



Heritage Oakville Advisory Committee

MINUTES

Date: January 30, 2024
Time: 9:30 am
Location: Council Chamber

Members: Drew Bucknall, Chair
Gerarda (Geri) Tino, Vice-Chair
Councillor Gittings
Councillor McNeice
Russell Buckland
Kerry Colborne
George Gordon
Susan Hobson
Jason Judson
Bob Laughlin
Brenda Sweeney

Staff: Gabe Charles, Director of Planning Services
Kirk Biggar, Manager of Policy Planning and Heritage
Carolyn Van Sligtenhorst, Supervisor of Heritage Conservation
Susan Schappert, Heritage Planner
Natasha Coric, Council and Committee Coordinator

Also Present: Kristen McLaughlin, Heritage Planner

A meeting of the Heritage Oakville Advisory Committee was held on January 30, 2024, in the Oakville Municipal Building, commencing at 9:30 a.m.

These minutes will go forward to the Planning and Development Council meeting of February 5, 2024 for approval. Please view those minutes to note any changes Council may have made.

1. Regrets

There were no regrets for this meeting.

2. Declarations of Pecuniary Interest

No declarations of pecuniary interest were declared.

3. Confirmation of Minutes of Previous Meeting(s)

3.1 Minutes December 19, 2023

Moved by Brenda Sweeney

That the minutes of the Heritage Oakville Advisory Committee meeting of December 19, 2023 be approved.

CARRIED

4. Discussion Item(s)

4.1 Heritage permit application HP042/23-42.20T 306 Trafalgar Road – Demolition of existing house and decks and construction of new house and decks – January 30, 2024

The following delegate spoke on this item:

Guido Ronchin

Moved by Gerarda (Geri) Tino

1. That Heritage Permit Application HP042/23-42.20T for the demolition of the existing house and decks and the construction of a new house and decks at 306 Trafalgar Road, as attached in Appendix B to the report dated January 16, 2024 from Planning Services, be approved subject to the following:

- a. That the new siding material be wood;
- b. That the new windows be either wood or aluminum-clad wood;

- c. That final details on the new windows, doors, cladding, trim and roofing material be submitted to Heritage Planning staff for final approval; and
2. That this heritage permit expire two years from the date of final approval by Council.

CARRIED

4.2 Heritage Permit Application HP001/24-42.20N 64 Navy Street – New additions, alterations and front porch

The following delegates spoke on this item:

Rick Mateljan, SMDA Design; Anita Mackey

Moved by Councillor McNeice

1. That Heritage Permit Application HP001/24-42.20N for new additions, alterations and front porch on the historic house at 64 Navy Street, as attached in Appendix B to the report dated January 16, 2024, from Planning Services, be approved subject to the following:
 - a. That final details on the windows, doors, trim, cladding materials and paint colours be submitted to Heritage Planning staff for final approval; and
2. That this heritage permit expires two years from the date of final approval by Council.

CARRIED

4.3 Notice of intention to designate – Multiple properties – January 30, 2024

A separate staff report(s) will be forwarded to a future Planning and Development Council meeting for consideration.

Moved by Councillor Gittings

That a notice of intention to designate be issued under section 29, Part IV of the *Ontario Heritage Act* for the following properties:

1. Daymond House at 2366 Carrington Place;
2. Cedar Lodge at 149 Dunn Street;
3. MacKendrick House at 2038 Lakeshore Road East; and
4. Graham House at 115 Morrison Road;

CARRIED

5. Information Item(s)

5.1 Heritage Conservation District Update

5.2 Designation Project Update

Moved by Councillor Gittings

That the information item(s) be received.

CARRIED

6. Date and Time of Next Meeting

Tuesday February 27, 2024
Oakville Municipal Building
Council Chamber - 9:30 a.m.

7. Adjournment

Moved by Russell Buckland

That this meeting be adjourned.

CARRIED

The meeting adjourned at 10:28 a.m.