



## **Heritage Oakville Advisory Committee**

### **MINUTES**

**Date:** July 25, 2023  
**Time:** 9:30 am  
**Location:** Council Chamber

**Members:** Drew Bucknall, Chair  
Councillor Duddeck  
Councillor Gittings  
Russell Buckland  
Kerry Colborne  
George Gordon  
Susan Hobson  
Brenda Sweeney (As of 9:35 a.m.)  
Bob Laughlin  
Jason Judson

**Regrets:** Gerarda (Geri) Tino, Vice-Chair

**Staff:** Kirk Biggar, Manager of Policy Planning and Heritage  
Carolyn Van Sligtenhorst, Supervisor of Heritage Conservation  
Susan Schappert, Heritage Planner  
Natasha Coric, Council and Committee Coordinator

**A meeting of the Heritage Oakville Advisory Committee was held on July 25, 2023, in the Council Chamber of the Oakville Municipal Building, commencing at 9:30 a.m.**

**These minutes will go forward to the Planning and Development Council meeting of August 14, 2023 for approval. Please view those minutes to note any changes Council may have made.**

**1. Regrets**

Regrets are noted above.

**2. Declarations of Pecuniary Interest**

No declarations of pecuniary interest were declared.

**3. Confirmation of Minutes of Previous Meeting(s)**

**3.1 Minutes of June 27, 2023**

Moved by George Gordon

That the minutes of the Heritage Oakville Advisory Committee meeting of June 27, 2023, be approved.

CARRIED

**4. Discussion Item(s)**

**4.1 Heritage permit application HP025/23-42.20L 250 Lakeshore Road East – Rear addition**

Moved by Councillor Gittings

1. That Heritage Permit Application HP025/23-42.20L for the construction of a rear addition at 250 Lakeshore Road East, as attached in Appendix B to the report dated July 11, 2023 from Planning Services, be approved subject to the following:
  - a. That final details on the windows, door and cladding materials be submitted to Heritage Planning staff for final approval; and
2. That this heritage permit expire two years from the date of final approval by Council.

CARRIED

**4.2 Heritage permit application HP024/23-42.20A 55 Allan Street – Construction of new additions and renovations to existing house**

Moved by Councillor Duddeck

1. That Heritage Permit Application HP024/23-42.20A for the construction of new additions and renovations to the existing house at 55 Allan Street, as attached in Appendix B to the report dated July 11, 2023 from Planning Services, be approved subject to the following:
  - a. That the cladding of the new additions be wood material (with the exception of the garage façade);
  - b. That final details on the windows, shutters, doors, trim, cladding materials and paint colours be submitted to Heritage Planning staff for final approval;
  - c. That the dormers be redesigned to have proportions that are more in keeping with the existing house and that the final design be approved by staff;
  - d. That the trees in the front driveway circle be retained where possible; and
2. That this heritage permit expire two years from the date of final approval by Council.

CARRIED

#### **4.3 Notice of intention to designate – Multiple properties**

A separate staff report will be forwarded to the August 14, 2023 Planning and Development Council for consideration.

Moved by Councillor Duddeck

1. That a notice of intention to designate be issued under section 29, Part IV of the *Ontario Heritage Act* for the following properties:
  - a. Ecclestone House at 389 Lakeshore Road East;
  - b. Robertson House at 330 Watson Avenue; and
  - c. Turner House at 356 Watson Avenue.
2. That consideration of the Bentley Family Farmhouse at 3444 Trafalgar Road be deferred to August 29, 2023 at the request of the applicant.

CARRIED

**5. Information Item(s)**

**5.1 Heritage Conservation District Update**

Moved by Kerry Colborne

That the information item(s) be received.

CARRIED

**6. Date and Time of Next Meeting**

Tuesday August 29, 2023

Oakville Municipal Building

Council Chamber - 9:30 a.m.

**7. Adjournment**

Moved by Brenda Sweeney

That this meeting be adjourned.

CARRIED

The meeting adjourned at 10:28 a.m.