



## **Accessibility Advisory Committee**

### **MINUTES**

**Date:** March 21, 2024

**Time:** 4:00 pm

**Location:** Virtual Meeting

**Members:** David Underwood, Chair  
Julie Romanow, Vice-Chair  
Karen Bodolai  
Devin Bright  
Nora Lavell  
Deborah Metrakos

**Regrets:** Councillor Gittings

**Staff:** Andrea Coyne, Manager of Elections, Policy and Print Services  
Sarah Stewart, Corp Strategy Program Advisor  
Andrea Wood, Project Leader – Accessibility  
Natasha Coric, Council and Committee Coordinator

**A meeting of the Accessibility Advisory Committee was held on March 21, 2024, virtually commencing at 4:00 p.m.**

**These minutes will go forward to the Council meeting of April 29, 2024, for receipt. Please view those minutes to note any changes Council may have made.**

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**1. Regrets**

As noted above.

**2. Declarations of Pecuniary Interest**

No declarations of pecuniary interest were declared.

**3. Confirmation of Minutes of Previous Meeting(s)**

**3.1 Minutes of December 14, 2023**

Moved by Deborah Metrakos

That the minutes of the Accessibility Advisory Committee meeting of December 14, 2023, be approved.

CARRIED

**4. Discussion Item(s)**

**4.1 2024-2029 Multi-Year Accessibility Plan Development**

Moved by Deborah Metrakos

That the report dated March 12, 2024, entitled “2024-2029 Multi-Year Accessibility Plan Development”, be received.

CARRIED

**4.2 Facility Services Capital Projects Accessibility Update 2024**

Moved by Julie Romanow

1. That the report dated March 12, 2024, entitled “Facility Services Capital Projects Accessibility Update 2024”, be received.
2. That a working group be established to review and provide feedback on the Oakville Universal Design Standards v2.1 by May 13, 2024 with the members David Underwood, Julie Romanow, and Devin Bright.

CARRIED

**5. Information Item(s)**

**5.1 Follow up from the meeting of December 14, 2023**

**5.2 Oakville Trafalgar Community Centre Facility Tour - May 1, 2024**

Moved by Devin Bright

That the information item(s) be received.

CARRIED

**6. Date and Time of Next Meeting**

June 13, 2024 at 4:00 p.m.

**7. Adjournment**

Moved by Deborah Metrakos

That this meeting be adjourned.

CARRIED

The meeting adjourned at 5:07 p.m.