



Town of Oakville

Council Minutes

Date: March 25, 2024

Time: 6:30 p.m.

Location: Virtual Meeting

Mayor and Council: Mayor Burton
Councillor Adams
Councillor Chisholm
Councillor Duddeck
Councillor Elgar
Councillor Grant
Councillor Haslett-Theall
Councillor Knoll (left at 8:30 p.m.)
Councillor Lishchyna
Councillor Longo
Councillor McNeice
Councillor Nanda
Councillor O'Meara
Councillor Xie

Regrets: Councillor Gittings

Staff: J. Clohecyc, Chief Administrative Officer
N. Sully, Commissioner of Corporate Services and Treasurer
N. Garbe, Commissioner of Community Development
P. Fu, Commissioner of Community Infrastructure
D. Carr, Town Solicitor
V. Tytaneck, Town Clerk
J. Marcovecchio, Council and Committee Coordinator
N. Coric, Council and Committee Coordinator

**The Town of Oakville Council met in regular session this 25th day of March, 2024
virtually commencing at 6:30 p.m.**

1. O Canada

2. Regrets

As noted above.

3. Declarations of Pecuniary Interest

Councillor Knoll declared a pecuniary interest with respect to confidential item 11.2 - Confidential – OLT Appeal – Kerr Street OPA (March 25, 2024) as he is shareholder/director/officer of Film.Ca Cinemas Inc. and Film.Ca Productions Inc., tenants of 171 Speers; a property that is impacted by the appeal and OPA.

4. Confirmation of Minutes of the previous Council Meeting(s)

4.1 Minutes of the Regular Session of Council FEBRUARY 26, 2024

4.2 Confidential Minutes of the Closed Session of Council FEBRUARY 26, 2024

4.3 Minutes of the Special Session of Council, FEBRUARY 27, 2024

4.4 Confidential Minutes of the Closed Special Session of Council, FEBRUARY 27, 2024

4.5 Minutes of the Regular Session of Planning and Development Session of Council, MARCH 4, 2024

Moved by Councillor Knoll

Seconded by Councillor Grant

1. That the minutes of the Regular Session of Council dated February 26, 2024 be approved.
2. That the Confidential minutes of the Closed Session of Council dated February 26, 2024 be approved.
3. That the minutes of the Special Session of Council dated February 27, 2024, be approved.
4. That the Confidential minutes of the Closed Special Session of Council dated February 27, 2024 be approved.
5. That the minutes of the Regular Session of Planning Development Council dated March 4, 2024 be approved.

CARRIED

5. Public Presentation(s)

There were no public presentations.

6. Standing Committee Report(s)

There were standing committee reports.

7. Committee of the Whole

Moved by Councillor Lishchyna

Seconded by Councillor Nanda

That this meeting proceed into a Committee of the Whole session.

CARRIED

In accordance with Section 2(8) of the Procedure By-law, the items were considered out of order.

8. Consent Item(s)

8.1 Corporate Policy Update

Moved by Councillor O'Meara

1. That updates to the Information Technology General Use and Practices Policy be approved and updates to the related Information Technology General Use and Practices Procedure be received.
2. That the new Records and Information Management Policy be approved, and related Records and Information Management Procedure be received.
3. That updates to the Oakville Museum Policy be approved and updates to the related procedures be received:
 - a. Oakville Museum Collections Management Procedure;
 - b. Oakville Museum Conservation Procedure;
 - c. Oakville Museum Artifact Deaccessioning and Disposal Procedure;
 - d. Oakville Museum Exhibition Procedure;
 - e. Oakville Museum Interpretation and Education Procedure; and

f. Oakville Museum Research Procedure.

CARRIED

8.2 Master Plans Overview

Moved by Councillor O'Meara

That the report entitled "Master Plans Overview", dated March 12, 2024 from the Strategy, Policy and Communications Department be received.

CARRIED

8.4 Pedestrian Pathway to Athabasca Pond

Moved by Councillor O'Meara

That staff be authorized to hold back from the sale of Block 21 on Plan 20M-1185 the sidewalk and boulevard on the north end of the Block for purposes of retaining a pedestrian pathway to access Athabasca Pond.

CARRIED

8.6 Application to Conduct Charitable Lottery Events – Tempus Choral Society

Moved by Councillor O'Meara

That the request from Tempus Choral Society to conduct charitable lottery events in the Town of Oakville be approved.

CARRIED

8.7 Application to Conduct Charitable Lottery Events – Dare To Be Youth Charity

Moved by Councillor O'Meara

That the request from Dare To Be Youth Charity to conduct charitable lottery events in the Town of Oakville be approved.

CARRIED

8.8 Fleet Purchases - Forestry Aerial Units

Moved by Councillor O'Meara

1. That the report from the Parks and Open Space department dated March 12, 2024 be received,
2. That Table 1 in the staff report as the financing to award two (2) Forestry Aerial units as tendered in RFT-2-2024 be approved.
3. That the transfer of \$302,937 from 52292002 Parks Replacement Equipment and \$133,754 from 52292101 Parks Replacement Equipment; as well as \$80,000 from the Roads & Works and Parks Equipment Reserve to project 52292302 Parks Vehicle Replacement, to fund the shortfall for the purchase of 2 Forestry aerial units, be approved.

CARRIED

8.9 2023 Statement of Remuneration and Expenses paid to Members of Council and Committees

Moved by Councillor O'Meara

That the annual statement of remuneration and expenses paid to members of Council and appointed members of the Committee of Adjustment and the Municipal Election Compliance Audit Committee prepared by the Finance Department, in accordance with Section 284 of the *Municipal Act, 2001*, be received.

CARRIED

8.10 2023 ServiceOakville Performance Metrics

Moved by Councillor O'Meara

That the report dated March 12, 2024, from the Strategy, Policy and Communications Department be received.

CARRIED

8.3 2023-2026 Council Strategic Action Plan Update

Moved by Councillor O'Meara

That the 2023-2026 Council Strategic Action Plan Update be received.

CARRIED

8.5 2024 Halton Court Services Business Plan and Budget

Moved by Councillor Haslett-Theall

1. That the 2024 Business Plan and Budget for Halton Court Services and the accompanying Reserve Fund transfers, as outlined in recommendation one through three from Halton Court Services attached as Appendix A, be approved.
2. That Halton Court Services be authorized to reject the transfer of Part III prosecutions at this time as outlined in recommendation four in Appendix A.
3. That subject to mandated transfer or voluntary assumption of Part III prosecutions, Halton Court Services be delegated the authority to hire one additional full time Case Administrator and one Full Time Prosecutor, with any required 2024 funding provided from the Halton Court Services net revenue before distributions (via an in-year variance) and future years via the annual budget process, as outlined in recommendation five in Appendix A.
4. That Halton Court Services be authorized to write-off approximately 190 cases with a total value of approximately \$85,763 in accordance with the HCS Write-Off Policy, where it has been determined there are no viable means of collection.

CARRIED

9. Confidential Consent Item(s)

9.1 Termination of Lease

Moved by Councillor Elgar

That the recommendation contained in the confidential report dated March 12, 2024, from the Legal Department, be approved.

CARRIED

9.2 Bronte Market Square and Village Parkette

Moved by Councillor Elgar

That the recommendation contained in the confidential report dated March 12, 2024, from the Legal Department, be approved.

CARRIED

10. Discussion Item(s)

10.1 Urban Forest Strategic Management Plan

The following delegate spoke on this item:

Pierre Sauvageot

Moved by Councillor Xie

1. That the report from the Parks and Open Space Department dated February 20, 2024, titled Urban Forest Strategic Management Plan 2020; be received.
2. That the recommendations of the UFSMP be incorporated within the business planning of the Forestry section, Parks and Open Space Department.
3. That staff to report back to Council within three years to assess the impact of recommended canopy cover targets in achieving the goal of 40% canopy cover target by 2057.

CARRIED

10.2 Updated Private Tree Protection By-law 2017-038

Moved by Councillor Chisholm

That the report, from the Parks and Open Space department dated March 12, 2024, entitled Updated Private Tree Protection By-law 2017-038, be received.

CARRIED

10.3 By-law 2024-045, a by-law to amend By-law 2020-011, the Town of Oakville Procedure By-law and permit Workshop Meetings

Moved by Councillor Haslett-Theall

That By-law 2024-045, a by-law to amend By-law 2020-011, being a by-law to establish rules governing the calling, place, proceedings and provision of public notice of meetings of Council and Committees of Council and permit Workshop meetings, be passed.

CARRIED

10.5 TOWARF Name Change

Notice of motion from February 26, 2024 Council Meeting.

Moved by Councillor Lishchyna

Seconded by Councillor McNeice

WHEREAS the Township of Trafalgar, a predecessor to the Town of Oakville, created what is now Town of Oakville Water Air Rescue Force (TOWARF) in 1954;

AND WHEREAS the Executive Committee of TOWARF has decided to change its name to Oakville Marine Search & Rescue;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Oakville approve the name change of TOWARF to Oakville Marine Search & Rescue.

For (14): Mayor Burton, Councillor Adams, Councillor Chisholm, Councillor Duddeck, Councillor Elgar, Councillor Grant, Councillor Haslett-Theall, Councillor Knoll, Councillor Lishchyna, Councillor Longo, Councillor McNeice, Councillor Nanda, Councillor O'Meara, and Councillor Xie

Absent (1): Councillor Gittings

CARRIED unanimously on a recorded vote (14 to 0)

10.4 Lakeshore Road West Detailed Design Project Scope

The following delegate spoke on this item:

Harry Shea, Bronte Village Residents Association (BVRA)

Moved by Councillor Duddeck

That the scope of the Lakeshore Road West Detailed Design Project be revised as outlined in the report dated March 12, 2024 from the Transportation and Engineering Department.

CARRIED

14. Information Items (Circulated Electronically)

14.1 Council Information for February 14 - March 13, 2024

14.2 INTERNAL MEMO - Economic Development RE: Seasonal Commercial Patio Program communications

14.3 INTERNAL MEMO - Planning Services Department RE: Concerns and Recommendations on ERO #019-8016 - Regulatory changes under the Endangered Species Act to improve implementation of the species at risk program

14.4 INTERNAL MEMO - Finance RE: Annual Indexing of Development Charge Rates

14.5 INTERNAL MEMO -Transit RE: Oakville Transit Five - Year Business Plan Consultation Update

14.6 INTERNAL MEMO -Transit RE: Oakville - Launch of new Ride On-Demand app

14.7 INTERNAL MEMO - Economic Development RE: Digital Main Street program to end March 31, 2024

15. Status of Outstanding Issues

15.1 Status of Outstanding Issues for March 2024

16. New Business

There was no new business.

17. Regional Reports and Question Period Regarding Town Boards and Advisory Committees

18. Requests for Reports

18.1 Predatory Towing on Private Property

Moved by Councillor McNeice

Seconded by Councillor O'Meara

Staff be directed to review the private property parking by-law and report back with options by May 2024, or sooner, including removal of towing authority for private property parking offences, to address predatory towing in Oakville.

CARRIED

11. Confidential Discussion Item(s)

11.1 Potential Acquisition of Land

Moved by Councillor Chisholm

That the recommendation contained in the confidential report dated March 12, 2024, from the Legal Department, be approved.

CARRIED

Moved by Councillor Duddeck

CLOSED SESSION

That Council resolve into a closed meeting session for the purpose of dealing with the security of the property of the municipality with respect to Item 9.3 – Security Update and for the purpose of dealing with litigation or potential litigation, including matters before administrative tribunals, affecting the municipality and advice that is subject to solicitor-client privilege, including communications necessary for that purpose, with respect to Item 11.2 - Confidential - OLT Appeal - Kerr Street OPA (March 25, 2024).

CARRIED

RECESS

The meeting recessed at 8:30 p.m. and reconvened in closed session at 8:45 p.m.

Councillor Knoll left the meeting at 8:30 p.m.

Council resolved back into open session at 9:44 p.m.

9. Confidential Consent Item(s)

9.3 Security Update

Direction was given to staff in closed session.

11. Confidential Discussion Item(s)

11.2 Confidential – OLT Appeal – Kerr Street OPA (March 25, 2024)

Direction was given to staff in the closed session.

12. Advisory Committee Minutes

There were no Advisory Committee minutes.

13. Rise and Report to Council

Moved by Councillor Longo

That this committee rise and report.

CARRIED

Moved by Councillor Elgar

Seconded by Councillor McNeice

The Mayor arose and reported that the Committee of the Whole has met and made recommendations on Consent Items 8.1, 8.2, 8.3, 8.4, 8.5, 8.6, 8.7, 8.8, 8.9, 8.10, Confidential Consent Item 9.1, 9.2, 9.3, Discussion items 10.1, 10.2, 10.3, 10.4, 10.5, Confidential Discussion Items 11.1, 11.2 as noted by the Clerk.

CARRIED

19. Consideration and Reading of By-Laws

19.1 By-law 2024-045

A by-law to amend By-law 2020-011, being a by-law to establish rules governing the calling, place, proceedings and provision of public notice of meetings of Council and Committees of Council and permit Workshop meetings

19.2 By-law 2024-049

A by-law to confirm the proceedings of a meeting of Council.

Moved by Councillor Lishchyna

Seconded by Councillor Xie

That the by-laws noted above be passed.

CARRIED

20. Adjournment

The Mayor adjourned the meeting at 9:47 p.m.

Vicki Tytaneck, Town Clerk