



## Town of Oakville

### Council Minutes

**Date:** May 25, 2021  
**Time:** 6:30 p.m.  
**Location:** Virtual Meeting

Mayor and Council: Mayor Burton (In person)  
Councillor Adams  
Councillor Chisholm  
Councillor Duddeck  
Councillor Elgar  
Councillor Gittings  
Councillor Grant  
Councillor Haslett-Theall  
Councillor Knoll  
Councillor Lishchyna  
Councillor Longo  
Councillor O'Meara  
Councillor Parmar  
Councillor Robertson

Regrets: Councillor Sandhu

Staff: J. Clohecyc, Chief Administrative Officer (In person)  
N. Sully, Commissioner of Corporate Services and Treasurer (In person)  
C. Bell, Commissioner of Community Services  
N. Garbe, Commissioner of Community Development (In person)  
P. Fu, Commissioner of Community Infrastructure (In person)  
D. Carr, Town Solicitor  
D. St. George, Director of Economic Development and Corporate Strategy (In person)  
V. Tytaneck, Town Clerk (In person)  
J. Warren, Council and Committee Coordinator (In person)

**The Town of Oakville Council met in regular session, via videoconference, this 25th day of May, 2021 in the Council Chamber of the Oakville Municipal Building, 1225 Trafalgar Road, Oakville commencing at 6:30 p.m.**

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**1. O Canada**

**2. Regrets**

As noted above.

**3. Declarations of Pecuniary Interest**

No declarations of pecuniary interest were declared.

**4. Confirmation of Minutes of the previous Council Meeting(s)**

**4.1 Minutes of the Regular Session of Council, APRIL 26, 2021**

**4.2 Minutes of the Regular Session of Planning and Development Council, MAY 10, 2021**

**4.3 Minutes of the Special Session of Council, MAY 13, 2021**

Moved by Councillor Lishchyna

Seconded by Councillor Knoll

1. That the minutes of the regular session of Council dated April 26, 2021, be approved.
2. That the minutes of the Planning and Development session of Council dated May 10, 2021, be approved.
3. That the minutes of the Special Session of Council dated May 13, 2021 be approved.

CARRIED

**5. Public Presentation(s)**

There were no public presentations.

**6. Committee of the Whole**

Moved by Councillor Chisholm

Seconded by Councillor Gittings

That this meeting proceed into a Committee of the Whole session.

CARRIED

**7. Consent Item(s)**

***In accordance with Section 2(8) of the Procedure By-law, the items were considered out of order.***

**7.1 2020 Closed Meeting Statistics**

Moved by Councillor O'Meara

That the report entitled *2020 Closed Meetings Statistics* dated May 11, 2021, from the Clerk's department, be received.

CARRIED

**7.2 Waterfront Parks Paid Parking, By-law 2021-080, By-law 2021-081 and By-law 2021-082**

Moved by Councillor Duddeck

That this item be referred back to staff for further review.

CARRIED

**7.3 Accountability and Integrity Commissioner's Periodic Report**

Moved by Councillor O'Meara

That the report titled *Accountability and Integrity Commissioner's Periodic Report* dated May 11, 2021 from the Clerk's department be received.

CARRIED

**7.4 Annual School Crossing Guard Report**

Moved by Councillor O'Meara

That the *Annual School Crossing Guard Report* as detailed in the report from the Transportation & Engineering and Roads & Works Operations Departments, dated May 11, 2021 be received.

CARRIED

**7.5 By-law 2021-075, A By-law to amend the Banking By-law 2019-048**

Moved by Councillor O'Meara

That By-law 2021-075, a By-law to amend the Banking By-law 2019-048, be passed.

CARRIED

**7.6 2020 Development Charges, Cash in Lieu of Parkland and Bonus Zoning Reserve Fund Statements**

Moved by Councillor O'Meara

That the staff report dated May 11, 2021, entitled *2020 Development Charges, Cash in Lieu of Parkland and Bonus Zoning Reserve Fund Statements* from the Finance department, be received.

CARRIED

**7.7 Corporate Policy Update Report – May 25, 2021**

Moved by Councillor O'Meara

1. That updated Public Listing of Residents and Community Associations Policy (G-BRD-001) be approved and related Public Listing of Residents and Community Associations Procedure (G-BRD-001-001) be received.
2. That updated Access to Records and Information Policy (G-GEN-004) be approved and related Access to Records Procedure (G-GEN-004-001) be received.
3. That updated Elected Officials Records Procedure (G-GEN-004-005) be approved.

CARRIED

**7.8 Holding Provision Removal, 1388 Dundas Street West, Z.1424.10, By-law 2021-083**

Moved by Councillor O'Meara

1. That the application (File No.: Z.1424.10) submitted by Matam Holdings Inc. to remove the “H21” holding provision from a portion of the lands known as 1388 Dundas Street West, be approved; and
2. That By-law 2021-083, a by-law to remove the “H21” holding provision from a portion of the lands municipally known as 1388 Dundas Street West, from Zoning By-law 2014-014, as amended, be passed.

CARRIED

**7.9 2441 Lakeshore Road West (Farm Boy) Sign Amendment, By-law 2021-094**

Moved by Councillor O'Meara

1. That the request for an amendment to the Sign By-law 2018-153 to permit two Entrance Canopy signs to project below the canopy and to all a 7.34 meter sign height which is 63.1% increase over the maximum permitted sign height of 4.5 meter under the Sign By-law for an entrance canopy sign located at 2441 Lakeshore Road West, be approved.
2. That By-law 2021-094, A by-law to amend By-law 2018-153 – A By-law to prohibit and regulate signs within the Town of Oakville be passed, permitting the following:
  - a. the exception in Recommendation 1
  - b. That the applicant shall comply with subsection 15(e) of Sign By-law 2018-153 and provide notice of the amendment being sought to all residents within 120.0m of the location where the signs are proposed; and
  - c. Notwithstanding recommendation 2(a), the applicant may erect the signs that are the subject of Section 1 of this By-law at its own risk prior to the termination of the notice period, being June 15, 2021.
  - d. Should objections to the signs that are the subject of Section 1 of this Bylaw be filed by the residents, the applicant shall remove said signs at the request of the Town at their own expense.
  - e. If the signs that are the subject of Section 1 of this By-law are not removed by the applicant, the Town may take all necessary steps to bring the lands into compliance with Sign By-law 2018-153, in accordance with subsections 18(4), 18(5) and 21(4) of

Administrative Penalties for Non-Parking Violations and Orders By-law 2021-038.

CARRIED

**8. Confidential Consent Item**

**8.1 Oakville Soccer Club Payment Deferral**

Moved by Councillor O'Meara

That the recommendation contained in the confidential report dated May 11, 2021, from the Legal Department, be approved.

CARRIED

**9. Discussion Item(s)**

**9.1 COVID 19 Update**

Moved by Councillor O'Meara

That the verbal update from the CAO be received.

CARRIED

**9.2 2020 Financial Statements Report**

Moved by Councillor Lishchyna

That the 2020 Town of Oakville Consolidated Financial Statements and the 2020 Town of Oakville Trust Fund Financial Statements be approved.

CARRIED

**9.3 2020 Audit Findings Report**

Moved by Councillor Lishchyna

That the 2020 Audit Findings Report issued by KPMG, the town's external auditor, be received for information.

CARRIED

**9.4 Notice of Motion - Gas Fired Electricity Generation Phase Out**

Moved by Councillor Chisholm

WHEREAS, the Government of Ontario is planning to increase greenhouse gas (GHG) emissions from Ontario's gas-fired power plants by more than 300% by 2030 and by 500% or more by 2040, reversing more than 40% of the GHG reductions that were achieved by phasing out coal-fired power plants; and

WHEREAS, GHG emissions are causing temperatures to rise in Canada at more than double the rate of the rest of the world, causing impacts to municipal operations and affecting Town of Oakville residents; and

WHEREAS the Federal government recently announced that Canada will enhance our emissions reduction target under the Paris Agreement – known as a Nationally Determined Contribution– by 40-45% below 2005 levels, by 2030

WHEREAS, in February 2020, Oakville's Town Council endorsed the Oakville Energy Task Force's Community Energy Strategy (CES) which establishes a common vision for Oakville's sustainable energy future that is affordable, clean and resilient and sets ambitious 2041 community-wide goals to improve energy efficiency, reduce GHG emissions and enhance the local economy.

WHEREAS, on June 24, 2019, Oakville's Town Council unanimously endorsed a Climate Emergency declaration. The declaration carried forward a tradition of over 10 years of climate action and environmental leadership by the Town of Oakville, outlined in the Climate Emergency Report to Council; and

WHEREAS, there are feasible, cost-effective alternatives to increasing gas-fired electricity generation that support job creation and reduce GHG emissions, including, but not limited to; reducing energy demands through increasing the efficiency of Ontario's building stock. Increasing distributed and renewable energy resources and increasing investment into municipal and community energy planning initiatives; and

WHEREAS, the Town's Corporate Energy Conservation and Demand Management (CDM) Plan 2020 – 2024, has a target of 20% reduction in energy use and 30% reduction in greenhouse gas (GHG) emissions in our facilities over the next five years. The Town of Oakville remains results driven by working collaboratively with our residents and local climate action organizations; and

WHEREAS, if the Town is to meet its targets under the CES and the CDM, the Ontario electricity grid must remain low carbon. The Made-in-Ontario Environment Plan commits to reducing our emissions to 30 per cent below 2005 levels by 2030.

THEREFORE be it resolved that the Council of the Town of Oakville requests the Government of Ontario:

1. To place an interim cap of 2.5 megatonnes per year on GHG emissions from Ontario's gas-fired power plants and develop and implement a plan to phase-out all gas-fired electricity generation by 2030 to ensure that Ontario meets its climate targets; and
2. To direct Hydro One to build a new 20 km transmission line in Ottawa, increase our ability to import Quebec power by 17.5 billion kWh per year and direct the IESO to seek negotiated long-term electricity supply and storage (load balancing) contracts with Hydro Quebec to help phase-out our gas plants and to meet our electricity needs at a lower cost than re-building up to ten nuclear reactors; and
3. To direct the IESO to purchase Made-in-Ontario wind and solar power that can keep our lights on at a cost that is less than the price of nuclear electricity (e.g., 9.6 cents per kWh in 2021); and
4. To ensure a fair, balanced and responsible climate-resilient approach in reducing our emissions intensity while providing energy from a provincial system that is reliable, resilient, and affordable; and

THAT the Council of the Town of Oakville directs the Clerk to distribute this resolution to Ontario's Premier and Minister of the Environment, Conservation, and Parks, Minister of Energy, Northern Development and Mines, and local MPPs as well as the Councils of the Halton municipalities and Ontario's municipal associations.

For (13): Mayor Burton, Councillor Adams, Councillor Chisholm, Councillor Duddeck, Councillor Elgar, Councillor Gittings, Councillor Grant, Councillor Haslett-Theall, Councillor Knoll, Councillor Longo, Councillor O'Meara, Councillor Parmar, and Councillor Robertson

Against (1): Councillor Lishchyna

CARRIED on a recorded vote (13 to 1)

## **9.5 Advancing Community Infrastructure – Implementation Plan**



**RECESS**

The meeting recessed at 9:06 p.m. and reconvened at 9:16 p.m.

Moved by Councillor Knoll

1. That Council receive the report entitled “Advancing Community Infrastructure- Implementation Plan”.
2. That the 2021 capital budget be amended to advance \$2,018,000 for project 46602501 Sixteen Mile Community Centre to be funded from the Parks and Recreation Development Charge Reserve Fund and to advance \$589,000 for project 71102602 New Branch Library - Sixteen Mile CC funded from the Library Services Development Charge Reserve Fund to complete detail design for the North Park community centre and library facilities.
3. That the 2021 capital budget be amended to add \$375,000 for project 52212102 North Park Sports Park - South Parcel funded from the Parks and Recreation Development Charge Reserve Fund to complete detail design for the North Park sports fields/facilities.
4. That new capital project be added to the 2021 budget in the amount of \$250,000 to be financed from the Cash in Lieu of Parkland Reserve Fund to complete the accelerated construction of the new Cornwall Park skateboard park.
5. That staff explore options to advance the construction of the community centre, new branch library and sports fields/facilities as part of the update to the 10 year capital forecast and report back to the 2022 Budget Committee. That site locations for future Oakville Soccer Club and Oakville Gymnastics Club be identified as part of the final North Park Master Plan.

CARRIED

**9.6 Apple Scab on Municipal Crabapple Trees, May 25, 2021**

Moved by Councillor Chisholm

1. That the report from the Parks and Open Space department dated May 11, 2021, be received.
2. That staff proceed with Option 4 as outlined in the staff report, to approve the removal of crabapple trees with the requirement of the

resident to pay for the cost of the tree removal, stumping and canopy replacement.

CARRIED

**9.7 Council Strategic Plan Refresh, May 25, 2021**

**BEYOND THE HOUR**

Moved by Councillor Lishchyna

That this meeting proceed beyond the hour of 10:30 p.m.

CARRIED

Moved by Councillor Adams

1. That the 2019 – 2022 Council Strategic Plan Refresh be approved;  
and
2. That the capital projects identified in Appendix B of this report, be forwarded to the Budget Committee for consideration in the 10-Year Capital Plan as part of the 2022 Budget process.

CARRIED

**9.8 Asset Management Plan and Policy Update**

Moved by Councillor Adams

1. That the Asset Management Plan and Policy Update report from the Asset Management department be received.
2. That the revised Asset Management Policy as included in Appendix A be approved.
3. That the Asset Management Strategy as included in Appendix B be approved.

CARRIED

**9.9 Shorewood Promenade Shoreline Rehabilitation Study**

Moved by Councillor Duddeck

1. That the Project File Report project file and the preferred planning solutions for the stabilization and rehabilitation of Shorewood Promenade shoreline as outlined in the staff report from the Transportation and Engineering Department dated May 11, 2021, be received; and
2. That the Notice of Completion for the Shorewood Promenade Shoreline Rehabilitation Study, Project File Report be published commencing the mandatory public review period (30 days commencing – June 1, 2021 to June 30, 2021).

CARRIED

#### **9.10 Fishing Restrictions Council May 25, 2021**

Moved by Councillor Chisholm

1. That the report entitled Fishing Restrictions from the Parks and Open Space department dated May 18, 2021, be received; and
2. That a one (1) year pilot program to amend Fishing Restrictions be implemented effective June 1, 2021 – June 1, 2022 as outlined in the staff report and staff report back at the conclusion of the pilot program on the evaluation results.

CARRIED

#### **9.11 Oakville Enterprises Corporation Annual General Meeting and Financial Update, Approval of the 2020 Consolidated Financial Statements, Directors Remuneration, Appointment of Auditors and Appointment of Directors and Chair**

Moved by Councillor Duddeck

1. That the presentation from Rob Lister, President and CEO of Oakville Enterprises Corporation (OEC) regarding the annual business and financial update, be received.
2. That the resolutions as submitted by the Board Chair of Oakville Enterprises Corporation in the correspondence to the Mayor and Members of Council dated May 7, 2021, with regard to the following matters be approved;

- a. The appointment of auditors of the Oakville Enterprises Corporation; and
  - b. The compensation for Directions of Oakville Enterprises Corporation and it's affiliates be approved, attached as Appendix A.
  - c. The acceptance of the consolidated audited financial statements of Oakville Enterprises Corporation for the ended December 31, 2020, attached as Appendix B.
3. That the Mayor as shareholder representative pursuant to the Shareholder Declaration, be authorized to sign the resolutions for and on behalf of the Town in its capacity as the sole shareholder.

CARRIED

#### **9.12 Oakville Municipal Development Corporation 2021 Request for Funding**

Moved by Councillor Grant

1. That the report dated May 18, 2021 entitled *Oakville Municipal Development Corporation 2021 Request for Funding* be received.
2. That the town lend \$2,100,000 to the Oakville Municipal Development Corporation from the tax stabilization reserve for 2021-2023 administrative and project costs.
3. That the loan be provided in annual increments of \$700,000, with the provision of the 2022 and 2023 increments subject to the Town receiving an annual business update from Oakville Municipal Development Corporation.
4. That all loans with Oakville Municipal Development Corporation be combined into one promissory note in form and substance satisfactory to the Treasurer and Town Solicitor.
5. That the 2021-2023 Oakville Municipal Development Corporation Business Plan be received.

CARRIED

#### **10. Confidential Discussion Item(s)**

**10.1 Oakville Enterprises Corporation (OEC) Approval of Board of Directors and Chair**

Moved by Councillor Knoll

1. That the confidential resolution submitted by the Chair of the Advisory and Nominating Committee with respect to the appointment of directors and the Chair of Oakville Enterprises Corporation, attached as Confidential Appendix A, be approved:

Names of Directors

Name of Chair

Mayor Robert Burton

David Brennan

Jane Clohecy

Michael Russill

David Pasieka

Lucia Casacia

Jane Allen

Helen Palmer

Sheryl Watson

2. That the Mayor as shareholder representative pursuant to the Shareholder Declaration, be authorized to sign the resolutions for and on behalf of the Town in its capacity as the sole shareholder.

CARRIED

**10.2 Confidential Report - Oakville Municipal Development Corporation 2021 Request for Funding**

Moved by Councillor Grant

That the recommendation contained in the confidential report dated May 18, 2021, from the Finance Department, be approved.

CARRIED

**11. Advisory Committee Minutes**

There were no advisory committee minutes.

**15. New Business**

**15.2 Staff Report - GEP Chucky Inc. Film Request - May 25, 2021**

**WAIVE PROCEDURE**

Moved by Councillor Adams

That, in accordance with Section 2(2) of the Procedure By-law, the rules of procedure established in Section 17.(2) be waived to permit consideration of a new item of business to be added to the agenda this evening.

CARRIED

Moved by Councillor Longo

1. That Section 17(2) of the Procedure By-law be waived to allow a new item of business to be added to the agenda.
2. That the GEP Chucky Inc. film request for night filming activity, as detailed in the May 21st, 2021 report from the Economic Development and Corporate Strategy department, be approved.
3. That the Director of Transportation and Engineering be given delegated authority to approve operational aspects of commercial filming including the use of special effects; hours of filming; and notification and consent.

CARRIED

**12. Rise and Report to Council**

Moved by Councillor Elgar

That this committee rise and report.

CARRIED

The Mayor arose and reported that the Committee of the Whole has met and as made recommendations on Consent Items 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8 and 7.9, Confidential Consent Item 8.1, Discussion Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, 9.11 and 9.12, Confidential Discussion Items 10.1 and 10.2 and New Business Item 15.2, as noted by the Clerk.

Moved by Councillor Lishchyna

Seconded by Councillor Robertson

That the report and recommendations of the Committee of the Whole be approved.

CARRIED

**13. Information Items (Circulated Electronically)**

**14. Status of Outstanding Issues**

**15. New Business**

Councillor Duddeck offered condolences to the family of Terry Smith. Terry passed away on May 22, 2021 and was very involved in the Oakville community. His contributions to the town will be greatly missed.

**15.1 Zoning By-law Review - Warehousing and Distribution Industries**

**WAIVE PROCEDURE**

Moved by Councillor Haslett-Theall  
Seconded by Councillor Gittings

That, in accordance with Section 2(2) of the Procedure By-law, the rules of procedure established in Section 14.1(2) be waived to permit consideration of the following Notice of Motion upon its introduction today.

CARRIED

Moved by Councillor Haslett-Theall  
Seconded by Councillor Gittings

WHEREAS the shift to online retail has transformed the warehousing and distribution industries;

WHEREAS concerns have been raised that the current zoning definition of “warehouse” does not adequately reflect the current practices of the industry;

WHEREAS a review of the Comprehensive Zoning By-law is required following an Official Plan Review; and

WHEREAS the Town of Oakville is currently reviewing its Official Plan;

THEREFORE BE IT RESOLVED that staff undertake a review of the employment and industrial uses, such as warehousing and distribution

industries, with the Zoning By-law review following the completion of the Official Plan Review.

CARRIED

**16. Regional Reports and Question Period Regarding Town Boards and Advisory Committees**

**17. Requests for Reports**

Moved by Councillor O'Meara  
Seconded by Councillor Robertson

**Recovery of Sport in Oakville**

To support the recovery of sport in Oakville and maximize the use of indoor and outdoor sport facilities, Council requests that staff conduct a review of the Town's Facility Allocation Policy in consultation with community sports organizations; and report back to Council on recommended policy updates including municipal policy comparator information, summary of consultation results with community sport organizations, identification of any impacts to sports organization access to town assets and alignment with the town's Recovery Framework by the end of 2021.

CARRIED

Moved by Councillor Knoll  
Seconded by Councillor Grant

**Future Uses for Reservoir Park**

That staff report on the future of Reservoir Park in Ward 5 and the potential for acquisition from the Region of Halton for future use as a playground and or splash pad.

CARRIED

**18. Consideration and Reading of By-Laws**

**18.1 By-law 2021-075**

A By-law to amend the Banking By-law 2019-048 (re: Item 7.5)

**18.2 By-law 2021-080 (Not passed)**



A by-law to amend By-law 2013-013, Parks By-law, as amended (re: Item 7.2)

**18.3 By-law 2021-081 (Not passed)**

A by-law to amend By-law 1965-10, a by-law providing for the use of parking meters, as amended (re: Item 7.2)

**18.4 By-law 2021-082 (Not passed)**

A by-law to amend By-law 2015-071, Parking Administrative Penalties By-law, as amended (re: Item 7.2)

**18.5 By-law 2021-083**

A by-law to remove the Holding Provision on a portion of the lands municipally known as 1388 Dundas Street West, File No. Z.1424.10 (re: Item 7.8)

**18.6 By-law 2021-094**

A by-law to amend Sign By-law 2018-153 – a by-law to prohibit and regulate signs within the Town of Oakville (Farm Boy at 2441 Lakeshore Road West) (re: Item 7.9)

**18.7 By-law 2021-091**

A by-law to confirm the proceedings of a meeting of Council

Moved by Councillor Longo  
Seconded by Councillor Lishchyna

That the by-laws noted above (with the exception of By-laws 2021-080, 2021-081 and 2021-082) be passed.

CARRIED

**19. Adjournment**

The Mayor adjourned the meeting at 10:25 p.m.

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Vicki Tytaneck, Town Clerk