

**Accessibility Advisory Committee
MINUTES**

Date: December 14, 2023
Time: 4:00 pm
Location: Oakville and Trafalgar Rooms

Members: David Underwood, Chair (Left at 5:26 p.m.)
Julie Romanow, Vice-Chair
Councillor Gittings
Karen Bodolai
Devin Bright
Deborah Metrakos

Regrets: Nora Lavell

Staff: Andrea Coyne, Manager of Elections, Policy and Print Services
Christina Tizzard, Manager of Urban Design
Muhammad Imran, Manager - Neighbourhood Traffic
Andrea Wood, Project Leader – Accessibility
Natasha Coric, Council and Committee Coordinator

Also Present: Heather Wray, Branch Supervisor Oakville Public Library

A meeting of the Accessibility Advisory Committee was held on December 14, 2023 in the Oakville and Trafalgar Rooms of the Oakville Municipal Building, commencing at 4:00 p.m.

These minutes will go forward to the Council meeting of January 29 2024, for approval. Please view those minutes to note any changes Council may have made.

1. Regrets

As noted above.

2. Declarations of Pecuniary Interest

No declarations of pecuniary interest were declared.

3. Confirmation of Minutes of Previous Meeting(s)**3.1 Minutes of September 14, 2023**

Moved by Deborah Metrakos

That the minutes of the Accessibility Advisory Committee meeting of September 14 2023, be approved.

CARRIED

4. Discussion Item(s)**4.1 Site Plan Review**

Moved by Julie Romanow

That the report dated December 5, 2023, entitled Site Plan Review, from the Planning department, be received.

CARRIED

4.2 2023 Annual Accessibility Status Update

Moved by Deborah Metrakos

1. That the report dated December 5, 2023, entitled 2023 Annual Accessibility Status Update, from the Clerk's department, be received.
2. That the 2023 Annual Accessibility Status Update be endorsed.

CARRIED

David Underwood transferred the chair to Julie Romanow.

4.3 Street Name Sign Size and Curb Slope Treatments

Moved by Karen Bodolai

1. That the staff report, *Street Name Sign Size and Curb Slope Treatments* from the Transportation and Engineering Department, dated December 5, 2023, be received.
2. That the options to increase the sign and font heights on the street name signs at signalized intersections and install these signs as part of LED replacement program as set out within this report, be included for consideration as part of the 2025 budget process.

CARRIED

4.4 AAC 2023 Accomplishments and Proposed 2024 Workplan

Moved by Deborah Metrakos

That the Accessibility Advisory Committee's 2023 Accomplishments and proposed 2024 Workplan be endorsed.

CARRIED

5. Information Item(s)

5.1 Metrolinx Hidden Disabilities Sunflower Program

5.2 2024 Meeting Schedule

5.3 Update on Provincial On-Site Inspection

5.4 Update on Provincial Accessibility Compliance Report

5.5 Announcing the 2023-2024 Buildings Without Barriers Challenge

Moved by Deborah Metrakos

That the information item(s) be received.

CARRIED

6. Date and Time of Next Meeting

March 21, 2024

Oakville Municipal Building

Oakville and Trafalgar Rooms - 4:00 p.m.

7. Adjournment

Moved by Deborah Metrakos

That this meeting be adjourned.

CARRIED

The meeting adjourned at 5:58 p.m.