



REPORT

Council

Meeting Date: December 18, 2023

FROM: Transportation and Engineering Department

DATE: December 5, 2023

SUBJECT: **Transfer of Portion of Burnhamthorpe Road from Halton Region to the Town of Oakville**

LOCATION: Burnhamthorpe Road West from Sixth Line to 990m west of Sixth Line

WARD: Ward 7 Page 1

RECOMMENDATION:

1. That the report dated December 5, 2023 from the Transportation and Engineering Department, entitled "Transfer of Portion of Burnhamthorpe Road from Halton Region to the Town of Oakville", be received;
2. That the Town Solicitor be authorized to prepare the necessary By-law and ancillary documents to facilitate the proposed transfer, as outlined in this report;
3. That the Commissioner of Community Infrastructure be authorized to amend the Road Maintenance Agreement with Halton Region to reflect the transfer of Burnhamthorpe Road (Regional Road 27), from the William Halton Parkway (Regional Road 40) Connecting Link to Sixth Line, to reflect the transfer as outlined in this report;
4. That staff be directed to undertake the necessary processes to update relevant maps, databases, and other documents to reflect the transfer of this portion of Burnhamthorpe Road to the Town of Oakville; and
5. That a copy of this report be forwarded to Halton Region to confirming that the Town of Oakville's Council has provided their consent for the transfer of Burnhamthorpe Road (Regional Road 27), from the William Halton Parkway (Regional Road 40) Connecting Link to Sixth Line, to the Town of Oakville.

KEY FACTS:

The following are key points for consideration with respect to this report:

- Halton Region's Road Rationalization Review, completed in 2015, recommended that Burnhamthorpe Road (Regional Road 27) be transferred to the Town of Oakville once William Halton Parkway was constructed and open to traffic. A staff report outlining the findings of the Road Rationalization Review that relate to Regional roads within Oakville was presented to Community Services Committee on January 25, 2016.
- Town Council approved the comprehensive "Burnhamthorpe Road Character Study and Class Environmental Assessment" in 2015 in anticipation of the future transfer of Burnhamthorpe Road upon completion of William Halton Parkway.
- In light of the progress of development in north Oakville and of the completion of Regional construction projects, including the construction of two sections of William Halton Parkway and the widening of Dundas Street, an earlier transfer of portions of Burnhamthorpe Road EA was supported by town and Region staff.
- Two sections of Burnhamthorpe Road were transferred to the town in 2021.
- On October 18, 2023, Regional Council approved the transfer of the portion of Burnhamthorpe Road between the William Halton Parkway Connecting Link and Sixth Line to the Town of Oakville.

BACKGROUND:

Halton Region, in collaboration with the City of Burlington, the Town of Halton Hills, the Town of Milton and the Town of Oakville, conducts regular reviews of the arterial road designations throughout Halton Region to ensure the classification of roads are current. The most recent Road Rationalization Review was completed in 2015. Town staff presented a [report](#) to Community Services Committee on January 25, 2016 outlining the findings of the Road Rationalization Review. An outcome of that report was that portions of Burnhamthorpe Road (Regional Road 27) were to be transferred to the Town of Oakville once the construction of William Halton Parkway (Regional Road 40) was complete.

Town Council approved the comprehensive "[Burnhamthorpe Road Character Study and Class Environmental Assessment](#)" (Burnhamthorpe Road EA) on February 9, 2015 in anticipation of the future transfer of Burnhamthorpe Road upon completion of William Halton Parkway. The Burnhamthorpe Road EA identified the preferred future design of the road to support the objectives of the North Oakville East Secondary Plan and the transportation needs associated with that area. The preferred design is for an "urban" road that includes elements such as wide

boulevards, sidewalks, on-street parking with bump outs (in the west and transitional areas), and buffered bike lanes.

At the time that the Road Rationalization Review was completed in 2015, the recommendation to Regional Council was that Burnhamthorpe Road (Regional Road 27) be transferred to the Town of Oakville once William Halton Parkway was constructed and opened. In 2015, because improvements to Dundas Street (widening to 6 lanes) were not yet complete, there were concerns that a transfer of Burnhamthorpe Road before completion of William Halton Parkway and the Dundas Street improvements would limit detour options.

However, as development progressed, and as Regional construction projects including the construction of sections of William Halton Parkway and the widening of Dundas Street advanced, town and Region staff discussed options for an earlier transfer of portions of Burnhamthorpe Road. In 2021, two portions of Burnhamthorpe Road were transferred from Halton Region to the Town of Oakville:

- from Sixth Line to approximately 380 m west of Ninth Line, and
- from Regional Road 25 to the terminus west of Highway 407 ETR.

Halton and Oakville Councils approved these transfers through reports:

- Report PW-22-20 – Transfer of Burnhamthorpe Road from Sixth Line to Ninth Line and from Regional Road 25 to Highway 407 ETR to the Town of Oakville, Wards 6 and 7, Town of Oakville – approved by Regional Council on October 21, 2020, and
- [Transfer of Portions of Burnhamthorpe Road from Halton Region to the Town of Oakville](#) – approved by Town Council on January 25, 2021

The transfer of these portions of Burnhamthorpe Road allows for the design and construction of the town's preferred cross-section as set out in the Burnhamthorpe Road EA. Design of the section between Sixth Line and Trafalgar Road will begin in 2024.

The purpose of this report is to recommend the acceptance of the transfer of an additional section of Burnhamthorpe Road, namely the portion from the William Halton Parkway (Regional Road 40) Connecting Link to Sixth Line.

COMMENT/OPTIONS:

Work has continued on William Halton Parkway and the section between Neyagawa Boulevard and Sixth Line is now complete. On October 18, 2023, Regional Council approved the transfer of the parallel section of Burnhamthorpe Road (from the William Halton Parkway Connecting Link to Sixth Line) to the town through Report PW-35-23 (attached as Appendix A to this report).

A map of the portion of the road to be transferred to the town is included as the last page of Appendix A.

There are a number of actions required to facilitate this transfer, and therefore this report recommends that the Town Solicitor be authorized to prepare the necessary By-law and ancillary documents, and that the Commissioner of Community Infrastructure be authorized to amend the Road Maintenance Agreement with Halton Region accordingly. It is further recommended that staff be directed to update relevant maps, databases, and other documents to reflect the transfer of this portion of Burnhamthorpe Road to the Town of Oakville.

Once this section of Burnhamthorpe Road (Regional Road 27) become a town road, the town will be responsible for the operational and maintenance costs. The town will also become the owner of the associated road assets (road, culverts, streetlights, etc.). It should be noted that the scheduling of any improvements, in part or in whole, will be dependent on the status and timing of development along Burnhamthorpe Road, transfer of ownership for the widened right-of-way, and prioritization in the capital forecast.

As noted above, detail design of the section of Burnhamthorpe Road between Sixth Line and Trafalgar Road will begin in 2024. The transfer of the portion of Burnhamthorpe Road from the William Halton Parkway Connecting Link to Sixth Line will allow for the design and construction of the town's preferred cross-section, in this section, as set out in the Burnhamthorpe Road EA. The Capital Budget and 10-year forecast includes a project for that work, with design funds requested in 2024.

CONSIDERATIONS:

(A) PUBLIC

Public consultation has taken place through the North Oakville Transportation Corridor and Crossing of Sixteen Mile Creek Class Environmental Assessment Study (conducted by Halton Region) and through the Burnhamthorpe Road Character Road Study and Class Environmental Assessment. No additional public consultation is required.

(B) FINANCIAL

Upon finalization of this transfer, the associated road segments will be added to the town's asset inventory. Long-term life cycle and replacement needs will be assessed and incorporated into the town's asset management plans.

The estimated annual maintenance cost to this portion of Burnhamthorpe Road would be approximately \$25,000 annually, and this amount will be incorporated into the overall road and works maintenance budget in the future, as required.

Design and construction of the road improvements identified through the Burnhamthorpe Road Character Study and Class Environmental Assessment will be programmed through future Capital Budget processes.

(C) IMPACT ON OTHER DEPARTMENTS & USERS

Roads and Works, Finance, Planning, and Legal Departments were all consulted in the preparation of this report. These departments, along with Transportation and Engineering and Asset Management, will be responsible for updating the relevant by-laws, agreements, maps, databases, and other documents to reflect the transfer of this portion of Burnhamthorpe Road to the Town of Oakville

(D) CORPORATE STRATEGIC GOALS

This report addresses the corporate strategic goal of:
Growth Management through ensuring that infrastructure meets the needs of the growing community.

(E) CLIMATE CHANGE/ACTION

The transfer of this portion of Burnhamthorpe Road supports the planned construction of active transportation infrastructure in accordance with the Burnhamthorpe Road EA.

APPENDICES:

Appendix A Halton Region staff report and Halton Regional Council Resolution – “PW-35-23 – Transfer of Burnhamthorpe Road (Regional Road 27) from the William Halton Parkway (Regional Road 40) Connecting Link to Sixth Line Town of Oakville, Ward 7, Town of Oakville” dated October 18, 2023

Prepared and submitted by:
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Recommended by:
Phoebe Fu, P.Eng., PMP
Commissioner, Community Infrastructure Commission