



Heritage Oakville Advisory Committee

MINUTES

Date: May 30, 2023
Time: 9:30 am
Location: Council Chamber

Members: Drew Bucknall, Chair
Gerarda (Geri) Tino, Vice-Chair
Councillor Duddeck
Councillor Gittings
Kerry Colborne
George Gordon
Susan Hobson
Bob Laughlin
Brenda Sweeney (As of 9:49 a.m.)

Regrets: Russell Buckland
Jason Judson

Staff: Gabe Charles, Director of Planning Services
Nadia Chandra, Assistant Town Solicitor
Kirk Biggar, Manager of Policy Planning and Heritage
Carolyn Van Sligtenhorst, Supervisor of Heritage Conservation
Susan Schappert, Heritage Planner
Kristen McLaughlin, Heritage Planner
Jill Marcovecchio, Council and Committee Coordinator
Natasha Coric, Council and Committee Coordinator

Also Present: Town Staff:
Elaine Eigl, Heritage Planner

A meeting of the Heritage Oakville Advisory Committee was held on May 30, 2023, in the Council Chamber of the Oakville Municipal Building, commencing at 9:30 a.m.

These minutes will go forward to the Planning and Development Council meeting of June 12, 2023 for approval. Please view those minutes to note any changes Council may have made.

1. Regrets

Regrets as noted above.

2. Declarations of Pecuniary Interest

Kerry Colborne declared a pecuniary interest with respect to Item 4.6 - Heritage Grant Program Recommendations 2023, as she applied for and received a heritage grant.

3. Confirmation of Minutes of Previous Meeting(s)

Moved by Councillor Duddeck

That the minutes of the Heritage Oakville Advisory Committee meeting of April 25, 2023, be approved.

CARRIED

4. Discussion Item(s)

4.1 Heritage Permit Application HP013/23-42.20T 344 Trafalgar Road – New windows and front door and alterations to exterior

Moved by Bob Laughlin

1. That Heritage Permit Application HP013/23-42.20T for new windows and front door and alterations to the exterior of the house at 344 Trafalgar Road, as attached in Appendix B to the report dated May 16, 2023 from Planning Services, be approved subject to the following:
 - a. That final details on the new windows, door, cedar shingle cladding, stone cladding, trim and roofing material be submitted to staff for final approval; and

2. That this heritage permit expire two years from the date of final approval by Council.

CARRIED

4.2 Heritage Permit Application HP011/23-42.20S 69 Second Street – Demolition of existing garage and portions of the house, construction of a new addition and restoration of the house

Moved by Councillor Gittings

1. That Heritage Permit Application HP011/23-42.20S for the demolition of the existing garage and portions of the house, the construction of a new two-storey addition and restoration of the house at 69 Second Street, as attached in Appendix B to the report dated May 16, 2023 from Planning Services, be approved subject to the following:
 - a. That minor changes be made to ensure that there are no blank windowless walls on the new addition; and
 - b. That final details on the windows, doors and cladding materials be submitted to staff for final approval; and
2. That this heritage permit expire two years from the date of final approval by Council.

CARRIED

4.3 Notice of intention to demolish – 2108 Lakeshore Road East

A separate staff report will be forwarded to the June 12, 2023 Planning and Development Council for consideration.

Moved by Councillor Gittings

1. That the property at 2108 Lakeshore Road East be removed from the Oakville Register of Properties of Cultural Heritage Value or Interest; and,
2. That, prior to demolition, the property owner allows for the salvage of materials from the house.

CARRIED

4.4 Ontario Heritage Act Alternative Notice Policy

A separate staff report will be forwarded to the June 12, 2023 Planning and Development Council for consideration.

Moved by Councillor Duddeck

That the *Ontario Heritage Act* Alternative Notice Policy be approved.

CARRIED

4.5 Notice of intention to designate – Multiple properties

A separate staff report will be forwarded to the June 12, 2023 Planning and Development Council for consideration.

Moved by George Gordon

That a notice of intention to designate be issued under section 29, Part IV of the *Ontario Heritage Act* for the following properties:

1. Lawrence and Mary Hager House at 2527 Dundas Street West;
and
2. Conder House at 159 Trafalgar Road.

CARRIED

4.6 Heritage Grant Program Recommendations 2023

A separate staff report will be forwarded to the June 12, 2023 Planning and Development Council for consideration.

Moved by Councillor Duddeck

That the 2023 funding allotment as attached in 'Appendix A - Recommended Grant Projects and Maximum Approved Amounts' to the report titled Heritage Grant Program 2023 dated May 16, 2023, be endorsed.

CARRIED

(Kerry Colborne having declared a pecuniary interest on this item, did not vote.)

4.7 Cultural Heritage Landscape Conservation Plan Policy

A separate staff report will be forwarded to the June 12, 2023 Planning and Development Council for consideration.

Moved by Councillor Duddeck

1. That By-law 2018-019, 'A by-law to govern cultural heritage landscape conservation plans within the Town of Oakville and to delegate certain powers to designated officials', be repealed; and
2. That the Conservation Plans for Cultural Heritage Landscapes Policy be endorsed.

CARRIED

5. Information Item(s)

5.1 Heritage Conservation District Update

5.2 Heritage Designation Info Sheet

5.3 2023 Meeting Schedule

5.4 Confidential Committee Membership Listing

Moved by Gerarda (Geri) Tino

That the information item(s) be received.

CARRIED

6. Date and Time of Next Meeting

Tuesday, June 27, 2023

Oakville Municipal Building

Council Chamber - 9:30 a.m.

7. Adjournment

Moved by Susan Hobson

That this meeting be adjourned.

CARRIED

The meeting adjourned at 11:04 a.m.