

Memo

To: Members of Council
From: Neil Garbe, Community Development Commission
CC: Jane Clohecy, CAO
Date: July 14, 2023
Subject: Municipal Planning Data Reporting Update – O. Reg. 73/23

Members of Council,

Please see below and attached for an update on municipal planning reporting requirements, in response to O. Reg. 73/23.

Background

As part of the *More Homes for Everyone Act*, the Minister of Municipal Affairs and Housing (MMAH) passed **Municipal Planning Data Reporting – O. Reg. 73/23**, on April 6, 2023.

The regulation requires 29 municipalities submit prescribed information related to 14 planning items, on a quarterly or annual basis. Additional details and an overview of reporting requirements can be found in the Appendix.

MMAH states the reported information will be used to:

- Measure progress towards the Housing Supply Action Plan commitments.
- Assess and monitor trends over time, with respect to planning application timelines.
- Provide the provincial government with data necessary to inform evidence-based decision on housing and planning policy.

The first quarterly report was **due on June 30, 2023**.

Approach and Status

The required planning data was submitted to MMAH by the June 30, 2023, deadline.

Significant Town resources were required to identify, export, clean the data, and prepare the required report, using the template provided by MMAH.

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The Town has spearheaded collaboration and dialogue among 28 municipalities, AMO, and MMAH regarding municipal planning data management practices.

In April 2023, the Town showcased its planning hub approach to the CAO's table at the Ontario's Big City Mayors meeting, prompting a motion for provincial funding to enhance data management and collaboration.

In May 2023, a planning and development event brought together over 180 staff members from 40+ government organizations, fostering discussions on legislation and data's role in effective decision-making.

Town staff will continue working with municipalities and the province, advocating for a shared data exchange platform and provincial funding.

Next Steps

As a result of the significant effort required to meet reporting requirements, work is underway to develop a "Planning Hub," which will provide a one-stop resource for all Planning Data. The Planning Hub will be developed using an agile and phased approach, and is meant to:

- Centralize data management and integrate data sets.
- Reduce burden from data requests and reporting requirements.
- Empower evidence-based decision making.
- Improve collaboration and communication.
- Enhance transparency.

The first phase the Planning Hub will focus on integrating data aligned with the MMAH reporting requirements, to ease the burden of future reporting requirements.

In addition, Town staff continue to engage and consult with other municipalities on reporting requirements to ensure ongoing alignment and consistency of reporting.

The next data reports are due to MMAH on:

- **September 30, 2023** – Quarter 2 data (April 1 – June 30)
- **December 31, 2023** – Quarter 3 data (July 1 – September 30)
- **March 31, 2024** – Quarter 4 data (October 1 – December 31) and required annual planning reports for information from the previous fiscal year.

Appendix

Municipalities Subject to O. Reg 73/23

City of Barrie	City of Markham	City of Waterloo
City of Brampton	City of Mississauga	City of Windsor
City of Brantford	City of Niagara Falls	Municipality of Clarington
City of Burlington	City of Oshawa	Town of Ajax
City of Cambridge	City of Ottawa	Town of Caledon
City of Guelph	City of Pickering	Town of Milton
City of Hamilton	City of Richmond Hill	Town of Newmarket
City of Kingston	City of St. Catharines	Town of Oakville
City of Kitchener	City of Toronto	Town of Whitby
City of London	City of Vaughan	

Summary of Reporting Requirements

The following data is required to be submitted to MMAH, as outlined in O. Reg. 73/23

Area of Reporting	Types of Information Required	Frequency
Official Plan Amendment Applications	Information required related to: <ul style="list-style-type: none"> • Application ID • Address information • Application details (dates of submission, completion, refusal, decision, adoption) • Heritage information (where applicable; listed in registrar, designated, within heritage conservation district, etc.) • Appeal information (if appealed, types of appeals, date of appeal, date of decision, etc.) 	Quarterly
Zoning Bylaw Amendment Applications		
Site Plan Applications		
Minor Variance Applications		
Land Severance (Consent) Applications		
Plan of Condominium Applications		
Community Infrastructure & Housing Accelerator (CIHA) Orders	<ul style="list-style-type: none"> • Order # / date • Details on applications made for the order • Details on any permits issued 	Quarterly
Minister's Zoning Orders (MZOs)		
Areas Identified as a Strategic Growth Area with Minimum Target	Geospatial data is required for each area, as well as information related to: <ul style="list-style-type: none"> • Description of data • Relevant dates • Attributes and data dictionary • Data collection process • Data accuracy • Copyright information • Supporting materials 	Annually
Employment Areas		
Employment Area Conversions		
Major Transit Station Area Boundaries		
Settlement Area Boundaries		