



## REPORT

### Council

**Meeting Date: March 25, 2024**

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**FROM:** Finance Department

**DATE:** March 12, 2024

**SUBJECT:** **2023 Statement of Remuneration and Expenses paid to Members of Council and Committees**

**LOCATION:**

**WARD:** Town-wide

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#### **RECOMMENDATION:**

That the annual statement of remuneration and expenses paid to members of Council and appointed members of the Committee of Adjustment and the Municipal Election Compliance Audit Committee prepared by the Finance Department, in accordance with Section 284 of the *Municipal Act, 2001*, be received.

#### **KEY FACTS:**

The following are key points for consideration with respect to this report:

- All expenses reported are in accordance with approved corporate policies and have been provided for in the 2023 approved budget.
- The budget provision for the “Community Outreach & Professional Development” related expenses was increased in the 2018 approved budget to \$9,000 per Council member and \$33,700 for the Mayor and now includes funding for communication and newsletters
- Overall, the budget provision for the Community Outreach & Professional Development was under spent.
- An annual training and development budget of \$35,000 was included in the 2023 budget for councillors to attend Federation of Canadian Municipalities (FMC) and Association of Municipalities of Ontario (AMO) conferences. These expenses are not part of this report.
- Variances in salary and benefits costs are related to individual benefit coverage and payments received in accordance with the Ontario Municipal Board, Order No. E88-4 while on Conservation Halton business

- A monthly technology communication allowance was implemented with the new term of Council in December 2022

**BACKGROUND:**

The *Municipal Act* requires that the Treasurer prepare an annual itemized statement of remuneration and expenses paid in the previous year to each Member of Council in respect of his or her services as a Member of Council or any other body, including a local board, to which the member has been appointed (Appendix A). The Act also requires us to provide itemized statements of remuneration and expenses paid to any individual, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board in respect of his services as a member of that body. This requirement applies to two committees, Committee of Adjustment and Municipal Election Compliance Audit Committee (Appendix B).

**COMMENT/OPTIONS:**

Appendices A and B, as attached, provide itemized statements of remuneration and expenses paid to each Member of Council and the members of the Committee of Adjustment and the members of the Municipal Election Compliance Audit Committee in 2023. All payments were made in accordance with Corporate Policy and provided for in the 2023 approved budget.

**CONSIDERATIONS:**

**(A) PUBLIC**

This report meets the requirements of the *Municipal Act* for public disclosure. As well, it is in accordance with the Town of Oakville's own standard of public accountability

**(B) FINANCIAL**

All remuneration and expenses incurred are in compliance with the approved Council remuneration and expense policy, accounting and reporting procedures and the 2023 budget.

**(C) IMPACT ON OTHER DEPARTMENTS & USERS**

N/A

**(D) CORPORATE STRATEGIC GOALS**

This report addresses the corporate strategic goal(s) to:

- be accountable in everything we do
- be fiscally sustainable

**(E) CLIMATE CHANGE/ACTION**

N/A

**APPENDICES:**

Appendix A – Council Remuneration and Expenses for the year ended December 31, 2023

Appendix B – Summary of Expenses paid to Appointed Committee Members for the year ended December 31, 2023

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Deputy Treasurer and Director of Finance

Submitted by:  
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