

**ACCESSIBILITY ADVISORY COMMITTEE**

**MINUTES**

**THURSDAY, MARCH 9, 2017**

**PALERMO ROOM  
OAKVILLE MUNICIPAL BUILDING  
1225 TRAFALGAR ROAD, OAKVILLE**

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A meeting of the Accessibility Advisory Committee was held on Thursday, March 9, 2017, in the Palermo Room of the Oakville Municipal Building, commencing at 7:00 p.m.

Present: Deborah Muldoon, Chair  
Peggy Anne Gordon, Vice-Chair  
Rosa Bustamante  
Pamela Madan-Sharma  
Lou Pereux

Staff: Joanne Phoenix, Manager, Planning and Accessible Services,  
Oakville Transit  
Daniel Sadler, Accessibility Coordinator  
Frank Goehner, Supervisor, Geospatial Solutions, Strategic  
Business Support  
Lisa Vallis, Supervisor, Oakville Transit  
ASL Interpreters (2)  
Lyn Morgan, Council and Committee Coordinator

Regrets: Councillor Dave Gittings  
Darrin Ballard

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**The items in these minutes are not necessarily in the order discussed.**

**1. Call to Order**

Chair Deborah Muldoon called the meeting to order at 7:00 p.m.

2. **Regrets**

As noted above.

3. **Confirmation of Minutes of Previous Meeting(s)**

**Meeting of February 9, 2017**

Moved by Lou Pereux

**That the minutes of the Accessibility Advisory Committee meeting of February 9, 2017, be approved.**

CARRIED

4. **Business Arising from the Minutes**

There was no business arising from the minutes.

5. **Discussion Item(s)**

a. **Burloak Regional Waterfront Park Project, Phase 2**

Stirling Todd, Senior Planner, Halton Region Planning Services, provided a PowerPoint presentation updating the members on the status of the Burloak Regional Waterfront Park project which had initially been presented to the committee in July of 2016.

Mr. Todd reiterated that the project was a partnership between the Town of Oakville, City of Burlington, Region of Halton and Conservation Halton. He indicated that the site included approximately 70 metres of frontage from Burloak Drive eastward into the Town of Oakville, and 610 to 620 metres west of Burloak Drive within the City of Burlington.

Mr. Todd reviewed the elements in Phase 1 of the project including the spine pathway system to allow close access to the shoreline, the main gazebo and plaza, and removal of invasive species (Siberian Elms and Norway Maples) from the land. He indicated that the expected completion date for Phase 1 was May of 2017.

Mr. Todd reported that key areas planned for Phase 2, with construction to be undertaken from June to December in 2017, included:

- Burloak Drive Gateway Plaza (located at Burloak Drive and Lakeshore Road) – to include view finders, upper and lower pathways, shade pavilion, a variety of different styles of benches, landscaping with Japanese cherry trees, a flag arcade, and planting beds;
- ‘window to the lake’ and picnic area – to include accessible parking, a rain garden, accessible picnic areas with accessible tables, tree plantings;
- demonstration garden – to include a design of concentric circles with diverse plants alternating between the pathway, selected plant species to attract native pollinators and butterflies, different contrasting materials to be used for the pathway;
- eastern lookout – to be located in the southwestern corner of the park with shoreline seating and safety railing, accessible benches, viewing binoculars, tree and shrub plantings.

Mr. Todd advised the members that the design of the signage in the park, which would include wayfinding and directional signs, as well as educational signage, was still to be determined. He indicated that he would be seeking input from the committee regarding signage at a future date.

Mr. Todd reported that completion of Phase 3 in the western limits of the park was still to be determined due to improvements required for the Elizabeth Gardens wastewater plant located in Burlington. He stated that key elements planned for Phase 3 included an accessible washroom, splashpad, western parking lot, and a western park entrance similar to the gateway area in Oakville. Mr. Todd indicated that until the accessible washroom was constructed, accessible washroom trailers would be provided within the park for public use.

Responding to a question, Mr. Todd advised that corporate sponsorship had not been explored as full funding for the park was provided by the region and the municipalities; however, it could possibly be considered in future for maintenance of the gardens.

Moved by Rosa Bustamante

**That the presentation regarding the Burloak Regional Waterfront Park Project, Phase 2, be received.**

CARRIED

**b. Online Accessibility Map**

Frank Goehner, Supervisor, Geospatial Solutions, Strategic Business Support, advised the members that he had met with Rebecca Brookes, Supervisor, Strategic Initiatives, and Daniel Sadler, Accessibility Coordinator, several months ago to discuss the possibility of creating an online map that would display accessible features within the town. Mr. Goehner reported that such information, i.e., parks with accessible features, accessible parking spaces, accessible buildings, etc., was readily available; however, there was currently no single map that the public could easily access to find this information.

Mr. Goehner provided an overview of two different styles of maps and asked that the committee provide feedback on the type of information included and the way the maps would be displayed. Mr. Goehner indicated that while both maps would include the same information, i.e., parks information with respect to lighting, types of surfaces, accessible washrooms, accessible entrances, location of accessible parking spaces, information on trails, transit, etc., each map would present it in a different way. He indicated that the types of accessible features included on the maps would not be static and could be updated/changed on a regular basis.

Following the overview of both maps, discussion ensued regarding the type of information and features the members would like to see provided on the website. Suggestions included the use of high contrast colours on the maps to help differentiate the buildings from the ground, clearly defined location of bus stops, the option of changing the base map to an air photo, the option of changing the canvas colour, the need to clearly delineate streets, as well as landmarks and buildings, and the need for a search function. It was recommended that additional information might also include the location of water stations and accessible seating within the parks.

Mr. Goehner indicated that he would email the links to the members in order that they may review and peruse the sites at their leisure, and then provide any further comments and/or suggestions to staff.

Moved by Peggy Anne Gordon

**That the presentation regarding the Online Accessibility Map, be received.**

CARRIED

**6. Information Item(s)**

- a. Community Spirit Awards - Deadline for Nominations - April 10, 2017
- b. Halton Community Resource Fair – April 22, 2017 (Name of event has been changed to *Inspire AccessAbility Showcase*) - Members to consider participating.
- c. Community Accessibility Forums 2017 – Forums to be held in various communities across Ontario - Members to consider attending one of the forums.

Moved by Lou Pereux

**That the Information Items be received.**

CARRIED

**7. Items to be Discussed at Next/Future Meetings**

- 2017 Oakville Transit Accessibility Plan

**8. Date and Time of Next Meeting**

Thursday, April 6, 2017  
Oakville Municipal Building  
Palermo Room - 7:00 p.m.

**9. Adjournment**

The meeting adjourned at 8:07 p.m.