



OAKVILLE

REPORT

Council

Meeting Date: June 19, 2023

FROM: Clerk's Department

DATE: June 6, 2023

SUBJECT: **By-law 2023-087, being a by-law to amend By-law 2020-011 the Procedure By-law**

LOCATION:

WARD: Town-wide

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RECOMMENDATION:

That by-law 2023-087, a by-law to amend By-law 2020-011 the Town of Oakville Procedure By-law, be passed.

KEY FACTS:

The following are key points for consideration with respect to this report:

- At the Council meeting of May 29, 2023, Council passed a resolution that the Budget Committee remain as a Standing Committee and that the composition be increased to all Members of Council and that a Chair be elected annually.
- By-law 2023-087 amends the current Procedure By-law to reflect this change.

BACKGROUND:

The current Procedure By-law 2020-011 states that the Budget Committee, is a Standing Committee of Council, composed of the Mayor and four (4) Members of Council. At the 2023 Budget Committee of April 18, 2023, there was discussion regarding the budget process for future budget meetings and a resolution was passed at that time to review the composition and size of the current Budget Committee. At the April 24, 2023, Council meeting, the Budget Committee minutes were presented to Council for consideration and the decision regarding the composition and the size of the committee was deferred until late spring when the report regarding revisions to the Procedure By-law was brought forward. The proposed revisions to the procedure by-law were presented at the May 29th Council meeting and Council decided that the Budget Committee would remain a standing committee of Council, that the composition would be all Members of Council, the

Chair would be elected annually and that the revisions to the Procedure By-law reflecting this change would be brought to a future Council meeting.

The 2024 Budget Committee has their first meeting scheduled for July 11, 2023 to review the budget and elect a chair and prepare for the rest of the meetings in the fall of this year. This report addresses the required amendment to the current Procedure By-law to allow this first meeting to occur under the new rules.

COMMENT/OPTIONS:

The proposed By-law, 2023-087 amends Procedure By-law 2020-011 in order for the Budget Committee to meet with their new composition for the 2024 budget meetings.

Further review of the Procedure By-law will be coming to a future Council meeting.

CONSIDERATIONS:

(A) PUBLIC

Public notice was provided on June 5, 2023 to meet the notice requirements in the policy.

(B) FINANCIAL

There is no financial impact associated with this report.

(C) IMPACT ON OTHER DEPARTMENTS & USERS

All departments will be notified of the amendment to the by-law.

(D) CORPORATE STRATEGIC GOALS

This report addresses the corporate strategic goal(s) to:

- To be accountable in everything we do

(E) CLIMATE CHANGE/ACTION

N/A

APPENDICES:

Appendix A – By-law 2023-087 redlined with revisions

Appendix B – By-law 2023-087 Final

Prepared by:

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Submitted by:

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Town Clerk