



## Heritage Oakville Advisory Committee

### MINUTES

**Date:** March 26, 2024

**Time:** 9:30 am

**Location:** Virtual Meeting

**Members:** Drew Bucknall, Chair  
Gerarda (Geri) Tino, Vice-Chair  
Councillor McNeice  
Kerry Colborne  
George Gordon (left at 9:35 a.m. returned at 10:26 a.m.)  
Susan Hobson  
Jason Judson  
Bob Laughlin  
Brenda Sweeney

**Regrets:** Councillor Gittings  
Russell Buckland

**Staff:** Dennis Perlin, Assistant Town Solicitor  
Gabe Charles, Director of Planning Services  
Kirk Biggar, Manager of Policy Planning and Heritage  
Susan Schappert, Heritage Planner  
Jill Marcovecchio, Council and Committee Coordinator  
Natasha Coric, Council and Committee Coordinator

**A meeting of the Heritage Oakville Advisory Committee was held on March 26, 2024, virtually commencing at 9:30 a.m.**

**These minutes will go forward to the Planning and Development Council meeting of April 8, 2024 for approval. Please view those minutes to note any changes Council may have made.**

---

#### 1. Regrets

Regrets are noted above.

**2. Declarations of Pecuniary Interest**

Councillor McNeice declared a pecuniary interest with respect to Item 4.3 - Heritage Grant Evaluation Working Group as he applied for the program, for his primary residence which has a heritage designation under Part IV of the *Ontario Heritage Act*.

**3. Confirmation of Minutes of Previous Meeting(s)**

**3.1 Minutes February 27, 2024**

Moved by Bob Laughlin

That the minutes of the Heritage Oakville Advisory Committee meeting of February 27, 2024 be approved.

CARRIED

**4. Discussion Item(s)**

**4.1 Heritage permit application HP008/24-42.20K 262 King Street – construction of a two storey addition**

The following delegates spoke on this item:

Clive and Hilary Maile

Moved by Brenda Sweeney

1. That Heritage Permit Application HP008/24-42.20K for the construction of a new two storey addition at 262 King Street, as attached in Appendix B to the report dated March 12, 2024 from Planning Services, be approved subject to the following:
  - a. That final details on the windows, doors, trim, cladding materials and paint colours be submitted to Heritage Planning staff for final approval;
2. That this heritage permit expire two years from the date of final approval by Council.

CARRIED

**4.2 Notice of Intention to Designate – 3175 Lakeshore Road West**

A separate staff report(s) will be forwarded to a future Planning and Development Council meeting for consideration.

Moved by Councillor McNeice

That a notice of intention to designate be issued under section 29, Part IV of the *Ontario Heritage Act* for 3175 Lakeshore Road West.

CARRIED

#### **4.3 Heritage Grant Evaluation Working Group**

Moved by Kerry Colborne

That the 'Heritage Grant Evaluation Working Group' for 2024 be created and the membership consist of Drew Bucknall, Geri Tino, Councillor David Gittings, Bob Laughlin, George Gordon and alternate member Sue Hobson.

CARRIED

*Councillor McNeice having declared a pecuniary interest on this item, did not vote.*

### **5. Information Item(s)**

#### **5.1 Heritage Conservation District Update**

#### **5.2 Designation Project Update**

Moved by George Gordon

That the information item(s) be received.

CARRIED

### **6. Date and Time of Next Meeting**

Tuesday April 23, 2024 at 09:30 a.m.

### **7. Adjournment**

Moved by Susan Hobson

That this meeting be adjourned.

CARRIED

The meeting adjourned at 10:37 a.m.