



Town of Oakville
Planning and Development Council
MINUTES

Date: April 8, 2024
Time: 6:30 p.m.
Location: Council Chamber

Mayor and Council: Mayor Burton
Councillor Adams
Councillor Chisholm
Councillor Duddeck
Councillor Elgar
Councillor Gittings, Acting Mayor
Councillor Grant
Councillor Haslett-Theall
Councillor Knoll
Councillor Lishchyna
Councillor Longo
Councillor McNeice
Councillor Nanda
Councillor O'Meara

Regrets: Councillor Xie

Staff: J. Clohec, Chief Administrative Officer
N. Sully, Commissioner of Corporate Services and Treasurer
N. Garbe, Commissioner of Community Development
P. Fu, Commissioner of Community Infrastructure
D. Carr, Town Solicitor
G. Charles, Director of Planning Services
J. van der Heiden, Deputy Treasurer and Director of Finance
N. Chandra, Assistant Town Solicitor
D. Perlin, Assistant Town Solicitor
K. Biggar, Manager of Policy Planning and Heritage
M. Day, Manager of Development Financing and Investments
K. Parker, Manager of Development Services

S. von Kursell, Manager of Midtown Oakville Program
R. Thun, Senior Planner
S. Schappert, Heritage Planner
A. Holland, Acting Town Clerk
J. Marcovecchio, Council and Committee Coordinator

Others: Town Consultant: Justine Giancola, Dillon Consulting
Town Consultant: Ron Palmer, The Planning Partnership
External Legal Counsel: Andrew Biggart, Ritchie Ketcheson
Hart & Biggart LLP

The Town of Oakville Council met in regular session to consider planning matters on this 8th day of April, 2024 in the Council Chamber of the Oakville Municipal Building, 1225 Trafalgar Road, commencing at 6:30 p.m.

1. Regrets

As noted above.

2. Declarations of Pecuniary Interest

No declarations of pecuniary interest were declared.

3. Committee of the Whole

Moved by Councillor Lishchyna
Seconded by Councillor Adams

That this meeting proceed into a Committee of the Whole session.

CARRIED

In accordance with Section 2(8) of the Procedure By-law, the items were considered out of order.

4. Consent Items(s)

4.1 Notice of intention to designate – 1099 Sixth Line – April 8, 2024

Moved by Councillor Longo

That a notice of intention to designate be issued under section 29, Part IV of the *Ontario Heritage Act* for the Louth House at 1099 Sixth Line.

CARRIED

4.2 Notice of intention to designate – 159 Balsam Drive – April 8, 2024

Moved by Councillor Longo

That a notice of intention to designate be issued under section 29, Part IV of the *Ontario Heritage Act* for the Thomas and Electa Leach House at 159 Balsam Drive.

CARRIED

4.3 Recommendation Report, Draft Plans of Condominiums (2), Zancor (Oakville) Limited, File No.: 24CDM-23004/1431 and 24CDM-23006/1431, 2450 Old Bronte Road

Moved by Councillor Longo

1. That the Director of Planning Services be authorized to grant draft plan approval to the Draft Plan of Condominium (24CDM-23004/1431) submitted by Zancor (Oakville) Limited, and prepared by KRCMAR dated April 18, 2023, subject to the conditions contained in Appendix A of the Planning Service Report dated March 26, 2024.
2. That the Director of Planning Services be authorized to grant draft plan approval to the Draft Plan of Condominium (24CDM-23006/1431) submitted by Zancor (Oakville) Limited, and prepared by KRCMAR dated August 10, 2023, subject to the conditions contained in Appendix B of the Planning Service Report dated March 26, 2024.

CARRIED

5. Confidential Consent Item(s)

There were no confidential consent items.

6. Public Hearing Item(s)

There were no public hearing items.

7. Discussion Item(s)

7.1 Community Planning Permit System

The following delegate spoke on this item:

Pierre Sauvageot

Moved by Councillor Haslett-Theall

That the report entitled “Community Planning Permit System” be received for information.

CARRIED

RECESS

The meeting recessed at 8:27 p.m. and reconvened at 8:40 p.m.

7.3 Notice of Intention to Designate – 3175 Lakeshore Road West

Moved by Councillor Duddeck

That a notice of intention to designate be issued under section 29, Part IV of the *Ontario Heritage Act* for the Cudmore House at 3175 Lakeshore Road West.

CARRIED

7.2 Parks & Open Space Strategy: Town of Oakville Parks Plan 2031 and Parkland Dedication By-law 2024-034

The following delegate spoke on this item:

Pierre Sauvageot

Moved by Councillor Knoll

1. That the Town’s *Parks Plan 2031*, provided in Appendix “A” to the report from Planning Services Department, Parks & Open Space Department and Finance Department, dated April 2, 2024, be endorsed;
2. That By-law 2024-034, Parkland Dedication By-law, as provided in Appendix “B”, be passed;

3. That the Parkland Dedication Procedure, attached as Appendix “D”, be received; and,
4. That prior to the finalization of the Land Acquisition Strategy, Staff continue to monitor land acquisition opportunities within the town’s Strategic Growth Areas, and where acquisition supports community and infrastructure needs, staff will present options to Council for consideration.

CARRIED

8. Confidential Discussion Item(s)

There were no confidential discussion items.

9. Advisory Committee Minutes

9.1 Heritage Oakville Advisory Committee Minutes March 26, 2024

Moved by Councillor Duddeck

That the following recommendation pertaining to Item 4.1 of the Heritage Oakville Advisory Committee minutes from its meeting on March 26, 2024 be approved and the remainder of the minutes be received:

4.1 Heritage permit application HP008/24-42.20K 262 King Street – construction of a two storey addition

1. That Heritage Permit Application HP008/24-42.20K for the construction of a new two storey addition at 262 King Street, as attached in Appendix B to the report dated March 12, 2024 from Planning Services, be approved subject to the following:
 - a. That final details on the windows, doors, trim, cladding materials and paint colours be submitted to Heritage Planning staff for final approval;
2. That this heritage permit expire two years from the date of final approval by Council.

CARRIED

10. Rise and Report to Council

Moved by Councillor Lishchyna

That this committee rise and report.

CARRIED

The Acting Mayor arose and reported that the Committee of the Whole has met and has made recommendations on Consent Items 4.1, 4.2, and 4.3; Discussion Items 7.1, 7.2, and 7.3; and Advisory Committee Minutes 9.1 as noted by the Clerk.

Moved by Councillor Elgar
Seconded by Councillor Adams

That the report and recommendations of the Committee of the Whole be approved.

CARRIED

11. New Business

(Emergency, Congratulatory or Condolence)

There was no new business.

12. Consideration and Reading of By-laws

12.1 By-law 2024-034

A by-law to require the conveyance of parkland or the payment-in-lieu of parkland pursuant to the *Planning Act*. (Re: Item 7.2)

12.2 By-law 2024-066

A by-law to declare that certain land is not subject to part lot control (Blocks 1, 5, 6, 7, 12, 14, 15, 17, 18, 19, 20, 21, 23, Plan 20M-1258, and Block 205, Plan 20M-1255 – Martillac Estates, Inc.).

12.3 By-law 2024-062

A by-law to confirm the proceedings of a meeting of Council.

Moved by Councillor Chisholm
Seconded by Councillor Longo

That the by-law(s) noted above, be passed.

CARRIED

The Mayor gave written approval of the by-law(s) noted above that were passed during the meeting.

13. Adjournment

The Acting Mayor adjourned the meeting at 9:40 p.m.

Andrea Holland, Acting Town
Clerk