



Heritage Oakville Advisory Committee

MINUTES

Date: October 24, 2023

Time: 9:30 am

Location: Council Chamber

Members: Drew Bucknall, Chair
Councillor Duddeck
Councillor Gittings
Russell Buckland
Kerry Colborne
George Gordon
Susan Hobson (Left at 9:54 a.m.)
Jason Judson
Bob Laughlin
Brenda Sweeney

Regrets: Gerarda (Geri) Tino, Vice-Chair

Staff: Kirk Biggar, Manager of Policy Planning and Heritage
Carolyn Van Sligtenhorst, Supervisor of Heritage Conservation
Susan Schappert, Heritage Planner
Jill Marcovecchio, Council and Committee Coordinator

A meeting of the Heritage Oakville Advisory Committee was held on October 24, 2023, in the Council Chamber of the Oakville Municipal Building, commencing at 9:30 a.m.

These minutes will go forward to the Planning and Development Council meeting of November 13, 2023 for approval. Please view those minutes to note any changes Council may have made.

1. Regrets

Regrets as noted above.

2. Declarations of Pecuniary Interest

No declarations of pecuniary interest were declared.

3. Confirmation of Minutes of Previous Meeting(s)

3.1 Minutes of September 19, 2023

Moved by Councillor Duddeck

That the minutes of the Heritage Oakville Advisory Committee meeting of September 19, 2023 be approved.

CARRIED

4. Discussion Item(s)

In accordance with Section 2(8) of the Procedure By-law, the items were considered out of order.

4.2 Notice of Intention to Designate – 3175 Lakeshore Road West

Moved by Councillor Duddeck

That this item be deferred to the November 28, 2023 Heritage Oakville Advisory Committee meeting at the request of the property owner.

CARRIED

4.1 Development Application – 1326 Bronte Road

The committee had the following heritage related comments on the proposed official plan amendment as it relates to the historic residence for consideration:

- pleased with lot size as it is big enough to give breathing space around historic house;
- pleased with location for relocated historic house next to edge of woodlot;
- question about why property will be accessed from the rear of the house instead of access directly from Bronte Road?

- staff response: rear access is preferred due to safety and traffic issues on Bronte Road;
- question about accuracy of detailed drawings, please ensure that site plans and elevations are correct;
 - staff response: all drawings will be reviewed again by numerous departments to ensure accuracy;
- concern about side yard set back on north elevation not being large enough or far enough away from new development
 - applicant response: setbacks can be adjusted based on feedback; however, it was felt that a larger side yard setback on the south elevation next to the woodlot would create a more desirable and useable space;
- question about how many cars the garage and parking spaces for both the historic house and the adjacent new development will accommodate?;
 - applicant response: the historic house has a double car garage and two parking spaces in the driveway, the adjacent properties will have a single car garage and single car parking in the driveway;
- question about what the size of the historic house will be with the proposed additions?
 - applicant response: approximately 3,000 sq. ft.; and
- comment that the historic house needs to be as or more desirable than the adjacent new development.

It is anticipated that a staff report regarding the development application for the Official Plan Amendment will be forwarded to a future Planning and Development Council meeting for consideration.

Moved by Councillor Gittings

1. That a Heritage Easement Agreement for the relocation, rehabilitation and restoration of the Inglehart House, located at 1326 Bronte Road, be entered into between the town and the owner in keeping with the content of this report, with the Agreement to be in form and content satisfactory to the Town Solicitor and the Director of Planning Services or their designates;

2. That the Heritage Easement Agreement be executed in accordance with Executions By-law 2013-057 and be registered on title to the lands on which the Inglehart House is located;
3. That the Town Solicitor be authorized to discharge the Heritage Easement Agreement from title to the lands on which it is registered, at the expense of the owner, once the requirements in the Heritage Easement Agreement have been fully satisfied to the satisfaction of the Director of Planning Services or their designates; and
4. That Heritage Oakville provide feedback on the proposed Official Plan Amendment as it relates to the historic residence.

CARRIED

4.3 Notice of Intention to Designate – Multiple Properties

A separate staff report(s) will be forwarded to a future Planning and Development Council meeting for consideration.

Moved by Councillor Gittings

That a notice of intention to designate be issued under section 29, Part IV of the *Ontario Heritage Act* for the following properties:

1. Wardell House at 401 Lakeshore Road East;
2. Miller House at 361 Macdonald Road; and
3. Nightingale House at 265 Watson Avenue.

CARRIED

5. Information Item(s)

5.1 Heritage Conservation District Update

5.2 Designation Project Update

Moved by Brenda Sweeney

That the information item(s) be received.

CARRIED

6. Date and Time of Next Meeting

Tuesday November 28, 2023
Oakville Municipal Building
Council Chamber - 9:30 a.m.

7. Adjournment

Moved by George Gordon
That this meeting be adjourned.
CARRIED

The meeting adjourned at 10:18 am.