft By-law	Current By-law 2015-075	Reason	Change Description
Schedule 25 Pet Shop				
61	Schedule 25	Schedule 26	Enhancement	<ul style="list-style-type: none"> • Requirements for kennels and pet shops are contained in separate schedules in the draft by-law. • Added an exemption to licensing for pet shops that sell only live fish. • Applicants to provide a self-declaration of animal offences per ss 4(1) of the draft by-law. • Added language to refer to failure to meet licensing thresholds as an additional ground for refusal to issue, renew, suspend or revoke a licence. • Added language authorizing the Licensing Commissioner to close a pet shop upon a veterinarian's opinion that an outbreak of infectious or contagious disease at the pet shop. • Added language to expand on the requirements for the construction of enclosures, environment, and sanitation. • Added that dogs/cats shall only be obtained for sale from an animal shelter operated by a public authority as well as a registered humane society or an animal rescue group. • Enhanced the prohibitions.
Schedule 26 Private Parking Enforcement Company, Private Parking Enforcement Officer				
62	Schedule 26	N/A	New	<ul style="list-style-type: none"> • Private parking enforcement company licensee must provide an indemnity. • Private parking enforcement officers are appointed pursuant to the Community Safety and Policing Act, 2019 and Municipal Powers and Duties By-law 2023-021. • Enforce Parking on Private Property Without Consent By-law 1981-65, Fire Route By-law 1981-66, EV Charging Station By-law 2020-084. • Language added regarding submission of penalty notices issued by officers. • Added language to refer to failure to meet licensing thresholds as an additional ground

	Draft By-law	Current By-law 2015-075	Reason	Change Description
				<p>for refusal to issue, renew, suspend or revoke a licence.</p> <ul style="list-style-type: none"> • A parking enforcement company licence may be revoked or suspended if they fail to file penalty notices for parking violations within 2 business days of the issuance of a penalty notice. This decision may be appealed to the Appeals Committee • Situations have been included where an officer's licence may be revoked or suspended by the Licensing Commissioner • Halton Region and Halton Healthcare are not required to be licensed for parking enforced on their properties by their employees. The employees must be registered with the Licensing Commissioner. • Regulations prohibiting inclusion of certain terms or identifiers on officers' uniforms • Regulations prohibiting an officer from carrying bear spray or a firearm have been added, as well as carrying restraints, batons, knives, etc. unless the officer is also providing security services • Applicants for a parking enforcement officer licence must complete and pass a training session administered by the Licensing Commissioner • Requirements for signage at the parking lot entrance and exit have been added • A process for requesting the cancellation of penalty notices has been added. • Penalty notices are served by affixing them to the vehicle or handing them to the driver at the time of contravention. Service by mail is not permitted.
Schedule 27 Public Hall				
63	Schedule 27	Schedule 29	Enhancement	<ul style="list-style-type: none"> • See Appendix B to staff report for list of endorsements. • Added an exemption to public hall licensing for registered charities, religious organizations and not-for-profit organizations

	Draft By-law	Current By-law 2015-075	Reason	Change Description
				<ul style="list-style-type: none"> • Added a requirement to post the maximum occupancy load for the public hall
Schedule 28 Refreshment Vehicles				
64	Schedule 28	Schedule 30	Enhancement	<ul style="list-style-type: none"> • Changed licence renewal date for refreshment vehicles to May 31. • Updated definitions. • Added language regarding the inspection of the refreshment vehicle's exhaust/suppression system. • Added language that licences will be automatically suspended if the licensee fails to maintain valid vehicle insurance or fails to provide the exhaust/suppression inspection report to the Fire Chief upon request and that appeals are not available in these instances. • Added language stating that the Licensing Commissioner may revoke or suspend the refreshment vehicle licence if the taxicab fails an inspection due to a significant mechanical failure. • Requirements for the keeping of refreshments has been added. • Requirements for the refreshment vehicle have been added. • Regulations for refreshment vehicles operating in residential zones at special events have been added. • Defined areas where a refreshment vehicle may operate have been enhanced. • Prohibitions have been expanded.
Schedule 29 Salvage Yard				
65	Schedule 29	Schedule 31	Enhancement	<ul style="list-style-type: none"> • Added definitions for "salvage material" and "recyclable material". • Amended the definition for "salvage yard". • Proof of current and valid approvals under the Environmental Protection Act to be provided, if required. • A salvage yard licence is not required to sell used or wrecked vehicles, vehicle parts or used tires if the person has a current and valid motor vehicle facility licence or second-hand goods shop licence.

	Draft By-law	Current By-law 2015-075	Reason	Change Description
				<ul style="list-style-type: none"> • Added language to refer to failure to meet licensing thresholds as an additional ground for refusal to issue, renew, suspend or revoke a licence. • Updated language regarding fencing to require compliance with the Fence By-law. A grandfathering provision has been added for non-compliant fences. • Metal or other non-combustible drop-off containers may be placed outside the fence and must be emptied, and the contents disposed of at the close of business each day. • Licensees must remove dirt, debris, etc. that is tracked onto abutting properties and must make reasonable efforts to control rodents, vermin and eliminate odours. • A licensee who purchases a used or wrecked motor vehicle shall produce the vehicle portion of the permit or the notice from MTO that the vehicle has been destroyed, upon request. • Amendments have been made to the register the licensee must keep.
Schedule 30 Second-Hand Goods Shop				
66	Schedule 30	Schedule 32	Enhancement	<ul style="list-style-type: none"> • Added definitions for “antiques”, “buy in bulk”, “electronic products”, jewelry and precious metal business”, “precious metals”, “second-hand goods”. • Amended the definition of “second-hand goods shop”. • Expanded on the exemptions to licensing. • Added language to refer to failure to meet licensing thresholds as an additional ground for refusal to issue, renew, suspend or revoke a licence. • Increased the retention period for items purchased by the licensee to 15 days from 7 days, and that the police may request that these items be kept for longer than 15 days. • Prohibitions have been expanded. • Record keeping requirements have been expanded.

	Draft By-law	Current By-law 2015-075	Reason	Change Description
				<ul style="list-style-type: none"> • Licensees buying in bulk must maintain a record that contains a general description of the items purchased and the purchase price.
Schedule 31 Taxicab Owner/Broker/Driver				
67	Schedule 31	Schedule 34	Enhancement	<ul style="list-style-type: none"> • Updated some definitions. • Taxicab owner to advise Licensing Commissioner of changes to taxicab ownership within 3 days of the change. • Added requirement for taxicab driver to advise the Licensing Commissioner when they accumulate 6, 8 or 10 demerit points. • Added language to clarify that if a taxicab owner licence is renewed late and a new licence must be applied for, the municipal plate number may change. • Updated the vehicle insurance requirements. • Added language that a taxicab driver's licence will be automatically suspended if the licensee's Ontario driver's licence becomes invalid for any reason, and that appeals are not available in these instances. • Added language that a taxicab owner's licence will be automatically suspended if the licensee's fails to maintain vehicle insurance, and that appeals are not available in these instances. • Added language stating that the Licensing Commissioner may revoke or suspend the taxicab owner's licence if the taxicab fails an inspection due to a significant mechanical failure. • Enhanced the provisions for inactive taxicabs. • Updated regulations for transferring a plate in the event the taxicab owner is deceased. • Added language to require an additional safety certificate six months into the term of the licence when the taxicab reaches ten years of age. • Updated the tariff and flat rate requirements. • Included regulations for accessible taxicabs as required by the AODA.

	Draft By-law	Current By-law 2015-075	Reason	Change Description
				<ul style="list-style-type: none"> • Added language to clarify that if a customer has to wait too long for service, they may cancel their request for service without charge. • Deleted taxicab ratio and taxi lottery provisions.
Schedule 32 Temporary Vendors				
68	Schedule 32	Schedule 33	Enhancement/New	<ul style="list-style-type: none"> • Included special sale in the class of temporary vendor along with day sales and transient merchants. • The person operating the business of day sales or special sales shall obtain a temporary vendor licence. • The event organizer or property owner for a transient merchant shall obtain the licence. • The sale of food, other than fresh fruit and vegetables, must comply with all health regulations. • Exemptions to licensing added. • Limitations on licensing and the number of events permitted per location/applicant added. • Regulations and prohibitions added.
Schedule 33 Tobacco Retailer				
69	Schedule 33	Schedule 35	Enhancement	<ul style="list-style-type: none"> • Tobacco retailer and vape shop separated into individual schedules. • Updated additional grounds to suspend a licence. • See Appendix B to staff report for list of endorsements.
Schedule 34 Transportation Network Company				
70	Schedule 34	By-law 2016-083	Moved into licensing by-law	<ul style="list-style-type: none"> • Moved the stand-alone TNC by-law into the general licensing by-law. • Updated some of the language to be consistent with the licensing by-law. • Added language requiring electronic acceptance of the fare prior to commencing a trip and to prohibit charging a fare other than the one communicated to and accepted by the passenger.

	Draft By-law	Current By-law 2015-075	Reason	Change Description
				<ul style="list-style-type: none"> • Added requirement for a TNC driver to provide a passenger with an electronic receipt at the conclusion of the trip.
Schedule 35 Vape Shop				
71	Schedule 35	Schedule 35	Enhancement	<ul style="list-style-type: none"> • Tobacco retailer and vape shop separated into individual schedules. • Replaced “electronic cigarette retailer” with “vape shop”. • Updated additional grounds to suspend a licence. • See Appendix B to staff report for list of endorsements. • Clarified the enforcement process.