



REPORT

Council

Meeting Date: August 9, 2021

FROM: Office of the Mayor

DATE: August 3, 2021

SUBJECT: **Community Spirit Awards Membership – August 9, 2021**

LOCATION:

WARD: Town-wide

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RECOMMENDATION:

That Option A or Option B regarding the membership of the Community Spirit Awards be approved.

KEY FACTS:

The following are key points for consideration with respect to this report:

- the nominations for the 2021 Oakville Community Spirit Awards are now open for 2021, having been cancelled last year due to the COVID-19 pandemic;
- the Terms of Reference for the Community Spirit Awards Committee states that a minimum of seven members and a maximum of nine members comprised of the Mayor, two Members of Council, and a minimum of four other members are to be appointed by Council, as required;
- a resignation of one of the citizen members was recently received and the membership is now less than the minimum requirement;
- nominations for this year's award will be accepted until Friday, September 10, 2021 and the Community Spirit Awards presentation will take place on Thursday, October 28, 2021 leaving insufficient time to properly advertise for a replacement member.

BACKGROUND:

The nominations for the 2021 Oakville Community Spirit Awards are now open for 2021, having been cancelled last year due to the COVID-19 pandemic. The Terms of Reference for the Community Spirit Awards Committee, attached as Appendix A, states that a minimum of seven members and a maximum of nine members

comprised of the Mayor, two Members of Council, and a minimum of four other members are to be appointed by Council.

The Clerk's office recently received a resignation of one of the citizen members and the membership is now less than the minimum requirement.

COMMENT/OPTIONS:

Nominations for this year's Community Spirit Awards will be accepted until Friday, September 10, 2021 and the Community Spirit Awards presentation will take place on Thursday, October 28, 2021. This leaves insufficient time to advertise and appoint a replacement member prior to the annual event and any additional meetings to review selection criteria and provide input to the awards program.

In order to ensure that the Committee is compliant with its Terms of Reference moving forward, Council may consider the following two options:

Option A

That the requirements contained within the Terms of Reference for the Community Spirit Awards Selection Committee that requires a minimum of seven committee members be waived to allow for a minimum of six committee members, until a new citizen appointment is determined.

Option B

That the requirements contained within the Terms of Reference for the Community Spirit Awards Selection Committee that requires two Members of Council and a minimum for four other members to be appointed by Council be waived to allow the appointment of a third Member of Council, to serve until the end of this term of Council.

CONSIDERATIONS:

(A) PUBLIC

The resignation of the citizen member and the activities of the Community Spirit Awards Selection Committee does not allow enough time to provide appropriate notice and for Council to consider and appoint a new citizen member.

(B) FINANCIAL

None

(C) IMPACT ON OTHER DEPARTMENTS & USERS

Recreation and Culture and Clerk's department were consulted.

(D) CORPORATE STRATEGIC GOALS

This report addresses the corporate strategic goal(s) to be accountable in everything we do.

(E) CLIMATE CHANGE/ACTION

N/A

APPENDICES:

Appendix A – Community Spirit Awards Selection Committee Terms of Reference

Prepared and Submitted by:

Mayor Rob Burton